SAC 2021-2022

<u>SAC Meetings for 21/22 School Year</u> (Staffing, Budget, & Instruction)

SAC Meeting Agendas

4/12/21 Minutes

6:30 Welcome and introductions. Discussed IB and Community Project Updates in PTO
6:38 Misc. financial information: Outdoor Lab fees set. Student planner will be reinstituted for next year. Grade level supply lists are set.
6:45 An Effective Needs Center is coming to SRMS & DRHS. This center is scheduled for a September opening; pending staffing resolution.
6:49 New hire update: Three teachers were displaced, other positions were replaced due to retirement or other exit.
6:52: UIP review: Our ib UIP aligns with our Jeffco action plan. MTSS is no longer required for UIP. We will need to schedule MTSS meetings for after school due to the realignment of Teams into Departments.
6:54: 2022/23 Important dates handout reviewed. The Math Department is piloting a new math curriculum for the district. We may be able to schedule two additional ib professional development days. The Building Leadership Team discussed moving Parent/Teacher conferences to after school timeslots due to lack of activity
7:05 Closing.

2/15/21 Minutes

6:30 Welcome and introductions.
Presentation:
- IB Update including Community Project Information
- Make Your Voice Heard Survey
- SSIS (Social Skills Improvement System) Data
- Unified Improvement Plan (UIP)
- Enroll Jeffco Numbers

6:45 All grades showed an increase in performance
6:50 **Budget review**. Mrs. Schultz presented a detailed review of our Budget Decision Making Process. The Predominant issue next year is the Student Based Budgeting. Increase in salaries, the Size Equity Factor, and increased enrollment are contributing to the budget issue; $1.2 million less than last year. Given the needs of the building, we will need to make adjustments for next year. We will not be able to maintain grade level teams next year because we do not have enough budget for that many teachers. We will be limiting 6th grade enrollment to 300 students in order to be in a position to determine if we can maintain a 6th grade level team. We will be reducing staff in the near future (this school year) in order to prepare for the decrease in budget for next year.
7:15 Proposed **Bell Time** Changes. Middle Schools would have a 8:55 start time and a 3:55 end time. Discussed some of the issues the new time might create such as supervision before school.
7:21 Closing. Brief discussion regarding student socialization.

11/02/21 Minutes

6:35 Welcome and introductions.
6:39 B. Svaldi presentation regarding ib “**The Community Project**” (slide show). Goal of focussing on community needs and is required of every 8th grader to be involved. Presentation includes: Overview, Grading criterion, Timeline, Supervisors, Types of service, How parents can help, & Faculty Chairpeople.
6:49 **Traffic concerns** regarding parent drop off/ pick up. Working with Deputy Dobson and traffic engineering. The county evaluated the situation and agreed there is an issue and presented a 3 page report. We will work on grant opportunities once they are available to increase safety. We did place new signage recently to improve safety and flow of traffic.
6:53 **Step It Up Celebration** and Information: We were able to raise $46,000 to aid in renovations of the gym and other needs. Received other ideas for future fund raising through Step it Up. We will review if we will use Step it Up again for next year next spring.
6:56 **Mill and Bond Scope and Priorities**: We are getting a new roof, updated boilers on roof, new cafeteria floor including a finished concrete floor, and the engineering labs will also receive a new finished concrete floor. The Step It UP funds will aid in refinishing the gym floor, the weight room floor, and new carpet in the main entrance.
7:00 Question regarding late drop offs during the snow season (no tardies). General discussion ensued regarding traffic flow. All schools are getting a secured entrance in the future as part of the Mill & Bond.
7:04 **Information Night** at SRMS: This is a night to solicit new students with the purpose of maintaining/increasing enrollment. We have flyers for this night in the office and ask parents to distribute these flyers to neighbors. We are also advertising this night in the community media.
7:07 **Food/Nutrition Services Impacts**: Byron Gaiter presented the state of the SRMS kitchen conditions; short staffed, missing drivers, increase in pay needed for new hires to compete with fast food restaurants, and effect on quality of food due to the timing of preparation based on a short staff.
7:16 **Transportation**: We will continue to promote carpooling (App).
7:17 Open Q&A: Formal recognition of Byron's service to the school!
7:18 Closing

09/14/21 Minutes
6:35 Welcome and introductions. Agenda emailed for viewing. Looking for Co-Chair of SAC. Solicited families to join miscellaneous school committees. Reviewed meeting etiquette.
6:40 Principal information (Report):
Budget overview. Budget is based on the number of students physically in the building - “October Count” is critical to this funding. How can we incentivise kids to attend school on October 1st? Our numbers have fluctuated greatly due to pandemic issues. We are currently at 1,032 students (~$5k per student less district funding for *size equity factor*). Gave examples of funding requirements such as free lunches, IB, instruction, support personnel, operational expenses, COVID mitigation expenses, etc.
6:58 Unified Improvement Plan- What are we looking at as a deficit & how can we fix it?. Reassessing and reevaluating assessment data attempting to increase the validity of our student testing data. Unit assessments are an IB focus to drive instruction. We focus on making connections between the subject data and the student. Effective Lesson Plan design to include student rubric grading to include levels 1-8 integrated into Jeffco rubric and standard grading principles.
7:04 UIP Draft; Multi-Tiered Systems of Support (MTSS). SRMS implemented data teams to focus on students. We spent the first three weeks of school “reacquainting” students with how to attend school. Mental Health team lessons and structures. Students are surveyed with a needs assessment in order

for us to know how to best support them in this transition. Advisement and the lessons provided in Advisement help students connect and feel more comfortable in school (comment from student in meeting).
7:13 COVID & Safety. Discussed rules and processes to support health and safety. Students will be tested for Outdoor Lab. Student behaviors are monitored very closely and we have seen new issues continually. Many issues are driven by social media. We are revisiting the dress code with respect to trends in style but without inappropriateness (you can join this committee).
7:23 Q&A. Questions regarding busses, drop off/ pick up process. Conference comment, “As a parent who ventures in those daily drop offs and pickups, I just want to state, I appreciate staff being present during those times. Thank you, I know it takes time out of your day.”
Mill & Bond money is being used for projects such as gym floor repair and cafeteria floor replacement, among others, utilizing matching funds.
7:35 end of meeting. Next meeting is November 2nd.