

Agenda – School Board Meeting

Penn Manor School District

Monday, November 18, 2024

Penn Manor High School – Large Group Instruction Room (LGI)

100 E. Cottage Avenue, Millersville, PA 17551

At Conclusion of the Committee of the Whole

Live video stream: <https://www.youtube.com/PennManorSchoolDistrict>

CALL TO ORDER:

MOMENT OF SILENCE:

FLAG SALUTE:

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on **Tuesday, December 3, 2024** following the Committee of the Whole meeting.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing Personnel and a Student Matter as detailed on the Committee of the Whole Agenda.

ROLL CALL:

CITIZEN’S COMMENTS: Comments pertaining to action items on the Board Voting Agenda

APPROVAL OF MINUTES: November 4, 2024
<https://www.pennmanor.net/boardminutes/>

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: [October, 2024](#)

PAYMENT OF BILLS: October 2024

General Fund	\$ 5,551,724.11
Food Service Fund	\$ 140,961.44
PMSD Capital Reserve Fund	\$ 239,526.50
Student Activity Fund	\$ 22,471.80

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Committed Fund Balance - The [Resolution](#) for Commitment of June 30, 2024 Fund Balance

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. [Student Hearing](#)
- B. Election of Solicitor and Bond Counsel – Saxton & Stump LLP – The law firm of Saxton & Stump LLP be appointed as solicitor and bond counsel for the school district for the calendar year 2025.
- C. Election of Special Counsel for Special Education – McNees Wallace & Nurick LLC – The law firm of McNees Wallace & Nurick LLC be appointed as special counsel for the school district for the calendar year 2025. Services will be limited to special education matters.
- D. Election of Special Counsel for Labor – Fox Rothschild LLP – The law firm of Fox Rothschild LLP be appointed as special counsel for the school district for the calendar year 2025. Services will be limited to labor matters.
- E. Election of Special Counsel for Workers' Compensation – The law firm of Cipriani & Werner be appointed as special counsel for the school district for the calendar year 2025. Services will be limited to Workers Compensation.

Explanation: Cipriani & Werner is the appointed counsel for the LLPSIP Workers Compensation Pool.

- F. [Ag Advisory Committee updated roster for 2024-2025](#)
- G. Approval of agreements with Outside Agencies providing services to students pending receipt of all required documentation:
Coby's Family Services
- H. [Fall 2024 PMEF Venture Grants](#)
- I. [Approval of Farm Lease Agreement](#) effective January 1, 2025 through December 31, 2029.

Explanation: A Request for Proposal process was conducted and closed November 14, 2024. There were 3 submittals and this was the highest proposal received.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. [Support Staff](#) Employment and Change in Status of the individuals listed per the effective date for the 2024-2025 school year.
- B. Resignation of the individual listed per the effective date:
Zachary Zimmerman, Biology, Penn Manor High School, effective 12/20/2024
- C. [Leave](#) to the individuals listed:
· 490 - Intermittent - FMLA - 11/5/24-5/30/25
· 3017 - Child Rearing Leave - Extension through Spring 2025.
· 8322 - Extended FMLA. Return to work on 1/6/25.
· 9817 - FMLA - start 1/2/25, last approximately 12 weeks.
- D. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 24-25 school year:
Shannon Rosle Cambria Bley
- E. Elementary Tutors for the 24-25 school year at the professional rate:
Rachel Suter Lorien Gilbert
Amy Adair Lauren Myer
- F. Middle School Tutors and Detention List for the 2024-2025 school year at the professional rate:
Alyssa Hipple Kerri Miller
Jen Charles Lauren Hoffman
- G. ESL Dept. Coordinator: Katheryn Cox effective 11/11/24. Stipend \$3,225 [Prorated \$2,631.60]
- H. [Mentor](#) for the 2024-2025 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.
- I. Updated Wrestling Coach Salary Changes for:
Russell Deaver - \$4,000
Jared Bosso - \$3,750

CITIZENS COMMENTS:

PUBLIC COMMENT IN BOARD MEETINGS – Board Policy 903

Any resident, taxpayer, employee, or student wishing to address the Board of School Directors may do so at each board voting meeting during the agenda item titled *Citizen's Comments*. All individuals wishing to comment shall sign in on the sheet provided at the meeting and provide the following information: First and last name, municipality, topic, and group affiliation, if applicable.

The following procedures shall be followed:

- A resident, taxpayer, employee or student wishing to comment will be recognized by the chair and then state his/her full name, and group affiliation, if applicable.
- Comments shall be limited to five minutes.
- Threats, abusive, obscene, profane language, defamatory remarks will not be permitted
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.

Any public comments emailed to the Board Secretary prior to the meeting that pertain to Board agenda items or ongoing matters of the Board will be posted for public viewing on the agenda. Public comments that do not pertain to current Board business will be reviewed by the Board and/or appropriate District administrator.

ADJOURNMENT