

Final Summative Meeting

- Includes ESOL student, ESOL clinical teacher & ESOL supervisor
- 20-30 minutes
- Student led (using summative form from Canvas)
 - All 3 participants should **individually** review the form ([linked here](#)) & score each line with a final # score **on their own form**, prior to the meeting.
 - 3s and above are passing scores
 - ESOL TC & CT should send their self-scores to the ESOL supervisor 2 days before the final meeting.
 - During the meeting, the ESOL supervisor will record the final scores given for each area on a summative form that will be uploaded to Canvas (see Qualtrics form below).
 - TC will start the meeting by stating any areas they feel are above or below a 3 & then discuss why (state indicators, strategies, techniques etc. based on the form). They can also state 2-3 strategies, techniques, tools they've used to meet the requirement for ESOL in each area on the forms (plan for instruction, shelter and implement instruction etc.).
 - The CT & ESOL supervisor will follow by stating any areas they feel are above or below a 3 & then discuss why (state indicators, strategies, techniques etc. based on the form).
 - Conclude with discussion about goals, questions TC has, or resources needed for ESOL teaching in their own classroom, or for the next term.
- **Final Meeting Consensus Form:** Supervisors input final consensus scores into a [Qualtrics form](#) & then the scores will be emailed to the WOU ESOL supervisor & you can download a pdf from the email to upload to Canvas in the comments section.