

**PERIODIC EVALUATIONS FOR
TEMPORARY FACULTY
COMPLETE TIME SCHEDULE AY 2025-2026**

TEMPORARY FACULTY	Spring Semester
FRI, DEC 12, 2025	Colleges may begin creating cases in Interfolio. College RTP Representative and/or department/school coordinator must update Interfolio with the names of school / department temporary faculty periodic evaluation committee members.
TUE, FEB 3, 2026	Departments / Schools should provide evaluation criteria to candidates no later than 14 days after the first day of instruction. Changes in process or guidelines cannot be made after this date for use in the current academic year.
FRI, FEB 27, 2026	Submission Deadline. Temporary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.
FRI, MAR 20, 2026	Department/School Peer Review Committee provides periodic evaluations to temporary faculty; response/rebuttal due 10 days from receipt of evaluation.
MAR 30-APR 3, 2026	Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)
FRI, APR 10, 2026	Department Chair/School Director (or designee of the dean) provides periodic evaluations to temporary faculty; response/rebuttal due 10 days from receipt of evaluation.
FRI, MAY 1, 2026	Dean provides periodic evaluations to temporary faculty undergoing a <i>cumulative evaluation</i> . (There is no response or rebuttal to this personnel decision.)