NFPA Board Meeting

04/05/21
7:30 p.m. (CST) - 9:33 p.m.
Conference Call

Type of Meeting:	Regular Board Meeting	Type of Meeting:	Conference Call
Meeting Chair:	Karen Poteet, President	Minutes taken by:	Cate Hawks
Call to Order:	7:30 PM CDT by Karen Poteet		
Roll Call:	Cate Hawks		

Attendees: Karen Poteet, Thomas Rector, Tammy Wells, Shawn Johnson, Mary Beth Dondiego, Sue Dondiego, Bob Ruble, Peggy Kirby, Cate Hawks, Jessica Lloyd-Rogers
Not Present:
Staff Present: Irene Clements and Sharon Holman
Guest(s): Arnie Eby

MINUTES

Agenda Item: Agenda Presenter: Karen Poteet
Discussion: Finance Committee report to be added to the agenda; conference discussion regarding the hotel; Irene Clements has additional items requiring a vote; Peggy Kirby has additional items regarding Scholarships. President requested these amendments to the agenda.
Motion: Mary Beth Dondiego made motion to approve the agenda with amendments with Tom Rector providing the second. Passed unanimously.

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Agenda Item: Minutes Presenter: Cate Hawks
Discussion: March minutes presented.
Motion: Sue Dondiego made a motion to approve the minutes as presented on Board portal with Tammy Wells providing the second. Passed unanimously.

Agenda Item: Treasurer's Report Presenter: Peggy Kirby
Discussion: As of February 28, 2021, our bank balance was $383,825.30. Corrected financial reports removed at last meeting have all been placed on the Board Portal
Action: None

Agenda Item: Finance Committee Presenter: Tom Rector

Discussion: Budget has a negative number that comes from the initiatives we are seeking approval to implement. The surplus in past year is being budget for expending this coming year.

Recommendation #1: Approve the expenditure of $5000-$7000 annual subscription for a website to host the 2021 Virtual Conference that will function as the NFPAti webpage.
Action: No discussion. Board voted to approve the recommendation, unanimously.

Recommendation #2: Approve the expenditure of $10,000 to improve the NFPA website that will bring all websites under one platform using $10,000 of the $30,000 of Anthem sponsorship provided in 2020. Tammy

Wells asked about the Council of State Affiliate's website. Shawn indicated the Council of State Affiliates would need to make their own decisions about staying with their current site or merging with the new NFPA web platform.
Action: Board voted to approve the recommendation, unanimously.

Recommendation #3: Approve the expenditure of up to $15,000 for the CoSA incentive program. These are three $5000 grants based on specified criteria for securing the grants.
Action: No discussion. Board voted to approve the recommendation, unanimously.

Recommendation #4: Approve the development of a plan to provide clerical and technical support to the CoSA to support their website and upon implementation of the incentive program and development of policy and procedure.
Discussion: Finance Committee will ensure the plan is developed and brought back to the Board.
Action: Board voted to approve the recommendation, unanimously.

Recommendation #5: Approve the 2021 budget as provided on the Board Portal.
Action: Board voted to approve the recommendation, unanimously.

Agenda Item: Conference Committee Presenter: Karen Poteet

Hyatt Regency-Reston Hotel contract spreadsheet was presented to show the variances between each proposed and accepted contract with the hotel. Bob Ruble expressed that he wanted the record to reflect that if we do not meet our room numbers that NFPA will need to pay for any room threshold not met by guest reservations. Tom Rector indicated he would cover the cost of legal services regarding the hotel contract cancellation. Cate Hawks requested that the Board consider going back to the hotel to further negotiate their 2022 offer.

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Recommendation to not accept the conference sales agreement for 2022, to outright cancel the 2021 agreement, and have legal counsel notify the hotel.

Motion: Tom Rector moved to have legal counsel notify the hotel that the 2021 conference will be canceled and the 2022 hotel offer not accepted with second by Tammy Wells. One opposed. Motion passed by majority.

Conference Committee proposes that Saturday, October 2, 2021 be the date for a virtual Annual Membership Meeting.

Action: Board approved recommendation, unanimously.

Agenda Item: Executive Director Report Presenter: Irene Clements

Irene Clements requests a Board decision regarding the invitation to serve as a sponsor about Faith, Spirituality, and Child Welfare. Cate Hawks asked to gather more information before Board decides on action.

Motion: Tom Rector moved to decline the invitation and second by Tammy Wells. Passed unanimously.

Irene Clements requests a Board decision regarding NFPA participation in a Family Summit on LGBTQIA+ (May 23rd). NFPA has been invited to answer questions about foster care or adoption from participants.

Motion: Jessica Lloyd-Rogers moved to refer this to the LGBTQIA+ Committee for consideration of CoSA representation with a second by Tom Rector.

Discussion of Motion: Sue Dondiego asked if the person selected would be representing NFPA or would it be someone representing the LGBTQIA+ Committee. Jessica suggested Amanda Cruce may be a good panelist.

Motion: Passed Unanimously.

Agenda Item: Youth Scholarship/Governance Committee Presenter: Peggy Kirby

Recommendations from the Committee are on the Board Portal for the approval of the Youth Scholarship Policy.

Action: No Discussion. Youth Scholarship Policy recommendation approved, unanimously.

Recommendation from the Committee on Procedures for the Youth Scholarship Policy as approved by the Board.

Action: No Discussion. Committee recommendation passed, unanimously.

Clarification was requested by Tammy Wells that all conference scholarships are coming under the umbrella of the Scholarship Committee. This was verified as accurate by Peggy Kirby.

Old Business: Presenter: Karen Poteet

Irene Clements announced PPP Loan Forgiveness application has been submitted for approval.

New Business Presenter: Karen Poteet

Discussion: Irene Clements announced Ritz will be rolling out a national foster care awareness campaign. The slogan is “A Taste of Welcome”. They have asked NFPA to be the national partner.

Motion to adjourn by Cate Hawks with second by Peggy Kirby. Passed unanimously.

Meeting adjourned: 9:33 p.m. CDT

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