

“The foundational quality of an APS student is Exemplary Character. He/she exemplifies the CARER values and possesses the competencies to make responsible decisions. He/she is self-aware and has the ability to manage self and relationships with others”.

Every APS Student must adhere strictly to the following school rules and expectations when on school grounds, at school events, activities and any organised school activity in or out of APS school premises.

SCHOOL RULES

1. Students who are Singapore citizens must sing the National Anthem and take the Pledge. Students will take the Pledge with the right fist over the heart.
2. Students are to wear the prescribed school uniform and modification to the uniform is not allowed.
3. Male students must be clean-shaven and neat in appearance.
4. Students are not allowed to have any weapons in their possession. They are also not allowed to bring any weapon-like items which can be used or intended to be used to cause harm to others.

STUDENT EXPECTATIONS

ATTENDANCE MATTERS

Late Coming and Truancy

- Students are expected to be in the hall or classroom by 7.45 a.m. (15 minutes before the flag-raising ceremony which commences at 8.00 a.m. sharp)
- A student is considered late for school after 7.45 a.m.
- Students shall be deemed as playing truant if they skip classes or leave the school premises without permission.
- Students will receive a pink form to be signed and stamped (7:45 a.m. – 8.15 a.m. next to General Office, after 8.15 a.m. in the General Office). Pink forms are to be submitted to the subject teacher when they return to class.

- Any student who is late for school will serve detention after school.

Absence from School

- Absence from school must be covered by a medical certificate (MC) from a certified doctor.
- Only medical certificates will be accepted for absence from ALL examinations.
- The school only allows a maximum of 5 days to be covered by letters of excuse from parent/guardian per semester for any absence from school.
- For non-medical reasons (such as a death in the family, etc.), appropriate documents or letter from parent/guardian should be produced.
- Absence without a medical certificate or a parent/guardian's letter may be regarded as a truancy case.

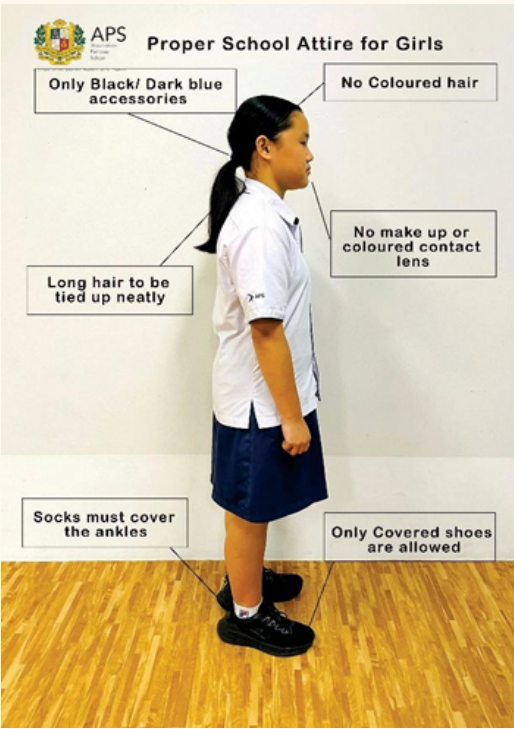
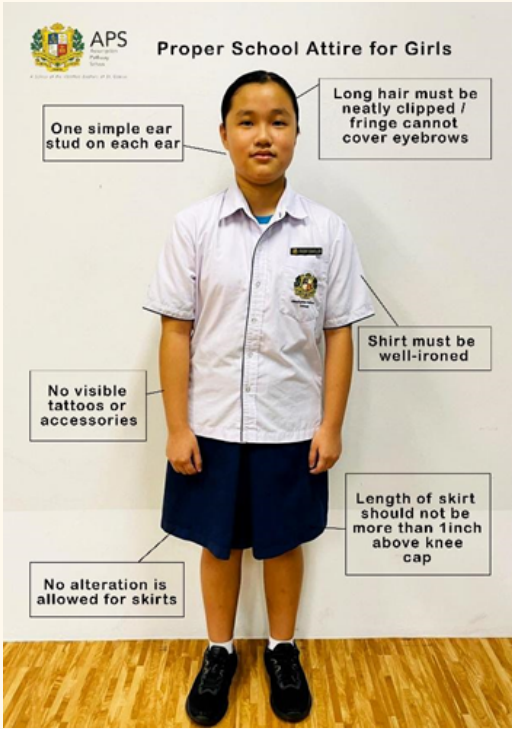
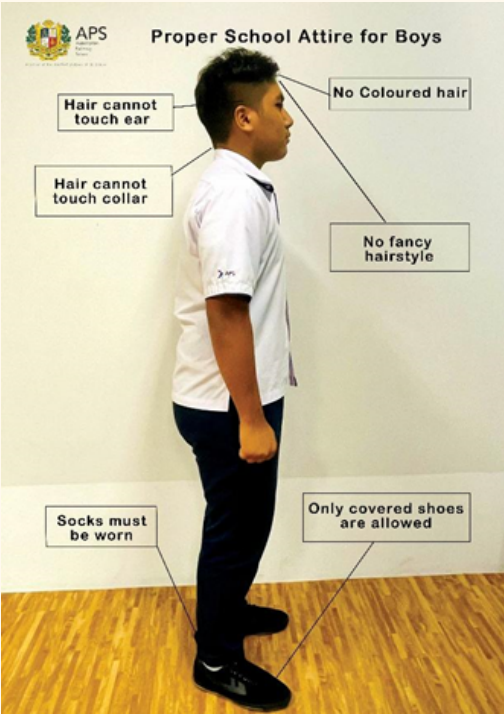
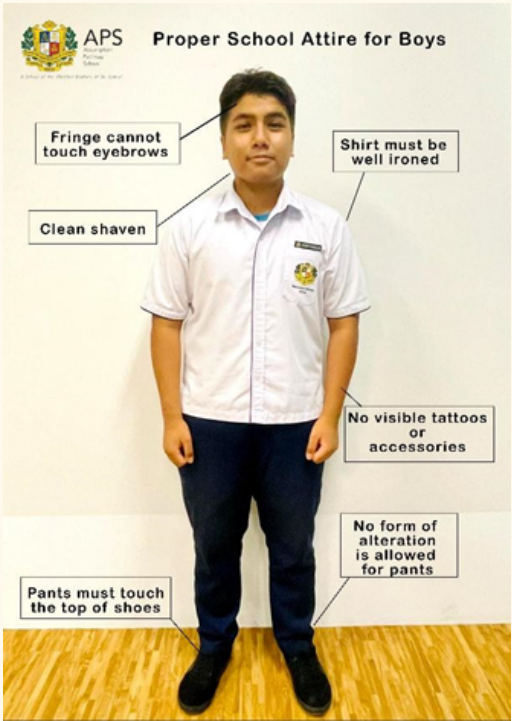
GROOMING**Attire**

