



NORWALK COMMUNITY SCHOOL DISTRICT

“Growing Learners and Leaders”

Work Session

5:00 PM, August 12, 2024

Norwalk CSD District Office

380 Wright Road, Norwalk

Regular School Board Meeting

Immediately Following Work Session

Approximately 6:00 PM, August 12, 2024

Norwalk CSD District Office

380 Wright Road, Norwalk

Resources:

[Board Protocols](#)

[Common Education Acronyms & Terms](#)

[NCSD Strategic Goals](#)

[School Board Meeting Calendar](#)

[Board Policy Review Schedule](#) - “The Board of directors shall, within a five year period of their origin or last review, review all policies of the Board.” (BP209.06). Order of Review: 400 Series, 100 Series, 300 Series, 500 Series, 200 Series, 700 Series, 900 Series, 600 Series, and 800 Series. The board will review 6-7 policies on average per month and 70-72 policies on average per year (these averages do not include LASB Policy Primer updates).

5:00 PM - Board Work Session

A. Grade Configuration Conversation

- a. [FRK Additional Oviatt & Grade Level Information](#)
- b. Hanover Grade Level SIAC Studies Review
 - i. [Hanover Attleboro Public Schools Reconfiguration Study](#)
 - ii. [Hanover Morgan Hill Unified School District Grade Level Configuration Study](#)
- c. [Enrollment Update](#) - Shawn Holloway

6:00 PM - Regular Board Meeting (BP210.02, BP210.08 & BP210.08E1):

A. Call to Order, Board President

B. Roll Call, Board Secretary ([BP210.06](#))

C. Opening Activities

- a. Board Award - Marla Frantum - Work with DMACC

D. Public Forum ([BP213](#), [213.01](#), [213.01R1](#))

Three minute time limit per speaker (3 minute time limit is per speaker, other people wanting to speak may not give their time to another speaker) - thirty minutes total time will be allocated for the Public Forum. Public Speakers will typically be limited to citizens or patrons of the district.

E. Agenda Approval ([BP210.02](#), [BP210.08](#) & [BP210.08E1](#))

F. Consent Agenda Approval ([BP210.09](#))

- a. Approve Minutes
 - i. [July 15, 2024 Regular Meeting](#)
 - ii. [July 25, 2024 Special Meeting](#)
 - iii. [July 25, 2024 Special Meeting](#)
- b. Receive Financial Reports
 - i. [Cash Balances as of 07/31/2024](#)
 - ii. [Balance Sheet](#)
 - iii. [Revenue Summary](#)
 - iv. [Expenditure Detail](#)
 - v. [CD Investment Detail](#)
- c. Pay Bills
 - i. [July 2024 Late Bills - June Invoices](#)
 - ii. [July 2024 Late Bills](#)
 - iii. [August 12, 2024 Board Bills - June Invoices](#)
 - iv. [August 12, 2024 Board Bills](#)
- d. [Personnel Report](#) - Leslie Merriman
- e. [Open Enrollment](#) - Shawn Holloway
- f. [Fundraiser Requests](#) ([BP504.05](#), [BP504.05R1](#) & [BP704.06](#)) - Shawn Holloway
- g. [Drake Head Start Food Service Agreement](#) - Shawn Holloway
- h. [NWEA Map Assessment Renewal](#) - Jen Sigrist
- i. [Administrator Evaluation Form](#) - Jen Sigrist
- j. [Certified Staff Evaluation Form](#) - Jen Sigrist
- k. [T&L District Office Evaluation Form](#) - Jen Sigrist
- l. [TAP Agreement FY25](#)- Austin Grimm
- m. [4RKids Preschool Contract 24-25 and Assurance of Nondiscrimination](#)- Amy Gage

G. Closed Session ([BP212](#)) -

- a. Closed session as provided by Iowa Code Section 21.1(k) to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to Section 22.7(50)
Board decision to leave closed session
- b. Board Action (if needed) on Topics Discussed in Closed Session

H. Presentations

- a. Board Subcommittee Reports (Capital Projects, Employee Experience, Financial Services, Instructional Services, and Policy, Student Board Representative)

