

vendor market checklist (edit for what you need!)

vendor market checklist (edit for what you need!)

feel free to make a copy of this doc to edit this checklist however you want for what you need and print it off to physically check that you have everything before you go to your market!!

'must-have' market checklist:

- ☐ folding table (if not provided)
- ☐ chairs (if not provided)
- ☐ tent / canopy (if outside)
- ☐ weights for tent / canopy (if using one!!)
- ☐ tablecloth
- ☐ change for cash transactions
- ☐ card reader for card transactions
- ☐ your products (of course!!!)
- ☐ branding signage
- ☐ price signs
- ☐ scent testers (optional but smart to use!!)
- ☐ business cards
- ☐ product displays / stands / shelving
- ☐ comfortable shoes & clothes + layers
- ☐ shopping bags for customers (optional but customers love this)
- ☐ phone charger
- ☐ receipt option (digital or written)

'nice-to-have' market checklist:

- ☐ QR code (website, IG, email list)
- ☐ email signup option (clipboard or QR)
- ☐ hand sanitizer / wipes
- ☐ snacks / water
- ☐ back up payment option (that isn't cash)
- ☐ scissors / clips / zip ties / tape (random fixes!)
- ☐ personal fan
- ☐ portable charger
- ☐ wifi hotspot
- ☐ pen & paper
- ☐ sturdy cart or wagon
- ☐ small freebies to giveaway with orders
- ☐ extension cord (some markets offer power)
- ☐ QR code signage for scan-and-pay (optional- but highly recommended!)