

JI SUN MIN

(843) 270 0407 © js.jenny.min@gmail.com © <https://tomato1904.github.io/> © [LinkedIn](#)

* CTRL + Click to follow link above

Certifications

- COMPTIA Security+ (DEC 2022)
- Smart IT Computer Instructor Cert (FEB 2019)
- Software Education Instructor Cert (FEB 2019)
- Cisco Certified Network Associate (AUG 2019)
- Network Solution Associate (DEC 2019)
- Microsoft Network Solutions Associate (DEC 2019)

Education

- **Charleston Southern University** – *Bachelor's in Cyber Security* JAN 2020 – MAY 2023
 - ♦ Major in Cyber Security
- **Trident Technical College, SC** – *Associate in Applied Science* DEC 2019
 - ♦ Major in Network System Management
- **Palmetto Cyber-Security Defense Club** – *Trident Technical College* JAN 2019 – MAY 2019
- **First Baptist School, Charleston, SC** MAY 2016

Language

- Bilingual: Korean | English (fluent in writing/speaking/reading)

Experience

Network Administrator – *Trident Technical College, North Charleston* JAN 2023 – Current

- Collect, monitor, report large datasets.
- Determine and identify issues in trends and patterns in post-launch devices for improvement including AI area in the telecommunications industry.
- Knowledge of product lifecycle management system and ensure data is accurate, complete, and consistent.
- Managing multiple documents simultaneously
- Supported senior analysts in developing visualizations.
- Create informative document about mobile device companies' newest technology including AI area.
- Effective planning together by communicating with teammates daily to be on the right direction.
- Detect and raise software/hardware issues along with device log by using MMI code internally.
- Test device of SW/HW functionality/feature by performing end-user training procedure correctly including AI area.
- Keep unreleased product integrity and compliance with governance policies.
- Participate and help another team's pre/post surveys or projects for user trials as needed including AI projects.

Network Administrator – *Trident Technical College, North Charleston*

JAN 2023 – Current

- Image and configure Cisco switches
- VOIP setups
- Provide support for Cisco equipment including phones, layer 2 and 3 switches, routers, Wireless Controllers and Access Points
- Develop and implement temporary wireless deployments for organization events
- Install and terminate Cat5e and Cat6 Plenum Cables into both wall faceplates and patch panels with both Krone and Panduit jacks
- Check network connection and figure cable corruption location
- Prepare statements of work and drawings for cable drops in BlueBeam for cable contractors
- Track and Trouble shoot Layer 1-3 issues with RoyalTS and cable tester
- Design and integrate Wireless Access Point plans into current production environment on organization

IT System Support Technician – *Trident Technical College, North Charleston*FEB 2018 – JAN 2020,
AUG 2022-DEC 2022

- Self motivated environment - Average over 55 work order closures per month
- In ware house, organize inventory by counting stocks and organize aisles.
- Worked in VMWare vSphere environment
- Answer phones, generate trouble tickets, and perform corrective maintenance actions through remote connections
- Perform corrective maintenance actions directly on computers, laptops, tablets, and printers
- Cooperate with multiple teams to ensure network is well maintained
- Repair and maintain projector, speaker, scanner, VM issues
- Upgrade, maintain, and repair software and hardware
- Imaging proper OS on device
- Troubleshoot connectivity issues to ensure secure and active connections
- Migrating from Windows 7 to Windows 10

Coding Instructor – *HanGyeol's Computer Academy, South Korea*

MAY 2020 – FEB 2021

- HTML, C, C++, MINDSTORM, Block coding, Minecraft coding education
- 1:1 custom programming class
- Managed both Bucheon-City branch and Incheon-City branch

English Instructor – *YBM English Academy, South Korea*

MAY 2021 – AUG 2021,

- Encourage students from 7st to 12th grade to learn English
- Grammar/Listening/Reading/Speaking class for middle/high school students
- Raise student's English school quiz/test/exam grades

- Fix pronunciation, grammar

English Instructor – *Rachel English Academy, South Korea* MAY 2019 – JULY 2019

- Encourage students from 1st to 9th grade to learn English
- Write essay, help comprehending reading and listening material
- Free style speaking in English
- Fix pronunciation, grammar

English Instructor – *YBM English Academy, South Korea* JUNE 2017 – AUG 2017

- Encourage students from 1st to 8th grade to learn English
- Raise student's grades in listening, speaking, reading skills
- Fix pronunciation, grammar

Librarian – *Trident Technical College, Charleston* SEP 2017 – FEB 2018

- Solve technical issue such as D2L, printer, and copy machine
- Find useful resources, books, and DVDs for patrons
- Greet patrons