I. Public Hearings

- a. None

J. Policy Reviews ([BP209.02](#)) (Reviewed by Policy Subcommittee) - Shawn Holloway

a. First Reading(s):

- i. [502.08 SEARCH AND SEIZURE](#)
- ii. [502.08R1 SEARCH AND SEIZURE REGULATION](#)
- iii. [502.09 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES](#)
- iv. [502.10 USE OF MOTOR VEHICLES & SCHOOL PERMITS](#)
- v. [502.11 USE OF DRUG-SNIFFING ANIMALS](#)

b. Second Reading(s):

- i. [501.16 Homeless Children and Youth](#)
- ii. [502.05 Student Locker](#)
- iii. [502.06 Weapons](#)
- iv. [502.6R1 Weapons Regulation](#)
- v. [502.07 Student Substance Uses](#)
- vi. [502.07R1 Possession or Intent to Sell Drugs Rules and Regulations](#)
- vii. [507.09 Wellness](#)
- viii. [507.09R1 Wellness Regulation](#)
- ix. [206.03 - Secretary-Treasurer](#)
- x. Delete: [206.04 – Treasurer](#)
- xi. [401.06 – Limitations to Employment References](#)
- xii. [402.03 – Abuse of Students by School District Employees](#)
- xiii. [501.14 – Open Enrollment Transfers – Procedures as a Sending District](#)
- xiv. [501.15 – Open Enrollment Transfers – Procedures as a Receiving District](#)
- xv. [502.06 – Weapons](#)
- xvi. [603.01 – Basic Instruction Program](#)
- xvii. [607.02 – Student Health Services](#)
- xviii. [710.01 – School Nutrition Program](#)
- xix. [801.03 – Educational Specifications for Buildings & Sites](#)
- xx. [803.02 – Lease, Sale, or Disposal of School District Buildings & Sites](#)
- xxi. [905.03 – Weapons in the School District](#)
- xxii. [501.03 – Compulsory Attendance](#)
- xxiii. [501.09 – Chronic Absenteeism and Truancy](#)
- xxiv. [501.09R1 – Chronic Absenteeism and Truancy Regulation](#)
- xxv. [505.02 – Student Promotion-Retention-Acceleration](#)

K. Discussion Items

- a. School Safety
 - i. Safety Plan Overview - Tom Scallon
 - ii. Lessons Learned - Jill Anderson
- b. [Teacher Salary Minimums and Final Teacher Salary Supplement 24-25 Proposal](#)- Jake Loll

L. Action Items

- a. [District Office Project Substantial Completion](#)- Jake Loll
- b. [NPECC & Classroom Addition BP 09-8-Athletic Flooring Certificate of Substantial Completion](#) - Jake Loll
- c. [Kidzoom Transportation Agreement](#) - Jake Loll
- d. [Drake University Graduate Credit Course Agreement](#) - Jen Sigrist
- e. [Iowa Reading Research Center \(IRRC\) agreement](#) - Jen Sigrist

M. [Upcoming Events](#) and Community Updates

- a. Superintendent
 - i. [Pre Service Calendar](#)
 - ii. Friday, August 16th
 - 1. 7:30-8:15: All Staff Breakfast (Secondary Campus Cafeteria)
 - 2. 8:30-10:00: All Staff Welcome Meeting (Norwalk Performing Arts Center)
- b. Board President and Board Members
- c. Other District Staff, as appropriate
- d. Future Agenda Items - [2024-2025 School Board Planning Calendar](#)
 - i. Annual Communication Coordinator Report - Tiffany Redman
 - ii. [Annual Transportation Report](#) - Carlos Guerra
 - iii. Enrollment Update - Shawn Holloway
 - iv. [District Continuous Improvement Goals](#) - Jen Sigrist
 - v. Annual Review of Board Policies [BP 505.08 PARENT AND FAMILY ENGAGEMENT](#) and [REGULATION TITLE: PARENT AND FAMILY ENGAGEMENT BUILDING-LEVEL-REGULATION \(TITLE I\)](#) - Jen Sigrist

N. Board Action (if needed) on Topics Discussed in Closed Session

O. Adjournment