



Catasauqua Area School District **ONLINE LEARNING**

ONLINE LEARNING OPTION - 5 Days Per Week

The Catasauqua Area School District has designed a robust online learning option that takes into account the developmental age of the child, amount of sustained learning time, and National Board for Professional Teaching Standards recommended amount of online instructional time.

Amount of Sustained Learning Time

Structured learning activities should take the developmental age of the child into consideration. The amount of sustained learning time that a 4-year-old needs is quite different from that of a 14-year-old. At school, learning is separated by regular breaks, including lunch, recess, and passing periods. While there are no hard-and-fast rules, consider these general guidelines:



**3-5 years old
(Pre-K-K)**

15-20 Minutes



**6-8 years old
(Grades 1-3)**

About 30 Minutes



**9-13 years old
(Grades 4-8)**

About 45 Minutes



High School

About an Hour

Total Amount of Daily Online Instruction Time

Even after you master these different bursts of learning time, you might still be asking how much total time students should be spending. The National Board for Professional Teaching Standards indicates that the amount of online learning should differ for elementary and secondary students.



**Elementary
School Students**



**Middle
School Students**

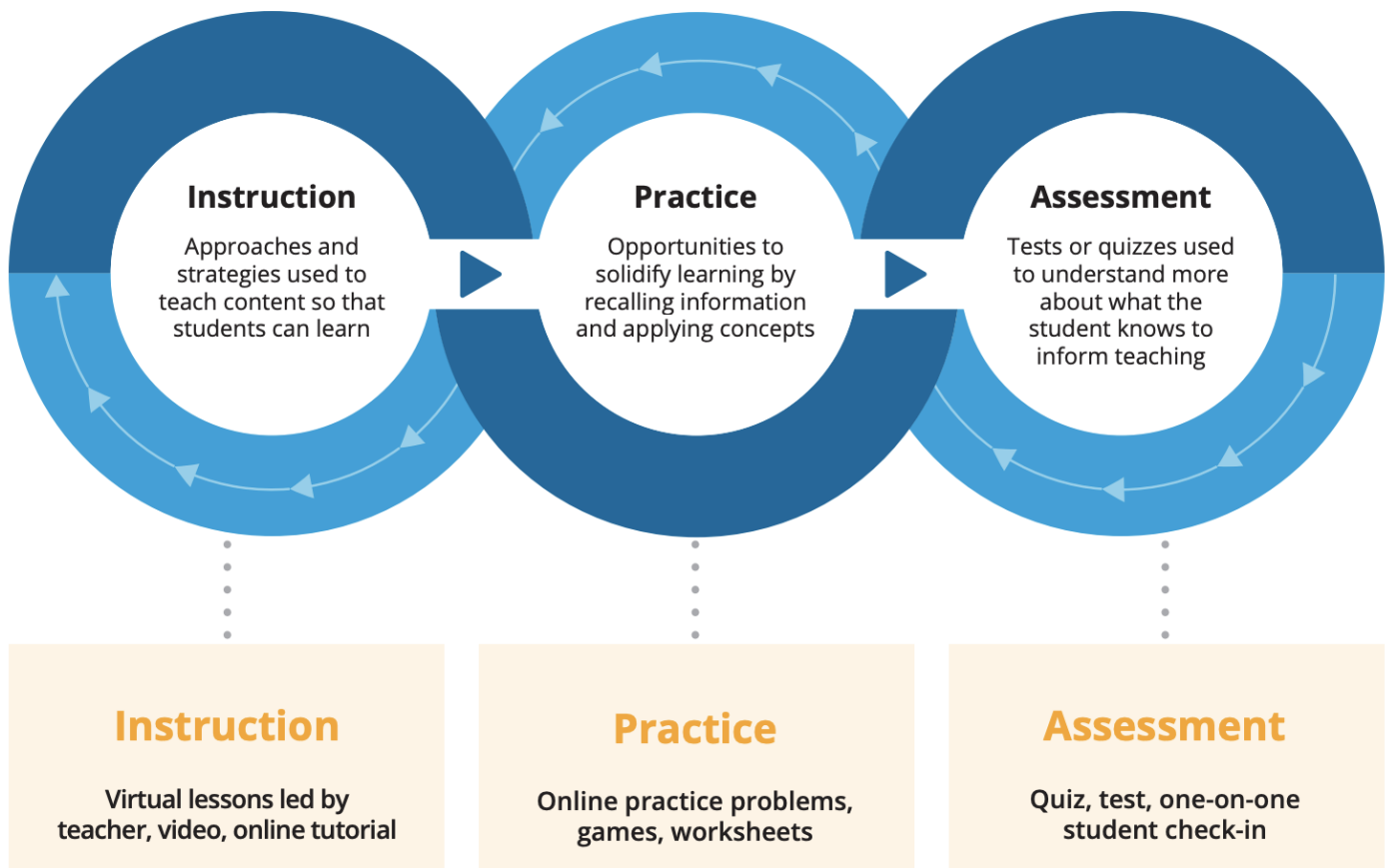


**High School
Students**



Catasauqua Area School District **ONLINE LEARNING**

Basic Cycle of Online Instruction



Adapted from Edmentum - Support Your Child During Virtual Learning, 2020

Communication Plan

In an effort to increase consistency with regard to home-school communication efforts, Catasauqua Area School District will use the [Remind](#) communication tool for all levels of communication - teacher, building, and district levels. Remind provides two way communication for instructional purposes, important announcements, and urgent messages.



Catasaugua Area School District

ONLINE LEARNING

K-4 Online Learning Option

Learning Device

- All students will be provided with a district owned iPad. The technology fee is \$10.

Single Sign On

- Students will use Clever to facilitate single sign on and access to online tools and resources.

Learning Management System

- Students will use Google Classroom to access instructional resources and to submit assignments.

Google Meet

- Students will use Google Meet for 20-45 minute live classroom meetings during which the teacher will deliver daily instruction and provide opportunities for independent practice.
