

Automatic translation tools

For automatic translations of a **conversation** (for example, in parent teacher meetings), you can use Microsoft Translator. [Here is a brief guide for teachers](#), and [here is the guide in Spanish for parents](#). Bear in mind that some Spanish-speaking parents do not speak standard Spanish and may not be able to spell words correctly, so the automatic translator may not understand them.

For automatic translations of **presentations**, you can use subtitle translation in PowerPoint with Microsoft Translator, or you can use subtitle translation in Google Meet. Here is a [guide that explains how to give a presentation with translated subtitles in PowerPoint](#). You can also share a code so attendees can select other languages for their subtitles (useful if there are multiple languages needed for the subtitles). And here is a [guide that explains how to turn on captions and change the language in a Google Meet](#). And there is also a [guide in Spanish for parents that explains how they can activate automatic translation of a Google Meet on their own devices](#).

Here are the how-to guides (same links as before, organized for faster access):

- **Microsoft Translator for conversations:**
 - [Guide in English for teachers](#)
 - [Guide in Spanish for parents](#)
- **Microsoft Translator for presentations:**
 - [Guide for teachers](#)
- **Google Meet subtitles:**
 - [Guide for teachers](#)
 - [Guide in Spanish for parents](#)