

Board Member Role Description

Our Board has legal responsibility for the governance and accountability of the organisation. The Board represents the many stakeholders of the organisation, oversees the finance and management of the organisation and makes sure it delivers a high standard of service to its users.

Our Board of Directors works as a team to reach fair decisions which are in the best interests of the organisation. To do this they require people whose skills and abilities will ensure that Board itself will function effectively.

Volunteer Edinburgh is formally known as Volunteer Centre Edinburgh and is a charitable company limited by guarantee. Specific legal responsibilities of directors are as laid down in the Memorandum of Association.

What is the Board responsible for?

Our directors have four key areas of responsibility:

To Protect and Safeguard

Our Board of Directors safeguard, protect and promote the values of Volunteer Edinburgh. They set out our long-term direction, uphold our values and ensure the delivery of our aims and mission.

Plan and Direct

Our Board of Directors ensure that our strategic plans, structure, employees and activities deliver the aims and mission of Volunteer Edinburgh.

Support and Supervise

Our Board of Directors work collectively to ensure that Volunteer Edinburgh is well-managed and accountable, and strives to achieve good practice in all that it does.

Monitor and Evaluate

Our Board of Directors monitor and evaluate our work to ensure we are compliant with our charitable aims and purposes.

How much time must I commit?

On average a Board member commits a few hours per month. The Board usually meets in the early evening, six times per year. Board members also attend additional sub-group meetings and training sessions. Once a year, Board members are expected to attend a Board and Staff development and planning day.

Board members elected by the membership serve for a maximum of six years then may stand for election again if the Board so resolves. Appointed members serve until the AGM following their appointment and are then eligible for re-appointment.

What is the structure of the Board?

The Board has a maximum of 12 places. A maximum of four Directors can be Appointed, to ensure the Board will always have an appropriate range of skills.

Are Directors Remunerated?

The Board of Directors are unpaid, however out-of-pocket expenses are reimbursed.

Volunteer Edinburgh's Current Board of Directors

You can read about Volunteer Edinburgh's current Board of Directors/Trustees on our website

<https://www.volunteeredinburgh.org.uk/about-us/our-volunteers-and-trustees/>

Please note that trustees serve on the Board in a personal capacity and do not represent the interests of any other organisation. Their background is given for information only.