- Students are to wear the prescribed school uniform and modification to the uniform/official attire is not allowed.
- Students shall always be well groomed. All students are to put on the school uniform neatly and smartly. The uniform must be clean and neatly ironed. The shirt must be buttoned up for both boys and girls.
- The length of the skirt should not be more than 1 inch above the kneecap for girls. Shirts should not be tailored or folded.
- The length of the pants must be long enough to touch the top of the shoes for boys. Pants must not be tapered.
- The prescribed PE T-shirt and shorts must be worn during PE lessons and during other physical activities.
- Only school endorsed T-shirts can be worn beneath the school shirt. Alternatively, a plain white T-shirt is also allowed.

- Students who come to school during school holidays must be in full or part uniform (PE T-shirt or CCA T-shirt and school shorts/pants/skirt) and in proper footwear.
- Students should be in proper footwear at all times. Wearing sandals or flip-flops is permissible only when accompanied by medical reasons. In such cases, students must produce a medical certificate or report.
- Students are to wear the school uniform when in school, at all official school functions and for external school activities (unless otherwise instructed).

Hair

Boys	Girls
<ul style="list-style-type: none">● Hair must be properly groomed and neat.● No dyed or bleached hair is allowed.● There should not be long fringes touching the eyebrows and sides should not touch the ears. Sideburns should be short.● Hair at the back should be above the shirt collar.● No skin-heads, mohawk or razor-designed haircuts are allowed.	<ul style="list-style-type: none">● Hair must be properly groomed and neat.● No dyed or bleached hair is allowed.● There should not be any long fringes touching the eyebrows.● Hair must be neatly combed, clipped or tied up.● Unkempt long hair and improper hairstyles are not acceptable.● Hair that covers part of the face must be clipped away / up neatly.● All hair accessories like hair pins, hair bands or ribbons must be either black or navy blue in colour.



Others

Boys	Girls
<ul style="list-style-type: none">• Fingernails should be trimmed and cut.• Boys should be clean shaven and no wearing of beards, goatees and moustache.• Male students should not wear accessories.• No nose piercing or ear piercing, body piercing or tattooing is allowed.• Jewelry and any other unapproved accessories are not allowed to be worn in school.• Students who use spectacles must not use tinted glasses. Outlandish frames are not allowed to be used. Students who use contact lenses must not use coloured or magnifying lenses.	<ul style="list-style-type: none">• Fingernails should be trimmed and cut. Nail polish or nail varnishes are strictly forbidden.• Girls are allowed to wear small ear studs.• No nose piercing or multiple ear piercing, body piercing or tattooing (including henna art) is allowed.• Jewelry and any other unapproved accessories are not allowed to be worn in school.• Students who use spectacles must not use tinted glasses. Outlandish frames are not allowed to be used. Students who use contact lenses must not use coloured or magnifying lenses.

NOTE:

- Students may be asked to return home to make necessary changes if not dressed or groomed appropriately.

DAILY ASSEMBLY

Proceeding to the School Hall

- Students shall proceed to the school hall immediately when the school song is played at 7.40 a.m.

