

**2025**

# Quarterly State Review Team Meeting Minutes:

## CFPS: Q4 State Review Team Meeting

**Date:** 10/30/2025

**Time:** 11:30 - 13:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### Welcome:

**Time Needed:** 5 minutes

#### Notes/Action Items:

- The State Support Team and co-chairs.
- Confirm Gov appointees - renewals and new members
- DUA updates

### CFPS and Human Services:

**Time Needed:** TBC

#### Notes/Action Items:



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During death reviews, there have been questions about human services processes. This discussion will trace the journey of the child through Human Services, from referral and thresholds for intervention through to case closure, within the context of relevant legal framework.

## **CFPS: Q3 State Review Team Meeting**

**Date:** 07/17/2025

**Time:** 11:30 - 13:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### **Welcome:**

**Time Needed:** 5 minutes

#### **Notes/Action Items:**

- The State Support Team and co-chairs.
- State review team renewals process
- 2025 CFPS Legislative Report update
- Emma Bernick of El Paso, CSLC Project

### **2025 CFPS Legislative Report Prevention Recommendations:**

**Time needed:** 80 minutes



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**Notes/Action Items:** Discussion about the prevention recommendations in the CFPS 2025 Legislative Report and exploring strategies to promote these recommendations within our professional spheres.

## CFPS: Q2 Combined Local Coordinators & State Review Team Meeting

**Date:** 03/20/2025

**Time:** 09:00 - 11:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### Welcome to today's prioritization activity:

**Time Needed:** 20 minutes

**Notes/Action Items:**  20250320\_2023 Prevention Recs Prioritization\_Slide Deck\_2025 CFPS Leg Report

### Prioritization Activity:

**Time needed:** 100 minutes

**Notes/Action Items:** Splitting attendees into five breakout rooms representing each theme. Each breakout room develops SMARTIE goals using the themed 2023 prevention recommendations. The SMARTIE goals are subsequently refined for people to vote on their top prevention recommendation, which in turn informs the 2025 prevention recommendations within the 2025 CFPS Annual Legislative Report.



## CFPS: Q1 State Review Team Meeting

**Date:** 01/16/2025

**Time:** 13:00 - 14:30

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### Welcome to any new local coordinators:

**Time Needed:** 10 minutes

**Notes/Action Items:** N/A

### Data Products Update:

**Time Needed:** 10 minutes

**Notes/Action Items:** Discussed key highlights and outcomes from Q4 2024 discussions.

### Bringing forward Q2 04/17/25:

**Time needed:** 5 minutes

**Notes/Action Items:** Bringing forward Q2 04/17/25 to 03/20/25 and having SRT members join local coordinators to discuss and decide on 2025 prevention recommendations for the 2025 legislative report.



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## Colorado Health Institute (CHI):

Time needed: 5 minutes

Notes/Action Items: All local and State Review Team members were emailed '[Protecting Colorado Youth - success stories from the field](#)' in December 2024. All members are to read the report and bring awareness to the program and the work being done, within their professional spheres.

## Tribal Engagement:

Time needed: 10 minutes

Notes/Action Items: Working with the CDPHE Office of Health Equity and NCFRP. Looking at how partnerships are structured, and their experience of implementation - what worked well and development areas, and what (if any) funding is provided. State Review Team members were asked to help recruit people to the SRT that are part of or connected to Tribes.

2024



# Quarterly State Review Team Meeting Minutes:

## CFPS: Q4 State Review Team Meeting

**Date:** 11/06/2024

**Time:** 09:00 - 11:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### Data Products:

Time Needed: 60 minutes

Notes/Action Items: Presented results from the CFPS Data Products Feedback Google form and facilitated discussions to dive deeper into the results and prioritize future action items.

### Colorado Health Institute (CHI):

Time needed: 15 minutes

Notes/Action Items: The study should be published on the CHI website in December 2024 and a link to the same will be sent to all local and State Review Team members. CDR coordinators and child fatality prevention and public health specialists from nine local CFPS partners made up of four rural and frontier and five urban counties participated in the study. The primary ways local partners use the CFPS review process to address child fatality outcomes:

- i. using CFPS data to drive local action
- ii. changes to the built environment
- iii. targeted campaigns & distributing resources
- iv. community engagement & empowerment



- v. leveraging partnerships & capacity building

### **Upcoming Deaths to Review:**

Time needed: 10 minutes

Notes/Action Items: We currently have two child fatalities to review. One that we ran out of time to complete and another that was previously identified as a natural death. Will email a poll to determine the best date. Potential Dates: 12/03 12/04 12/5 12/10 12/12

### **2025 SRT Quarterly Meetings:**

Time needed: 5 minutes

Notes/Action Items:

- Q1 January: Thurs 01/16/2025 at 1:00 - 2:30 PM
- Q2 April: Thurs 04/17/2025 at 12:00 - 1:30 PM
- Q3 July: Thurs 07/17/2025 at 11:30 AM - 1:00 PM
- Q4 October: Thurs 10/30/2025 at 11:30 AM - 1:00 PM

### **State Review Team Membership:**

Time Needed: 5 mins

Notes/Action Items: 11 governor appointees made up of 8 renewals and 3 new members.



