

Binghamton University - Fleishman Center for Career and Professional Development Residential Student Engagement Specialist

The Fleishman Center for Career and Professional Development and the Department of Residential Life are seeking a graduate student to serve in the Residential Student Engagement Specialist capacity.

Residential Life serves the needs of 7,000+ residents through a system of six residential colleges. We strive to support the academic mission of the University by providing residents with a living-learning experience through our collegiate structure. The Fleishman Career Center offers career consulting, internship, and job search support, and cultivates opportunities to connect students with employers and alumni. The Fleishman Center serves all undergraduate and graduate students at Binghamton University and seeks a candidate who can help uphold the mission and goals of the department. Both departments are strongly committed to the celebration of diversity and actively seek staff members who can serve as role models and can work with a widely diverse student population.

This graduate student position is a unique opportunity for students interested in student engagement, advising, education, and other student-facing functional areas.

Position Description:

The Residential Student Engagement Specialist is a live-in position that strives to provide a holistic approach to student success, working to engage students directly where they live. This position will have two components. The first component will be supporting Residential Life in the Bearcat Living learning model. The second component will be supporting the Fleishman Career Center as we work to engage students early and often in their career development and foster a culture of career preparedness on campus. This position will require night and weekend availability so that we can meet students where they are and when they are available.

Applicants can expect to:

- Offer appointments and drop-ins in residential communities, focusing on engaging students early in their college careers.
- Develop, plan, and execute original career-building programs and strategic outreach to different learning communities and student populations on campus, working collaboratively with various Residential Life staff.
- Participate in Residential Life and Fleishman Center training throughout the year and attend weekly professional staff meetings and residential area meetings to engage with and build relationships with various staff including: CAs, SSAs, GSAREs, CPs, AAs, RDs, ADs, and residents.
- Create marketing and outreach materials to encourage engagement in programming, events, and services.
- Lead and support the residential learning model, Bearcat Living, through events, outreach, and other targeted activities.
- Serve on call/duty rotation.

Qualifications:

- Must be enrolled as a full-time student in a Binghamton University graduate program for the duration of the academic year.
- Must possess strong oral/written communication skills and have the ability to learn about new technology and resources quickly.

- Must be very personable with demonstrated strengths in working well with a diverse group of individuals including faculty, staff, industry partners, alumni, students, and visitors.
- Must be passionate about engaging students and have previous student leadership experience.
- Must be able to multitask and change direction during programs as needed to optimize outcomes.
- Must be highly self-motivated, detail-oriented, and organized.
- Must demonstrate a high level of professionalism and respect for confidentiality.
- Must be available to attend training in August before the start of the academic year.
- Must be available to work evenings and weekends to engage students where they live and when they are available.

Preferred Qualifications:

- Previous experience with Residential Life and/or Career Services
- Experience utilizing technology as a teaching tool and for organizational and communicative purposes: Excel, Word, PPT or Google Slides, Google Calendar, Forms, GChat, Canva, and other apps. Learning a wide variety of career tools is expected: hireBING, LinkedIn, Candid Career, Big Interview, Focus2, etc.

Compensation:

The Residential Student Engagement Specialist position offers a board plan and a furnished apartment for the academic year (includes free laundry facilities, free utilities, and free high-speed internet) at a value of more than \$13,000. In addition to room and board, specialists will be paid an hourly rate of \$17.50 per hour for 10 hours/week. The position provides a fully furnished on-campus apartment to be shared with up to one other graduate student.

An average of 25 hours/week of work is expected; 10 hours/week will be spent on career-related engagement such as 1:1 consulting, outreach, program-planning, meetings and professional development with Fleishman Center staff, while the remaining hours will be spent in a Residential Life capacity, including the execution of career-building programming, Residential Life staff meetings and trainings, and general Residential Life support. Please note, Binghamton University is a tobacco-free campus.

To Apply:

Interested candidates not in the Student Affairs Administration program should submit a resume, cover letter and contact information for three professional references via email to Erin Hansen at ehansen1@binghamton.edu. For best consideration, please apply by Wednesday, February 12, 2025.

Candidates are encouraged to highlight what aspects of career services they are most interested in, along with individual career goals within the cover letter. Applicants are strongly encouraged to review the [Fleishman Career Center's](#) resources to prepare their application materials.

In keeping with our commitment to building a culturally diverse community, Binghamton University invites applications from women, people with disabilities, and members of minority groups.