

Document K.

ABE Content Standards Implementation Plan

Introduction

This plan outlines how the local ABE program (consortium, site, etc.) is planning to implement the ABE content standards over the next 3-5 years. Minnesota's ABE content standards are:

- ACES (Academic, Career and Employability Skills) TIF (Transitions Integration Framework)
- CCRS (College and Career Readiness Standards for Adult Education)
- Northstar Digital Literacy Standards

Guidance

In developing the multi-year plan consider the following:

1. **Training:** How will current and new staff (ongoing) be trained on each set of content standards? Which staff might need more specialized training and how/when will that happen?
2. **Integration into instruction:** How will the program integrate the content standards into instruction? How will the program evaluate standards implementation?
3. **Program structure and additional supports:** What additional supports (financial, support services, etc.) should the program seek in order to implement the standards? How might the program need to reconsider its structure and programming to better implement the standards and enable student success?

Overall plans are expected to incorporate all three sets of content standards.

All consortia are required to submit an implementation plan; this specific template is recommended but not required.

If your program has already developed a plan for one or more of the sets of content standards, your program can either continue to utilize that plan or embed it in this template. This template can be used to articulate a plan for all sets of content standards or any set(s) that are not already represented in previously developed plans.

Contact

If you have questions about this plan template, please contact Jodi Versaw at Jodi.versaw@state.mn.us or (651) 582-8593.

Content Standards Implementation Plan

Consortium name	South Suburban ABE
Staff contact	Jeanne Zehnder
Plan implementation period (start and end dates)	July 1, 2024-June 30, 2029
Date of last update	April 2024

Implementation Plan Strategies

Options: *You may choose to develop:*

1. *One section for each set of content standards with strategies;*
2. *One section for each area of consideration from the "Guidance" (training, integration into instruction, and program structure and supports);*
3. *Or another way that best works for your program.*

Section: CCRS

Strategy	Timeline	People Involved	Resources Needed
CCRS annual training with ATLAS Literacy Coordinator Kristine Kelly	Annually in August during Welcome Back week	All teachers, BILT teacher and administrator Teacher time is included in their annual assignment	PD budget to pay Kristine Kelly
PLC, BILT, Site Continuous Improvement Plan (data digs) meetings where discussion/work will take place that includes curriculum/teaching strategies that includes integration of CCRS	Monthly meetings and BILT/SCIP Retreats set annually	All teachers, BILT teacher and administrator Department of Learning staff including Executive Director of Education, Peer Coaches, District Instructional Coordinator and Instructional coaches	Continuation of Teacher Clarity/Success Criteria Work-internal coach who is the BILT teacher leader Shared curriculum in Google Drive CCRS PDF Teacher time is included in their annual assignment
ABE Foundations	Year 1	New teachers/program staff	ABE Foundations Online Course Additional paid time outside of the yearly assignment

Internal CCRS training for new teachers with program teacher mentor/BILT teacher lead	Year 1	New teachers, program mentor, BILT teacher leader	Additional paid time outside of the yearly assignment
CCRS Foundations	Year 2 new teachers	New teachers	CCRS Foundations Online Course Additional paid time outside of the yearly assignment
Additional CCRS training (ABE Summer Institute, Metro Regionals, webinars, internal PD	Annually/On going	All teachers/administration	Fees if applicable for training Additional paid time outside of the yearly assignment
Expected Outcomes and Indicators of Success	CCRS integrated in curriculum and lessons evidence in curriculum and classroom Walkthroughs and formal observations. Teachers Teachers trained at the completion of CCRS training.		

Section: ACES/TIF

Strategy	Timeline	People Involved	Resources Needed	
PLC, BILT, Site Continuous Improvement Plan (data digs) meetings where discussion/work will take place that includes curriculum/teaching strategies that includes integration of ACES/TIF	Monthly meetings and BILT/SCIP Retreats set annually	All teachers, BILT teacher and administrator Department of Learning staff including Executive Director of Education, Peer Coaches, District Instructional Coordinator and Instructional coaches	Continuation of Teacher Clarity Work/Success Criteria-internal coach who is the BILT teacher leader TIF at a Glance PDF Full TIF PDF Shared curriculum in Google Drive Teacher time is included in their annual assignment	
ABE Foundations	Year 1	New teachers/program staff	ABE Foundations Online Course	

Internal ACES/TIF training for new teachers with program teacher mentor/BILT teacher lead	Year 1	New teachers, program mentor, BILT teacher leader	Additional paid time outside of the yearly assignment	
ACES Foundations online course	Year 2 new teachers	New Teachers	ACES Foundations Online Course Additional paid time outside of the yearly assignment.	
Additional ACES/TIF training (ABE Summer Institute, Metro Regionals, webinars, internal PD	Annually/On going	All teachers/administration	Fees if applicable for training Additional paid time outside of the yearly assignment.	
Expected Outcomes and Indicators of Success	<p>ACES/TIF integrated in curriculum and lessons evidence in curriculum and classroom Walkthrough and formal observations.</p> <p>Teachers trained at the completion of ACES/TIF training.</p>			

Section: Northstar Digital Literacy

Strategy	Timeline	People Involved	Resources Needed
PLC, BILT, Site Continuous Improvement Plan (data digs) meetings where discussion/work will take place that includes curriculum/teaching strategies that includes integration of Northstar Digital Literacy	Monthly meetings set annually	<p>All teachers, BILT teacher and administrator</p> <p>Department of Learning staff including Executive Director of Education, Peer Coaches, District Instructional Coordinator and Instructional coaches</p> <p>Teacher time is included in their annual assignment</p>	<p>Continuation of Teacher Clarity Work/Success Criteria-internal coach who is the BILT teacher leader</p> <p>Shared curriculum in Google Drive</p> <p>NSDLS PDF</p> <p>Teacher time is included in their annual assignment</p>

ABE Foundations	Year 1	New teachers/program staff	ABE Foundations Online Course Additional paid time outside of the yearly assignment
Internal Northstar Digital Literacy training for new teachers with program teacher mentor/BILT teacher lead	Year 1	New teachers, program mentor, BILT teacher leader	NSDL Foundations Online Course Additional paid time for new teacher/program mentor/BILT teacher leader
Northstar Digital Literacy Foundations Foundations online course	Year 2 new teachers	New Teachers	Fees if applicable for training Additional paid time outside of the yearly assignment
Additional ACES/TIF training (ABE Summer Institute, Metro Regionals, webinars, internal PD	Annually/On going	All teachers/administration	Fees if applicable for training Additional paid time outside of the yearly assignment
Expected Outcomes and Indicators of Success	Northstar Digital Literacy integrated in curriculum and lessons evidence in curriculum and classroom Walkthrough and formal observations. Teachers trained at the completion of Northstar Digital Literacy training.		