

**Comly Elementary School
Family Drop-Off/Pick-Up Policy**

In an effort to protect our children, families and staff, we have worked with our local, 7th Police District to create a set of safe and specific procedures for student drop off and pick-up. These procedures will be effective immediately. People who are not able to follow these procedures may be ticketed by the Philadelphia Police.

Byberry Road Driveway:

- **No vehicles are allowed to drive into the schoolyard** off of Byberry Road. Only the school buses may drop off and pick up students in the schoolyard.
- **No one should walk up/down the bus driveway on Byberry Road at any time.**
- All students and parents **MUST USE THE STAIRS on Stevens Road or WALKING PATH on Kelvin Ave.** and Lindenhurst St. to access the school yard.

Stevens Road:

It is recommended that **all students be dropped off on Stevens Road**, where students can take the staircase up to the walking path that leads into the back schoolyard.

- **DO NOT MAKE U-TURNS** in the middle of the street

Kelvin Avenue:

- **No one should be using the Staff Parking Lots to park and/or drop-off or pick-up students at any time during the day**
- The school curbside on Kelvin Avenue from Byberry Road to Lindenhurst Street is clearly marked as a NO PARKING ZONE during school hours.
 - Parents should follow these clearly posted signs - all vehicles are *required by law* to follow these posted signs. **DO NOT PARK IN FRONT OF THE SCHOOL on Kelvin Avenue from Byberry Road to Lindenhurst Street.** Your car will be ticketed if you park illegally.
 - **Park North of the Stop Sign** (located at Kelvin Ave. and Lindenhurst St.- *along the Boyle Playground property- not along the school's property or across the street* (blocking the neighbors' driveways).
 - **Use the walking path** (located at the end of the fence closest to the corner of Kelvin Avenue and Lindenhurst Street) to access the schoolyard in the back of school. - **NO ONE SHOULD BE WALKING THROUGH THE STAFF PARKING LOTS AT ANY TIME!**
 - **Cross the street at the stop sign** and not in the middle of the street.
 - **DO NOT MAKE U-TURNS** in the middle of the street.

In addition, the legal speed limit around our school during admission and dismissal is 15 mph. ALL vehicles are required by law to follow these limits. Please control your speed around our school for everyone's safety.

