

## June 12, 2024 SHS PTSA Meeting Draft Minutes

SHS office conference room; online via ZOOM, 6 pm

Attendance: Ms. Lightner (Principal), Ashley Kane (Pres), Carla Hansen (VP), Dan Hansen (Treas), Elisa Barton (Sec), Dawn Medley; via ZOOM – Stephanie Mason, Ron Ramsey

Ashley Kane called the meeting to order at 6:04 pm. (This was originally our May meeting that had to be moved, due to numerous conflicts for everyone.)

Minutes from the April 15, 2024 meeting were presented and approved as submitted with a motion by Carla Hansen and second by Dawn Medley. The motion was passed by a voice vote of those present.

### Treasurer's Report:

- \$276.50 to be deposited from snack boxes
- We have about \$2550 in the account heading into next year

### Principal's Report:

- The teachers and staff loved Staff Appreciation week, and all that we're doing for them.
- 10 new staff members
- Ms. Argenbright retired; Michelle (previously worked with Boosters) will be the new bookkeeper.
- New cellphone policy! No phone during instruction time, including bathroom visits nurse's office, etc. Phones will be allowed during lunch, before school/after school, and during transitions between classes. (Shelburne's will not allow phones at all during the day.)
- They are probably going to have "Faraday" bags – it stops all internet connections once they are in the bags. Each desk in each class will have a bag for each student. The teacher will lock and unlock the bags at the beginning and end of each class.
- Students will be able to stream music through the chromebooks – they know it's used to self-regulate by many students.

- All the logistics aren't worked out yet, but Ms. Lightner would love feedback!

### President's Report:

- Welcome to Dawn, who is coming on board to help with fundraising! Dan and Carla are staying in their roles. Ashley moved up to Pres last month, and Elisa was voted in as Secretary.
- We got some Thank You notes from the staff (passed around the table).
- We are in the process of sending out Thank You notes for the donations we received for SA week, Prom After Party, etc.

### Old Business:

- Snack boxes (boxes of snacks that can be bought by students for \$1/each):
  - raised about \$350. (Ms. Argenbright was very helpful with this project!)
  - We should have made about \$750 or so – we spent about \$711. If everyone had paid, we should have made \$1500, but we also knew not everyone could or would pay.
  - We bought roughly 1500 snacks, and didn't have many leftovers, so that was a good number to purchase.
  - We were informed that the vending machines have grab-and-go breakfast bags until 10:30, and open again with lunch items during the lunch times, and turn off at the end. Students can get a breakfast and/or lunch by using their student number.
- Staff Appreciation:
  - There was a question: did Ms. Lightner think that all of the staff felt appreciated and felt included – was everyone able to get the lunches/snacks we provided in the staff lounge, etc? She said they did – they do different things for the bus drivers. They save food for the night janitors, and the cafeteria staff make sure to come get food before they start their shifts.

- Dan asked if he should just transfer all the Venmo funds to the bank account and zero it out? We all agreed this would be the most logical thing to do; there's no reason to leave funds in the Venmo account over the summer.
- Fundraising
  - Dan printed out a list of all the fundraisers we did this year, with space to remark on how much effort each one entailed; which ones could use improving, ditching, or focusing more on.
  - We are thinking of repeating the Tidal Wave ticket fundraiser at Open House. There is an upfront cost (\$500), and it takes about 10 days to get the tickets, so we need to keep that in mind if we decide to act on this.
  - Carla mentioned that the Boosters were approached by UVA to possibly participate in a program they have with schools – they provide training for working concessions during a game or concert, and we get a portion of the profits from that night. She'll get more info from the Boosters, but maybe we can help and share the profits earned through that, according to how many from each organization helps?
- Restaurant Nights
  - There was a suggestion to have consistent days for the restaurant nights, when possible. Especially ones like Domino's, that can repeat monthly, it would be easier to keep in mind if it were, for example, every 3<sup>rd</sup> Wednesday of the month.
  - Bojangles night will be same day as Open House. We are also getting food for the staff for that night from there.
  - We noticed that the Restaurant nights that happened in the Spring didn't do as well. The local places were easier to deal with and seemed to raise more money.

- Good Start Fund:
  - Available only for teaching staff, the PTSA helps pay for items to help teachers get a “good start” to the year.
  - We budgeted \$1865, only spent \$643. (\$25/teacher, about 75 teachers to start with.) Maybe we could bump it up to \$50/teacher since only half of them used it? Or if it gets promoted earlier, more would use it, and then we should keep it at the same amount.
  - The program ended up getting to teachers around Thanksgiving, instead of closer to the beginning of the year. Maybe we can get it out earlier this fall? It is a Google form that teachers can fill out online.

### **New Business:**

- Stephanie Mason offered the YVC would like to help out more this year with the high school events.
- Open House Aug 5<sup>th</sup>; We will provide Bojangles for staff by 4 pm. PTSA will have a table in the lobby to promote membership, and also the Tidal Wave fundraiser.
- Oct 11 – Homecoming Tailgate party (may need to adjust timing so it ends closer to when the game begins; More club participation needed!)
- Oct 12 – Homecoming Dance
- Aug 1 – PTSA will help provide breakfast for the staff work day. Possibly the local Starbucks would help? Maybe if they would donate K-cups or coffee, and we’ll have creamers, sugar, etc.
- Should we try and do a summer fundraiser? Split Banana or Klines? Getting the word out to families will be crucial to making it a profitable fundraiser, if we do it.
- On July 1, the email list changes to include new students and takes off the graduates.
- Should we try and do a raffle during Open House for something? 50/50 split? K-cup drive – bring a box, get a free raffle ticket? \$1/ticket?

Meeting adjourned by Ashley Kane at 7:25 pm.