

	Sport /Activity	Cross Country Rally	Date of Event	15 th April 2025
	Event	Cross Country Rally	OS Grid Ref	SJ8065 9217
	Location	Somerford Park Farm 80 acre Cross country field	What3Words	Skidding.sank.jumbo

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	Riders, PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Wide horse access route from lorry parking to cross country field, with part of it sectioned from pedestrians and vehicles as a dedicated horse walk. Horse transport (lorries/trailers) parked separately to cars Adequate signposting/warnings on approach road. Speed bumps to slow vehicles Speed signs to remind vehicles to travel slowly No vehicles on the cross country field Spectators to stay as a group to minimise risk from horses and riders not seeing them on the cross country field. Riders to shout at pedestrians if they are in the way of a jump they are approaching to warn of their approach	During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.

Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors	Visibility during an event may be impacted, guidance on what to do in these circumstances given in briefing Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available. Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia. To mitigate riders advised of appropriate clothing for rider and equine alike, provided with warm drinks provided at intervals and monitored throughout event. Additional clothing/ dry clothing may be provided as necessary for rider or equine provided by parents/ guardians/ Event may cancel due to weather conditions, if deemed unsafe to continue by organiser. Ground inspections take place before and during the event	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	At set up of the event On the day of the event.
Slip or trip hazards from ground conditions	Riders, PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Trip injuries from routing of cables and pipes.	Riders, Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Cables must be run at high level, in a safe area, or covered where possible. Hoses/ cables/ wires must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible. No cables on the cross country field itself	During the event, ensure controls and compliance are monitored. Checked and inspected by the official phase steward	PC appointed person	At set up of the event On the day of the event.
Crush or impact from use of mobile machinery.	Riders, PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated. Officials/parents	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Injury severity being increased due to slow or delayed first aid treatment.	Riders, PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available.	Office will have helicopter landing area information Grid reference, what 3 words on risk assessment and known by office	PC appointed person to monitor	On the day of the event.
Losing someone on site	Officials, competitors, visitors and general public	Parent/ guardians will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Equine: bio security: horses could become ill whilst at the event and need medical care	Horses and ponies	All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. A holding area if one is not vaccinated and needs to be isolated A vet will be available on call for the rally Equines will be vetted out of the event if they are unwell and there is a health concern. This will need a vet sign off. Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event. Bio security will be in accordance with the current vaccination policy and in line with the Health and safety rule book.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

Impact and crush injuries from falls or contact with horses.	PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	It is the riders/handlers responsibility to ensure their horse is under control at all times. Horse walk signage to be displayed and pedestrian walk ways signage displayed. Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact. Pedestrians and handlers should avoid standing directly behind horses. Any horses that are known to kick must wear a red ribbon in the tail. All riders must wear an approved riding hat at all times when mounted in compliance with PC rules. Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space. Pedestrians must be aware of all the horses using the cross country field and ensure it is safe to move and they are not in the way of a horse on the cross country field Riders must shout to indicate their presence if a spectator is likely to be in their way. It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly. Steps from the health and safety rule book will be followed in the provision of first aid, including but not limited to concussion. Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Impact or crush injury when using the arena/ area facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	Surface Conditions are monitored and are safe. When horses are not ridden they are taken back to the lorry area and transport. Any other requirements from the site occupier are taken into account.	Equipment to be checked by each instructor prior to each rides use. Any damaged equipment reported immediately and remove from use if required. Team Manager/ officials to monitor rider ability and surface conditions. Local risk controls by site occupier to be enforced. Steward for the phase	PC appointed person and team manager to monitor.	On the day of the event.

Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs and horses between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When horses are not ridden they are taken back to the transport area. All exterior gates from the cross country field are automatically closed and kept closed at all times Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road. When not being ridden horses will be kept in a secure pen or ties to a fixed point and not left unattended outside lorries	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injuries to young and inexperienced riders due to inability to control horse.	PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	Direct supervision as required Appointed person to brief instructors before start of the event. Parent/ guardian/ PC Official/ Instructor must ensure activity is suitable for the ability of the rider. Parent / helper assistance for younger / novice riders if needed. Communication methods agreed. Facilities and equipment suitable for each ride's ability.	Team Managers/ officials must ensure each activity is suitable for the ability of the rider. At training/ rallies Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	Team Managers to monitor competence. PC appointed person to monitor	On the day of the event.
Impact or impalement injuries from contact with, fencing, stakes and roping: can become injured by contact with, fencing, stakes and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.	PC Members, spectators, the general public and horses	All fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Rope is to be high contrast in colour to provide a good contrast against the background to make it visible. Fence posts to be secured adequately.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	At set up of the event On the day of the event.

Warm up arena: injury as a result of collision	PC members and officials	Riders must be aware of other horses and pedestrians when warming up on the cross country field. The surface and equipment are checked by the event organiser prior to use each day and ground attended as needed. Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed for all phases	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Course: poor course design and inadequate equipment may result in injuries being sustained	Horses, ponies, members and officials	Courses are to be designed by a suitably qualified or experienced person, a list of course builders/ designers is held centrally and available from British Showjumping/ British Eventing The equipment used to create fences for the competition or training is checked for suitability and safety and inadequate materials are removed/ not used. The course and ground are considered as part of the design and lay out of the course The surface the course is ridden on is taken into consideration and notes to monitor may be provided Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed, including the use of items such as frangible pins on cross country fences.	Prior/ during the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies. Coaches level of supervision is determined by their qualifications (full details). Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed. All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations Drugs and Alcohol Policy is adhered to.	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.
--	--	--	---	--------------------------------	--

Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.	Members, parents, guardians, officials and pedestrians	All incidents are recorded in line with The Pony Club procedures. If required by the Health and Safety Rulebook Vet Matrix are in attendance, contact information is shared with attendees. First Aid Provision in place which is in line with the Health and Safety Rule book First Aid Matrix, attendees are aware of how to contact First Aid. On site first aid have been alerted that these is an injured equine and those attending may need assistance. A suitable location for the treatment of equines at the event has been identified prior to the event. Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. Treatment is only administered by/ with approval of the owner. The equine is handled during treatment by suitable adult(s) and instructions are followed. The injury is assessed and severity. Veterinary assistance is sought as needed. Appropriate medical treatment administered/ stored inline with item instructions and COSHH guidance supplied with the product	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.
---	--	--	-------------------------------	--------------------------------	--

Risk assessment completed by:	Date completed:	Review Date:
Name: R Montgomery	15th April 2025	
Signed:		