## Services

I utilize either the Track Changes feature in Microsoft Word or the Suggestion feature in Google Docs. I will send you the document with all changes still marked by the tools mentioned so that you can review the changes. Because Dissertations are a part of the educational process, it is important to me that the student makes the final determination in how the document reads as it is representative of their expertise in their field. If you have any questions about how to use track changes or the suggestions features, please contact me. I want this to be as easy as possible.

I provide the following services for Dissertations:

- Formatting (How the document looks)
  - Completing this task will require that I am either already familiar with your University's Style Guide or that you send me the University's Style Guide.
    - I have the Point Park University Style Guide.

- Grammatical/Punctuation, Sentence Structure, Paragraph Structure Editing

- Content/Organizational Suggestions

- Reviewing and Cross-referencing In-text Citations and References/Works Cited/Bibliography
  - I work with APA Style Guide and MLA Style Guides at this time.

## Pricing

Pricing ranges between $3 to $5 per page. Pricing is determined by a couple factors:

1. How much editing, generally, is required per page
2. How much time it takes to get through all the editing and/or formatting requested

The following pages will always have the following pricing:

1. Reference pages are $4 per page
2. Formatted pages (without other editing involved) are $3 per page.
3. Pages that are outside the scope to be edited and are not charged (i.e., If you want the body of your Dissertation edited without the front matter, references, or appendices edited) do not have a charge per page.

General editing for grammatical/punctuation errors is $3 per page unless there are substantial sentence structure or paragraph issues that are fixed as well.

I do not go through each page to assign it a charge. I generally group pages by chapter if I am going to split up how I am charging.