

# Please make a copy for your own use Planning Conversation Matrix

A planning conversation with a teacher is most effective when:

1. You view the teacher as a mindful professional who has expertise to share when you develop an atmosphere of trust.
2. You ask questions that seek to explore and understand rather than judge. Instead of looking for opportunities to insert solutions, seek to listen deeply.
3. You frame questions in plural forms (e.g., "What are some of your goals...? "What are your hunches...?") rather than presuppose a single answer.

Rough draft of questions I might ask <b>at different stages</b> of collaboration	Your questions...	Notes
Can you help me understand your <b>goals for students</b> ? What are some of the ideas, concepts or understandings you want to be sure that students learn?		
What might we expect to be seeing from a successful learner? What interim <b>forms of evidence</b> could we collect?		
How might we <b>monitor and respond</b> to student questions, misconceptions and roadblocks?		
In what ways might I <b>continue to support</b> your teaching and student learning? (How might we continue to work together?)		