Assembly Etiquette

- Students shall sit down quietly for silent reading.
- Students without proper reading materials will face consequences.
- Students shall listen attentively and they should not talk while someone is addressing them on stage.

National Anthem and Pledge Taking

- Students shall not move, be at attention and sing the national anthem, pledge, school song.
- Students who are Singapore Citizens must sing the National Anthem and take the pledge. Students will take the Pledge with the right fist over the heart. Non-Singaporeans are to stand at attention and remain still.
- Students must be in proper uniform. No outerwear is allowed during the National Anthem, Pledge and School Song (on Mondays) Ceremony.

After The Assembly

- Students will move off only after being dismissed by the Discipline Teacher on duty.
- Each class shall move off in an orderly manner and supervised by the Form Teachers.

School Dismissal

- Students shall be brought to the school hall for dismissal 5 minutes before dismissal time.
- Students serving detention for late-coming shall proceed to the disciplinary teacher at the back of the hall.

LESSONS**Before Class**

- Students shall wait outside the class for the teachers to come. Students should not loiter along the corridors while waiting for their teacher.
- Students shall report to class on time (after 5 minutes is considered late).

In Class

- Students shall greet all teachers, staff and visitors politely.
- Students to be seated during lessons. Students are not permitted to disrupt any lessons.
- No vulgarities shall be permitted.
- Students should be engaged in all tasks, assignments, and work given. There will be consequences for not completing the work assigned within the given time.

- Any student who does not follow instructions and is disobedient, defiant, or rude shall be referred to the LDT immediately. As this is a serious offence, consequences will be meted out.

MOVEMENT AROUND SCHOOL**Leaving Class during lessons**

No student is to be away from class without the teacher's permission.

- Students are to ensure permission is granted by the teacher before leaving the class.
- Students are not permitted to leave class during the last 5 minutes and immediately after recess or lunch break.

Behavior When Moving Around the School

No student should cause a nuisance when moving around the school compound.

- Students should not be seen running, shouting or disturbing others at any time.
- Students are to wait for their teachers before returning from the canteen after their breaks.

Approval to Leave School during school hours

- A parent/guardian may accompany a sick student home after registering with the General Office.
- During emergencies, the Operations Manager (OM) or teacher appointed by School Leaders may send your child home or to the hospital.

DURING RECESS AND LUNCH TIME

- Students are NOT permitted to be in the classroom block during recess and lunch time.

CANTEEN**Lining Up for Food**

- All students shall line up in orderly rows and not cut queues.
- Returning of Plates & Utensils and Disposing of Waste
- All students are required to clear their plates, cups and food packaging, wrappers after their meals. Tables are to be cleaned by students before they leave the canteen.
- All students must deposit litter in the proper waste bins.

- Students who see plates and cups that were not cleared are encouraged to assist in returning them.

USE OF MOBILE DEVICES IN SCHOOL

- Mobile devices (E.g. phones, smart watches, etc) are only to be used in the **green zone** (canteen/foyer area) during recess and lunch.
- After curriculum hours, students can use their mobile devices in school.
- Use of mobile devices are only permitted in class if the teacher allows the use of related apps for the lesson.
- Students are not to use their mobile phone to log in to any social media to post updates or remarks on any school matter.
- Students are not to use their mobile phones to take photos of students/teachers/staff without permission.
- Students shall note that mobile devices will be confiscated for the rest of the school day until 4 p.m. if they are caught violating the rules related to the use of mobile devices in school. Students can retrieve their mobile phones from the General Office after 4 p.m.
- If there is a need for students to contact their parent/guardian during school hours, they can make the call at the General Office or ask for their teacher's permission to make a call.

PE AND PLAYING ON SCHOOL GROUNDS

- Students must produce a doctor's letter if they are unable to participate in PE lessons.
- All students are required to change into their PE attire when attending PE lessons.
- Students in school are encouraged to wear their school T-shirt or CCA T-shirt in school.
- Students should play at designated areas only.
- They are not to play at covered areas or along corridors, stairwells or in the classroom.
- Students should be respectful of school property.

AFTER SCHOOL DISMISSAL

- Do not loiter in the void decks of flats / public areas in the neighbourhood after school hours.

BULLYING

- Bullying is any repeated act that causes hurt to others. Bullying is a serious offence, and the offenders will face severe consequences. These include disrespectful remarks, taunting, punching, annoying others, calling names, use of vulgarities, etc.
- Students shall NOT play dangerously or be seen to do anything that can be perceived as bullying or perceived as dangerous play with lack of care and respect.

SMOKING AND SUBSTANCE USE

- The Nation's Law specifically prohibits smoking in school premises. The minimum legal age for the purchase, use, possession, sale and supply of tobacco products is **21 years old**.
- Cigarettes, lighters, matches, vaping devices and/or contrabands shall not be brought into the school
- Students shall not possess or consume intoxicating, banned or illegal drinks or substances.
- Any violation of this regulation may result in immediate consequences and reporting to the relevant authorities.