

Minutes for WVHC Meeting 22 June 2022 7.30pm in Village Hall
(serving villages of Wadenhoe, Achurch, Lilford, Pilton, Stoke Doyle, Wigsthorpe)

1. Apologies and resignations

Heidi Nemeth resigned from the committee because of work pressures, as of 4 May 2022

Frances McDougall and Craig McDougall have also stepped down, as of 19 June 2022

Present: Nicola Guise (Chair), Catherine Burbage, Justin Clarke, Susan Groom, Sylvia Neal, Jane Woodbridge, Jan Lea

Apologies: Mark Petty, Gill Williams

Catherine to approach a potential replacement committee member representing the PCC. Nicola to mention AGM and vacancies on village Whatsapp group.

2. Minutes of the last meeting and issues arising

Minutes of the last meeting were signed as correct and distributed for displaying on noticeboards.

Still waiting for quote for resurfacing the car park. Sylvia to follow up with Pete Prior. Nicola to continue enquiries re fortnightly bin collections. Catherine to follow up re signage.

3. Charity Commission Trustee Eligibility Forms

All now completed.

4.. Annual Report status (for year ending 31 October 2021, due for submission to Charity Commission **before end July** after independent examination and approval of the committee).

Nicola and Catherine have prepared the report which was circulated and provisionally approved at the last meeting. It needs to be collated with the Financial report before independent examination and then submission to the Charity Commission.

Work in progress. The financial report has been written by Treasurer in conjunction with the independent examiner who is carrying out a pre-audit check (meeting Mark and Nicola tomorrow). This will need to be agreed by Committee (by email) and independently examined, before submission.

5. Financial Report for the AGM (5 July 2022)

This has been prepared by Mark and was presented to the committee. Some amendments were noted. The final report will be circulated to the committee before the AGM and the committee were asked to review and reply to the email they receive asap to confirm that they support the report.

6. Film nights. Possible events to be investigated include: Talks on Walks - Catherine. Cheese and wine tasting - Sylvia (cheese) Nicola (wine). BB talk - Sylvia.

7. AOB

The parking income is less this year than last but is still the main source of income.

Nicola to chase Ringo for missing income for three months (DONE AND PAID INTO THE ACCOUNT). It was decided not to increase the maximum time allowed for

parking. It will remain at 4 hours. It was also decided not to put up any fencing along the riverbank following a chaotic few days. It was felt that this serves just to move any river users along into the sheep field riverbank. There are a few issues with bookings not having exclusive use of the car park. Nicola to liaise with Gill re chaining off the entrance.

There have been occasions when the water boiler/air con etc have been left on after bookings, leading to a very large electricity bill. Sylvia has kindly arranged to call in and check all is switched off as part of her maintenance checks.

Catherine still pursuing new signage for the riverbank.

The length of the term of Chair was raised (to avoid it being an onerous undertaking and to allow for fresh ideas – proposed to be 2 years) and it was agreed that the Chair should ideally be a resident of Wadenhoe. We also need committee representation from Pilton, Wigsthorpe and Lilford. Committee members to put the word out.

8. **Date of next meeting to be decided at the AGM**

AGM DATE: 5 JULY 2022 7 pm Wadenhoe Village Hall