- Students may participate in optional end of the day support with assignments/independent work.

K-4 Online Learning Schedule

- Morning Meeting - Google Meet - 20 - 45 Minutes (Attendance Taken)
 - 9:00 AM
- Afternoon Meeting - Google Meet - 20 - 45 Minutes (Attendance Taken)
 - 12:00 PM
- End of Day Wrap Up - Google Meet - 15 Minutes (Optional)
 - 2:00 PM
- Questions & Support - 30 - 45 Minutes (Optional)
 - 2:15/2:30 PM - 3:00 PM

Attendance

- Attendance will be measured using access and completion. K-4 Attendance will be taken during morning and afternoon meetings to determine access. Submission of assigned work will determine completion. See [Attendance Table 1](#) and [Table 2](#) for more information.

Grading & Feedback

- Student work will be graded using the traditional grading scale as described in the [Sheckler Handbook](#).
- Teachers will provide ongoing feedback to students.

Daily Skill Building - Imagine Learning (K-4), Imagine Math (K-4), Listen to Reading/Independent Reading/Epic (10-20 minutes)



Catasauqua Area School District ONLINE LEARNING

Grades 5 & 6 Online Learning Option

Learning Device

- All students will be provided with a district owned iPad. The technology fee is \$10. Parents/Students should purchase earbuds/headphones.

Single Sign On

- Students will use Clever to facilitate single sign on and access to online tools and resources.

Learning Management System

- Students will use Google Classroom to access instructional resources and to submit assignments.

Google Meet

- Teachers/Students will use Google Meet for 30 - 45 minute live classroom meetings during which the teacher will deliver daily instruction and provide opportunities for independent practice.
- Students may participate in optional end of the day support with assignments/independent work.

Grades 5 & 6 Online Learning Schedule

5th Grade	6th Grade
• 8:00 - 8:45 AM Morning Meeting - Google Meet ◦ 30 - 45 Minutes *Attendance Taken • 8:45 AM - 11:00 AM - Independent Work • 11:00 AM - 12:00 Lunch/Break • 12:00 PM- 12:45 PM Afternoon Meeting - Google Meet ◦ 30 - 45 Minutes *Attendance Taken • 12:45 - 1:05 PM Break • 1:05 PM - 1:47 PM Related Arts - Google Meet • 1:50 PM - 2:20 PM Questions & Support - 30 - 45 Minutes (Optional)	• 8:00 - 8:45 Morning Meeting - Google Meet ◦ 30 - 45 Minutes *Attendance Taken • 8:45 AM - 10:45 AM - Independent Work • 10:45 - 11:37 Break/Lunch • 11:37 AM - 12:19 PM Related Arts - Google Meet • 12:19 - 12:45 Break • 12:45 PM -1:47 PM Afternoon Meeting - Google Meet ◦ 30 - 45 Minutes *Attendance Taken • 1:50 PM - 2:20 PM Questions & Support - 30 - 45 Minutes (Optional)

