SEOUL GARDEN
HOTEL & SUITES

KOTESOL International Conference 2024
(26th April ~ 28th April 2024)

Seoul Garden Hotel Reservation Form

Guest Details			
First name		Last name	
Nationality		Passport Number	
E-mail address			

Hotel Reservation			
Check-in date		Check-out date	
No. of guests		Mobile Number	
Arrival flight No.		Departure flight No.	
Room Type		**Special rate (10% V.A.T is included)**	
Standard Room (☐Double or ☐Twin)		**KRW 145,000 (Room Only)**	
Breakfast Buffet (1F La Stella)		☐**KRW 20,000 (1 Pax)**	☐**KRW 40,000 (2 Pax)**

Special Request			
☐ Early check-in		Late check-out	
Early check-in		Late check-out	
Before 09:00	09:00 ~ 14:00	12:00 ~ 16:00	After 16:00
100% charge of one night	KWR 10,000 per hour	KWR 10,000 per hour	100% charge of one night
* Check in - 15:00pm / Check out - 12:00pm			

Credit Card Information	
Type	
Credit card no.	
Card holder's name	
Expiry date (Year/Month)	

Cancellation policy

The reservation must reach the hotel no later than 31st March, 2024.
If the event of any cancellation or change, please notify our reservation team at least 72 hours prior to the arrival date. One night charge will be applied for no-show or failure of advance cancellation.
None guaranteed reservation(s) will be held 72 hours prior to the guest's expected arrival time (Seoul time). If you wish to hold your reservation(s) without any restrictions, please do guarantee your reservation by providing us with your credit card information.

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www.seoulgarden.co.kr