## **CFPS: Q3 State Review Team Meeting**

**Date:** 07/30/2024

**Time:** 09:00 - 11:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### **State Review Team Membership:**

Time Needed: 10 mins

Notes/Action Items: Verifying State Review Team membership, and work on filling any identified gaps.

### **CFPS 2024 Annual Legislative Report:**

Time needed: 5 minutes

Notes/Action Items: [CFPS 2024 Annual Legislative Report](#) has been published.

### **Colorado Health Institute (CHI):**

Time needed: 15 minutes

Notes/Action Items: A joint effort by CHI and the state's Child Fatality Prevention System team to highlight the movement of prevention recommendations into tangible actions through stories from the field.

- Interviews with LPHA's completed.
- Themes have been drawn from the interviews.
- CHI will begin analyzing the information before reporting their findings.



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### **Johns Hopkins University:**

Time needed: 15 minutes

Notes/Action Items: Exploring how we might translate review findings into action epidemiology, equity, and evidence.

- Holding preliminary conversations to better understand the practical application and scope of the [Injury Equity Matrix](#). Application to practice will only be considered once the same is assessed as being robust in translating review findings into action, epidemiology, equity, evidence, and post-consultation with the SRT.

### **Consolidated CFPS Annual Local Team Survey, Bi-Annual Progress Reports, SUID questions:**

Time needed: 15 minutes

Notes/Action Items: To reduce survey fatigue the three surveys have been consolidated into one. There are some delays in getting responses back.

### **Child Fatality Family Interview Specialist vacancy:**

Time needed: 15 minutes

Notes/Action Items: Offer for the [Child Fatality Family Interview Specialist](#) is going out week commencing 07/23/2024

- a) Works closely with the DOME to develop processes and pilot next-of-kin interviews with SUID cases that occur in Denver County.
- b) Overarching purpose is to understand how and why children in Colorado die.
- c) Improved understanding of the family's experience via their social background, life stressors, and other experiences that are not always fully captured in a coroner's report, death investigation report, or medical records.
- d) Interviews allow families to share directly about the loss of their loved one and receive bereavement support.

### **Upcoming Deaths to Review:**

Time needed: 10 minutes

Notes/Action Items: We currently have two child fatalities to review



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- 08/28/24, 2hrs, we will complete both reviews
- 10/30/2024, 2hrs, placeholder in case we're requested to facilitate more reviews

## **Open Discussion About SRT:**

Notes/Action Items: Members talked about wanting to know of prevention initiatives/campaigns through different state offices and departments to feel connected to the broader prevention efforts. CDPHE Motor Vehicle Program Coordinator discussed becoming increasingly active and being able to support communities with a \$10k mini grant. Counties that include El Paso, Larimer, & Weld have spent this grant on child passenger safety, buying booster & car seats, and education. The grant can be flexible - such as gathering data at the local level to explore if motor vehicle phenomena warrant action. Members felt funding to LPHAs was limited and in some instances, was not enough to cover the costs of holding the reviews. The State Support Team empathised and explained the majority of funding it receives each year is disseminated to LPHAs. Counties are using braided funding to implement prevention recommendations in their communities. Members discussed Human Services balancing risk and safety, intervening too soon, thresholds and how they might differ among partner agencies, and support services offered to families.

## CFPS: Q2 State Review Team Meeting

**Date:** 05/08/2024

**Time:** 14:00 - 16:00

**Location:** Virtual

**Facilitator(s):** Shiv

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### Email update in place of virtual meeting:

Time Needed: N/A

Notes/Action Items: Email to all members included

- Finalizing Verifying State Review Team Membership, and then to work on filling any identified gaps.
- Finalizing draft legislative report by the beginning of May 2024, in readiness for the CDPHE Senior Leadership team to review and add comments.
- Linking in with local partners to explore the possibility of developing a report on impacts of CFPS work. Preparing for a kick-off meeting with national partners to explore how we might translate CDR findings into action epidemiology, equity, and evidence.
- Preparing the Local Coordinators Team annual survey.
- We have been asked to complete two death reviews on behalf of LPHAs and the calendar invites will be sent to you the week commencing April 29th, 2024.
  - August 2024, 2hrs, we will complete both reviews
  - October 2024, 2hrs, placeholder in case we're requested to hold more reviews



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## **CFPS: Q1 State Review Team Meeting**

**Date:** 02/13/2024

**Time:** 14:00 - 16:00

**Location:** Virtual

**Facilitator(s):** Kate

**Meeting Link:** Please email [shiv.sunger@state.co.us](mailto:shiv.sunger@state.co.us)

### **Agenda Topic 1:**

Time Needed: (Overlay with time frame for topic. 3:10 - 3:25)

- subtopic
- subtopic

Notes/Action Items: (Key here)

### **Agenda Topic 2:**

Time needed:

- subtopic
- subtopic

Notes/Action Items:

### **Agenda Topic 3:**

Time needed:

- subtopic
- subtopic

Notes/Action Items:

### **Agenda Topic 4:**

Time needed:



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- subtopic
- Subtopic

Notes/Action Items: