Canva: How - To guide

Canva is a graphic design platform that allows you to personalise the visuals for the EU-PFF Awareness Month by adding your organisation's logo.
Please follow the instructions below to customise the graphics using Canva.

1. Access the Canva template by clicking on the shared Canva link. If you don't have a Canva account yet, you can register for free on the Canva website www.canva.com

2. Once the template is opened, you will see pages labelled with the publishing date, post order, and social media platform (e.g., 01-09 - OPENING - INSTA).

3. Click on the text boxes (clearly identified), delete the English text, and type the text in your language.

4. You will see a placeholder for adding your organisation’s logo. You will need first to remove this element and then upload your organisation's logo to Canva using the upload section from the left-side menu. After uploading your logo, drag and drop on the visual and adjust your logo size.

5. When you have finished editing the graphics, click the 'Share' icon (located on the right-hand side of your screen) to either share the graphics on your social media platforms or download them for future use.

Alternatively, you may download the JPEG/PNG versions and add your own logo to the visuals.

CANVA TEMPLATE FOR INSTAGRAM VISUALS - here

CANVA TEMPLATE FOR FACEBOOK/ X / LINKEDIN VISUALS – here

CANVA TEMPLATE FOR POSTER- here