

Unapproved Minutes
Caledonia Central Supervisory Union
TWINFIELD UNION SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
Tuesday, March 12, 2024 – 6 pm

Call to Order by Superintendent Mark Tucker

Present: Patrick Healy, Mark Kauffman, Erin Barry, Janna Osman, Milena Yasus, Sara Cain, Superintendent Mark Tucker, Principals Rachel Hartman & Stephanie Ainslie

Mark called the meeting to order at 6pm

Reorganization of the Board

Board Chair – Janna Osman nominated Patrick Healy and seconded by Mark Kaufman. Nomination passed.

Discussion – Patrick and Erin would like to have a co-chair this year.

Move to have a co-chair by Mark Kaufman and seconded by Milena Yasus. Motion passed.

Board Co-Chair - Milena Yasus nominated Erin Barry as a co-chair and seconded by Janna Osman. Nomination passed.

Board Clerk – Erin Barry nominated Sara Cain and seconded by Janna Osman. Nomination passed.

CCSU Board Reps – Erin Barry nominates Mark Kaufman and Patrick Healy and seconded by Janna Osman. Nomination passed.

Committee Assignments -

Negotiation Council – Erin Barry nominates Patrick Healy and seconded by Mark Kaufman. Nomination passed.

CVCC Board – Milena Yasus nominates Janna Osman and seconded by Erin Barry. Nomination passed.

Superintendent Evaluation Committee – Erin Barry nominates Mark Kaufman and seconded by Janna Osman. Nomination passed.

Authorized Warrant Signer – Erin Barry nominates Mark Kaufman and seconded by Milena Yasus. Nomination passed.

Alternate Warrant Signer – Milena Yasus nominates Sara Cain and seconded by Erin Barry. Nomination passed.

Authorize Chair to Sign Contracts – Erin Barry moved that the chair be allowed to sign contracts; seconded by Milena Yasus. Motion passed.

Statewide Healthcare Negotiation Team – Erin Barry nominates Sara Cain and seconded by Janna Osman. Nomination passed.

Board Meeting Schedule – Second Tuesday of the Month at 6 PM

Designate Official Newspapers and Posting Locations – Times Argus, Post Offices, Town Clerks, School and school Website.

Code of Ethics – Board members need to sign and return the form to Katie.

Communication practices and handling complaints – no change. Mark Tucker explained the handling of complaints and chain of command.

Discuss Board Opportunities and Development – look at VSBA website and find 2 or 3 subjects and listen to the webinars or read about the subject.

Public Comment – none

Official recount of the budget ballot will be Saturday 10 AM at the Twinfield cafeteria.

Consent Agenda

Minutes from February 13, 2024

A **motion** to accept the minutes noted above by Janna Osman and seconded by Erin Barry. Motion passed.

Board Reports

Superintendent Report – Mark Tucker was present. No written report, spoke on some things being discussed at the VSBA and AOE. Discussion on the State looking at what caused the failed school budgets in the State. Looking at the model for education funding.

Student Report – Marianna Cleary

- Sophomores won Winter Carnival
- Ski and ride day
- Pie day is March 14th
- Civics event coming up – is it appropriate for all ages? Yes

Principals Report - Some points highlighted in the report:

- Testing is taking place
- End of Trimester is March 15
- March 20 – is cultural cuisine. Irish cuisine will be highlighted. Community members can RSVP.
- Education conversation – March 21
- Inservice is coming up – training for staff
- 3rd Grade Ukraine Connection – pen pals from Ukraine

Question on suicide prevention program being used? Outside group working with students.

Student Services Report – no discussion

Policy Reviews: Chair will set a time limit in the meeting for reviewing these policies, and carry forward (table) unaddressed policies for subsequent meetings

Policy E20 – Community Use of School Facilities (Recommended). An update to existing policy that allows for a Board to allow community use based on a range of criteria and obligations, or disallow community use for any reason. (Discussion/Possible Adoption)

School sponsored events are covered by the school's liability. Outside agencies need to have their own liability insurance. Informal groups would not necessarily have liability insurance but can be asked to sign a waiver.

A **motion** to adopt Policy E20 by Erin Barry and Sara Cain. Motion passed.

Policy D21 – Tiered System of Support and Educational Support Team (Recommended). A policy outlining Superintendent obligation to develop and support the use of multi-tiered educational support. (Discussion/Possible Adoption)

A **motion** to adopt Policy D21 by Janna Osman and seconded by Erin Barry. Motion passed.

Policy D20 – Curriculum Development and Coordination (Recommended). An update to existing policy, outlining the SU and District roles in the development of curriculum. (Discussion/Possible Adoption)

A **motion** to adopt Policy D20 by Janna Osman and seconded by Sara Cain. Motion passed.

Policy F20 - Fiscal Management and General Financial Accountability (Recommended). A policy intended to align CCSU fiscal practices with current Federal and State law and regulation. (Discussion/Possible Adoption)

A **motion** to adopt Policy F20 by Erin Barry and seconded by Sara Cain. Motion passed.

Policy F23 – Capitalization of Assets (Recommended). An update to existing policy that provides guidelines for the management of the financial value of capital assets. (Discussion/Possible Adoption)

A **motion** to adopt Policy F23 by Janna Osman and seconded by Sara Cain. Motion passed.

Policy F24 - Prevention of Conflict of Interest in Procurement (Recommended). An update to existing policy that defines conflict of interest by employees in the process of purchasing or otherwise expending district monies in the course of their duties. (Discussion/Possible Adoption)

A **motion** to adopt Policy F24 by Erin Barry and seconded by Mark Kaufman. Motion passed.

Policy B20 - Personnel Recruitment, Selection, Appointment, And Background Checks (Recommended). Policy that outlines SU and District practices related to background checks for potential employees. (Discussion/Possible Adoption)

A **motion** to adopt Policy B20 by Janna Osman and seconded by Erin Barry. Motion passed.

Policy F26 – Security Cameras (Recommended). A policy related to the placement and use of security cameras in school buildings. (Discussion/Possible Adoption)
Question on if cameras will be put in classrooms that turn on during emergency situations. That discussion has not happened. Discussion on the storage ability of the footage. Look at increasing the capacity.

A **motion** to adopt Policy F26 by Mark Kaufman and seconded by Janna Osman. Motion passed.

Nuts & Bolts

Students are participating in a bridge building competition that is being held at Randolph.

Would the board be able to draft a yearlong schedule?

School Resource Officer conversation.

Snow days will be made up this year. Last year was an exception.

Possibly revisit cell phone usage – request can come from principals.

A **motion** to adjourn by Janna Osman. Motion passed.

Minutes respectfully submitted by Nicky Cole