Attendance

- Attendance will be measured using access and completion. Grades 5 & 6 attendance will be taken during morning and afternoon meetings to determine access. Submission of assigned work will determine completion. See [Attendance Table 1](#) and [Table 2](#) for more information.

Grading & Feedback

- Student work will be graded using the traditional grading scale as described in the [CMS Handbook](#)
- Teachers will provide ongoing feedback to students.

Daily Skill Building - Exact Path Math (20 Minutes), Exact Path Reading (20 Minutes), Exact Path Language Arts (20 Minutes), Independent Reading (20 Minutes)



Catasauqua Area School District **ONLINE LEARNING**

Grades 7 & 8 Online Learning Option

Learning Device

- All students will be provided with a district owned iPad. The technology fee is \$10. Parents/Students should purchase earbuds/headphones.

Single Sign On

- Students will use Clever to facilitate single sign on and access to online tools and resources.

Learning Management System

- Students will use Google Classroom to access instructional resources and to submit assignments.

Google Meet

- Teachers/Students will use Google Meet for 30-45 minute live classroom meetings during which the teacher will deliver daily instruction and provide opportunities for independent practice
- All teachers will schedule daily office hours to address questions & provide support - 1:50 - 2:20 PM. Participation in Office Hours is optional for students.

Grades 7 & 8 Online Learning Schedule

- CMS online learning students will follow the Catasauqua Middle School Bell Schedule

Grade 7 Online Learning Schedule - Google Meet	Grade 8 Online Learning Schedule - Google Meet
• Homeroom - 8:00 - 8:07 AM Attendance • Period 1 - 8:09 - 8:51 AM - Social Studies • Period 2 - 8:53 - 9:35 AM - Science • Period 3 - 9:37 - 10:19 AM - ELA • Period 4 - 10:21 - 11:03 AM - Related Arts • Period 5 - 11:05 - 11:47 AM - ELA • Lunch - 11:49 - 12:19 PM • Period 6 - 12:21 - 1:03 PM - Math • Period 7- 1:05 - 1:47 PM - Math • Questions & Support - (Optional) 1:50 - 2:20 PM	• Homeroom - 8:00 - 8:07 AM - AM Attendance • Period 1 - 8:09 - 8:51 AM - ELA • Period 2 - 8:53 - 9:35 AM - Related Arts • Period 3 - 9:37 - 10:19 AM - ELA • Period 4 - 10:21 - 11:03 AM - Science • Period 5 - 11:05 - 11:47 AM - Social Studies • Period 6 - 11:49 AM - 12:31 PM - Math • Lunch - 12:33 - 1:03 PM • Period 7- 1:05 - 1:47 PM - Math • Questions & Support - (Optional) 1:50 PM - 2:20 PM

Attendance

- Attendance will be measured using access and completion. Grade 7 and Grade 8 attendance will be taken during each class period. Submission of assigned work will determine completion. See [Attendance Table 1](#) and [Table 2](#) for more information.

Grading & Feedback

- Student work will be graded using the traditional grading scale as described in the [CMS Handbook](#)
- Teachers will provide ongoing feedback to students.

Daily Skill Building - Exact Path Math (20 Minutes), Exact Path Reading (20 Minutes), Exact Path Language Arts (20 Minutes), Independent Reading (20 Minutes)



Catasauqua Area School District

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Grades 9-12 Online Learning Option

Learning Device

- All students will be provided with a district owned iPad. The technology fee is \$10. Parents/Students should purchase earbuds/headphones.

Single Sign On

- Students will use Clever to facilitate single sign on and access to online tools and resources.

