

Sakai UX Group Meeting Agenda and Notes

Meeting Details	Wednesday, May 5, 2021
Meeting Purpose	To meet twice monthly to discuss usability and user experience topics relating to Sakai
Desired Outcomes	•
Attendees	• Jolie Tingen, Duke • Tiffany Stull, UVA • Mitch Dunn, UVA • Derek Ramsay, Longsight • Wilman Hodges, Longsight • Shawn Foster, Western • Charles Bristow, Illinois • John Buckingham, Pepperdine
Regrets	

Agenda

Agenda Items	Presenter	Amount of Time
Proposed timeline to improve T&Q as a whole (entire workflow)	Jolie	10 minutes
Review the UX Critique review process: ○ Presenters: state objective before presenting ideas. What problem are we trying to resolve for the user? What specific aspects of the design do you think will support this objective? ○ Design reviewers: review each design on your own and document the following - two aspects of the design that seems to accurately meet users' needs, and one aspect that could be improved. Reviews will be shared round robin.	Jolie	5 minutes

Critique guide: UX Critique Cheatsheet , Design Critiques: Encourage a Positive Culture to Improve Products		
Discuss Samigo Mockup , UVA Add Assessments page improvements (refs: Proposed changes , Dayton late submissions)	Group	40 minutes
Schedule for next meeting and wrap-up	Jolie	5 minutes

Meeting Notes

Topic	Highlights of Discussion	Decisions and Action Items
Samigo Mockup	Samigo Mockup - Step 4 Settings and Publish Option 2 - Feedback from the group https://docs.google.com/document/d/1yyWxhbHZ_IcUr_b2EFFPUXykQujEsPfGIQWE_r7K6Kg/edit?usp=sharing - Settings message bundles Review UVA's Add Assessments page improvements in T&Q - Add Assessments page - Looks good! Find a way to make Import and Create text bigger so that Import is more visible - Discussed making just two radio buttons visible but there would have to be no default to hide 'Create' text. Radio buttons should always have a default. - Exceptions in Settings area changes at UVA - Better view of exceptions created. - Better logging for exceptions and the groups discussed the user being able to see that log.	

	■ Once an exception has been created for a user, that user is no longer listed in the corresponding drop-down. ■ Make user selection default in Exception ■ Add Cancel Exception button to avoid accidentally adding an exception	
Next Meeting	● Scheduled for May 19, 2021	