

WLMB ATTENDANCE POLICY

- **All students play a very important role in WLMB.** Unlike a sport, if someone misses, there are no backups for that person. It will not only negatively affect that student; it will also negatively affect all other students. We also have very detailed plans for every rehearsal that are put together in advance. That plan relies on everyone being there. The attendance policy is in place to ensure the best experience possible for all members.
- It is our expectation that when you make the choice to be in the program, you are committing to the meetings, rehearsals, and competition requirements for the activity. Attendance at all rehearsals and competitions is mandatory. Simply stated, you get to choose to be in the group but you don't get to choose the schedule.
- Because the nature of the activity is a continual process - adjusting, adding, fixing parts of the show - depending on what we do during rehearsals, a student may or may not be able to participate during the next performance if the material is not learned and performed up to a satisfactory level. This is for the good of the group and the student. If you miss a rehearsal, you must get together with someone before the next rehearsal (not 15 minutes before practice) to learn what was missed. If you are unable to, you need to discuss it with a director before the next practice.
- Consistent lack of responsibility and commitment to our group will result in removal from the program. We track all attendance (absences, arriving late, leaving early, etc.) and if it becomes an issue, we will act according to the best interest of the team.

UNEXCUSED ABSENCES

An unexcused absence is one that is not communicated in advance or not approved by a director.

2 = removal from a performance

3 = possible removal from the ensemble

These include, but are not limited to:

- not having a ride to rehearsal
- missing for work
- missing to do homework
- non-emergency appointments
- social engagements, birthday parties, etc.
(handled on a case-by-case basis)
- not having a doctor's note for emergencies

EXCUSED ABSENCES

An excused absence is one that is communicated in advance and has a legitimate reason.

4 = a potential brief, in-person meeting with the student and parents

6 = potential removal from the ensemble at the director's discretion

These include, but are not limited to:

- being sick or injured (handled on a case-by-case basis)
- unavoidable academic reason (SAT test or similar)
- family emergencies
- other pre-approved absences

ATTENDANCE COMMUNICATION POLICY

1. You must complete the "WLMB Absence Request Form - WLMB WINDS, located on the WLMB webpage, for any form of an absence (missing, late, leaving early, etc.).
2. This needs to be completed as early as possible. We will go by the "honor system" with this. A last-minute emergency will be the exception. In the case of a last-minute emergency, please send a private message via the Band App. This should only be used in extreme cases (within 1-hour before rehearsal starts).
3. The Director will email you within 48 hours if your absence request was not approved.
4. WLMB webpage: <https://www.wlmarchingband.org/>