Learning Management System

- Students will use Canvas to access instructional resources and to submit assignments.

Google Meet

- Teachers/Students will use Google Meet for live classroom meetings during which the teacher will deliver daily instruction and provide opportunities for independent practice.
- Students may participate in optional end of the day support with assignments/independent work during Teachers' scheduled Office Hours.

Grades 9-12 Online Learning Schedule

- CHS online learning students will follow the Catasauqua High School Bell Schedule and/or the Catasauqua High School Virtual Block Schedule. At the high school level, due to a more complex schedule, some courses will be taught solely to online students, while other courses will be taught to both traditional and online students at the same time.
- More detailed information specific to the CHS online learning schedule can be found in the [CHS Online Learning Plan](#).
- All teachers will schedule daily office hours to address questions & provide support - 2:15 - 2:45 PM

Attendance

- Attendance will be measured using access and completion. Grade 9-12 Attendance will be taken during each block. Attendance during Office Hours is optional. Submission of assigned work will determine completion. See [Attendance Table 1](#) and [Table 2](#) for more information.

Grading & Feedback

- CHS will use the traditional grading scale as described in the [CHS Student Handbook](#). Additionally, Teachers will provide ongoing feedback to students.

LCTI

- More information will be provided in Mr. Schnug's Aug. 19th communication.



Catasauqua Area School District

ONLINE LEARNING

Attendance

When students are learning off campus, it may be more difficult for educators to fully assess student engagement/attention during the learning activity. Based on guidance from national experts on attendance, school district's implementing hybrid or full-remote instructional models in SY 2020-21 must reflect the following in local attendance policies:

- When students are learning remotely – regardless of whether it is synchronous or asynchronous – the attendance measurement must include data that allows the school to assess whether the student engaged in the assigned learning activity. Capturing student log-in or contact with school staff is not enough to truly assess exposure to the learning activity.
- More specifically, schools must account for both student's daily access to and completion of assigned learning activities.
- Daily contact between assigned school staff and students/families is important to student success.

See Table 1 for examples of ways to measure access and completion.

Table 1. Measuring attendance during remote learning

ACCESS	COMPLETION
Evidence that the student has access to the resources required for the assigned learning activities	Evidence that the student completed the assigned learning activities
• Student/family submission of daily online form or call to attendance hotline affirming access to resources required for assigned learning activities • Confirmation by assigned school staff that student/family downloaded or picked up weekly packet of assigned learning activities • Student participation in "office hours" offered by teacher where teacher confirms student access to resources required for assigned learning activities • Count of student logins to assigned coursework in Learning Management System (LMS) • When remote learning is synchronous: • Confirmation by school staff that student is connected through phone conferencing system at designated time	• Track student participation throughout the lesson using chat/polling feature • Embed a "word of the day" in the assigned learning activity and use it as an answer to one of the practice questions at the end of the lesson • Submit an artifact upon completion of the learning activity (e.g., exit ticket, video, audio recording, portfolio, project-based learning, etc.) • SeeSaw, Google Classroom, Canvas Work Submissions



Catasaugua Area School District

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Table 2 is a sample decision matrix for determining when an individual student is coded as present or absent on days when the student is learning off campus.

Table 2. Sample decision matrix for remote learning days

Possible Access/Completion Combinations	Confirmation of Access	Timely Submission of Assignment	Attendance Decision
Evidence of Access and Completion	Yes	Yes	Present
Evidence of Completion, but not Access	No	Yes	Present
Evidence of Access, not Completion	Yes	No	Absent
No Evidence of Access or Completion	No	No	Absent

To assess whether student attendance patterns are differentially impacted by remote instruction versus in-person instruction mode, it is recommended that schools create additional internal attendance codes for SY 2020-21 that differentiate attendance patterns during in-person instruction, remote synchronous instruction, and remote asynchronous instruction. Below are the additional attendance codes that will be added to the traditional attendance codes:

- PRS = Present Remote Synchronous
- ARSE = Absent Remote Synchronous – Excused
- ARSU = Absent Remote Synchronous – Unexcused
- PRA = Present Remote Asynchronous
- ARAE = Absent Remote Asynchronous – Excused
- ARAU = Absent Remote Asynchronous – Unexcused