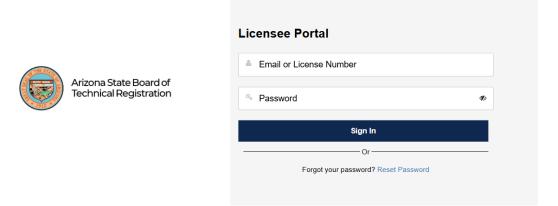
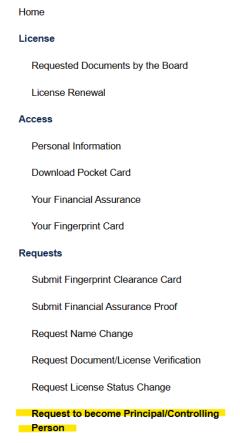
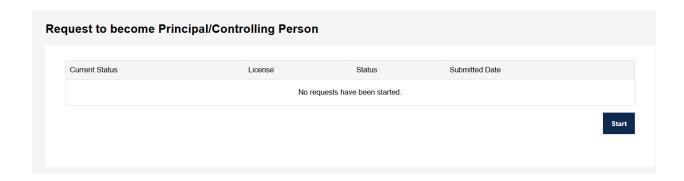
1. Log into the Board's Licensee Portal.



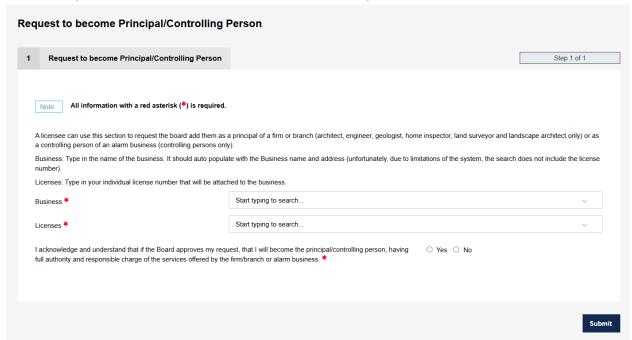
2. When you log in, you will be redirected to the Licensee Portal Home Page. On the Home Page, Select "Request to become Principal/Controlling Person" to be directed to the Request to become Principal/Controlling Person page.



3. Select Start on the Request to become Principal/Controlling Person page to begin the process.



4. On the Request to become Principal/Controlling Person page, indicate which business (firm, branch, alarm business) you are requesting to become principal or controlling person of, indicate which of your licenses will be the corresponding principal or controlling person license, acknowledge the responsibilities of a principal/controlling person and select Submit.



5. After you submit your request, you will receive an automated email from the Board's online platform. Board staff will review your request and reach out to you if they have any questions. Otherwise, Board staff will process your request and, if approved, your license will automatically link to the business indicated in your request and show up on the Board's online registry.