

VBS 101

JEN BULLION

WASHINGTON CONFERENCE

CHILDREN'S AND WOMEN'S MINISTRY COORDINATOR

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PRAY

What questions would you want to ask God about?

- 1) _____

- 2) _____

- 3) _____

- 4) _____

- 5) _____

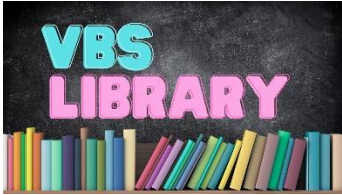
- 6) "Lord, Which VBS curriculum should we choose?"
- 7) "Lord, what does our VBS look like?"
- 8) "Lord, How can we best use our space for VBS?"
- 9) "God, what resources are we going to need?"
- 10) "Lord, show me the best people for our team?"
- 11) "Here are my ideas, Lord, what do you think?"

"Ask, and it will be given to you; seek, and you will find; knock, and it will be opened to you. For everyone who asks receives, and he who seeks finds, and to him who knocks it will be opened."

- Matthew 7:7-8

VBS RESOURCE HUBS

VBS Curriculum is a TOOL in YOUR hands. | Do what makes sense to YOU in YOUR CONTEXT.



Borrow VBS curriculum and backdrops.



See live VBS programs in action.



Find resources for VBS here.

1. What are the needs in my community kids?
2. What is your neighborhood like?
3. What is your target audience (age range)?

If you reach unchurched children, find a VBS program that leans toward **evangelism**. If most of your VBS learners are from other churches, select a curriculum that leans toward **discipleship**.

ADD ELEMENTS THAT ARE DISTINCTLY ADVENTIST

VBS Curriculum is a TOOL in YOUR hands. | Do what makes sense to YOU in YOUR CONTEXT.

Vbs outline example

Themes – “Jesus loves me!”

- Jesus loves me...I am SAVED!
- Jesus loves me...I am BRAVE!
- Jesus loves me...I am HELPFUL!
- Jesus loves me...I am FREE!
- Jesus loves me...I am JOYFUL!

General Order

5:00 – Location: Sanctuary (15MIN)

1. 15min – Group prayer

5:15 – (10MIN)

1. Greeters – Front door: NACKY
 - a. Registration / check-in –
 - i. Lobby: JUDELLE MCCORMICK, SIERRA STURTEVANT

5:30 – 6:00 (30MIN)

1. MEALTIME: MAPERA (mah-pear-rah) MEZA: means “guava table”

Location: downstairs fellowship hall.

2. STATION PREP –
 - a. GAMES (gym/outside) (: SHARLA, KEVIN
 - b. CRAFTS (fireside chapel) : TRINITY, KATHY, SARA, JENNY
 - c. PRAYER (beginners room): ARCY

6:00 – 6:25 Location: Sanctuary (25MIN)

1. Welcome (10min)
 - a. intro of Theme “JESUS LOVES ME!”
 - b. Memory verse: 1 John 4:19 “We love because (Jesus) first loved us”
 - c. ADRA mission
 - d. Song(s)
2. BIBLE STORY – 10 min: GREG
3. Separate kids into groups with leaders – 5min
 - a. SINDARI – YOUNGEST KIDS
 - b. NACKY – MIDDLE
 - c. GREG – OLDEST KIDS

6:25 – 7:25 Location: Specific Activity Spaces (60MIN)

1. Break out round robin sessions – 20min rotations
 - a. Communication via radio.

VOLUNTEERS:

PROGRAM:

- JEN BULLION
- GREG BULLION

GAMES:

- SHARLA ERICH
- KEVIN ERICH
- ELLA CHRISTIAN

CRAFTS:

- TRINITY PURDUE
- KATHY AUS
- SARA GEBHARDT
- JENNY WEBBER
- SIERRA STURTEVANT
- CONNIE DAVIS

PRAYER:

- ARCY DELGADILLO
- JUDELLE MCCORMICK
- LILY HIAT

MEALTIME:

- WENDY CHRISTIAN

SOUND/PHOTOGRAPHY:

- JOSH

b. 2min warning – “2 LIONS!”

c. Rotate – “RHINO ROTATE!” – 3min

d. Clock begins for new session – “JAMBO!”

i. PRAYER STATION: EKEPERE (ek-peh-reh) EXPERIENCE: means “prayer/meditation”

1. Location – Beginners Room

a. MISSION PROJECT

ii. CRAFT STATION: SANAA (sa-na) SITE: means “handicraft”

1. Location: Fireside Chapel

iii. GAME STATION: FURAHA (foo-rah-hah) FIELD: means “fun”

1. Location – Outside or School Gym

7:25 – Location Sanctuary – Closing song and prayer: (ALL VOLUNTEERS PRESENT)

1. CLOSING SONG:

7:30 – Check out:

1. Farewellers – Front door: NACKY
2. Check- out - Lobby: JUDELLE, SIERRA
3. Inside Crowd control sanctuary: GREG, JEN
4. CLEAN UP/NEXT DAY SET UP –
 - a. PRAYER: ARCY
 - b. CRAFTS: TRINITY, KATHYK, JENNY, SARA
 - c. GAMES:

VBS Sabbath: July 1

Sabbath School – 11:00am

Potluck

Service Activities – 2:00pm – 5:00pm

VBS service – 5:30pm – 7:30pm

Dessert -7:30pm

SONGS:

- Jesus loves me:
 - <https://www.youtube.com/watch?v=cfsjql-lx8>
- Lean on the Everlasting Arms
 - https://www.youtube.com/watch?v=1CYNHT08_m0
- To God the Glory
 - https://www.youtube.com/watch?v=Y0dQbfbSW0Q&list=PL_k-IsPh7WyNHnmd_iVyFky2H76tYL6Bjz&index=7
- Through the Jungle
 - <https://www.youtube.com/watch?v=0RB1nq25Hq0>
- Song of Freedom
 - <https://www.youtube.com/watch?v=U37Cao-1vIE>

EXAMPLE SDA CHURCH BOARD MEETING 2024

(Example Proposal to Church Board)

OBJECTIVE: To secure use of EXAMPLE SDA Church and School Campus and requested budget for Vacation Bible School 2022

WHERE: Requesting specifically - use of Sanctuary, Fireside Room, Beginners classroom, Outdoor area, School gym, restroom and kitchen facilities, and any other areas found on EXAMPLE SDA Campus and School that would be appropriate for use with VBS activities.

WHEN: Set up – Sunday, July 10 (all day)

Program – Monday-Friday, July 11-15 (prep 5pm, program 6-8pm)

VBS Sabbath – Saturday, July 16 (church service)

Clean up – Sunday, July 17 (all day)

WHAT: Requested Budget \$2000

VBS 2021 SPECS		VBS 2022 SPECS	
20 KIDS		EXPECTED: 20 KIDS + potential children from Spanish neighborhood across the street. Word of mouth, new kids attending church. GOAL: 30 KIDS	
FREE CURRICULUM ALL décor free provided by Conference		FREE CURRICULUM NO free decorations available this year.	
MISSION PROJECT		Raised over \$700 toward ADRA chicken project	
	VBS 2021	GOAL 30 KIDS	VBS 2022 REQUEST
GEN, SUPPLIES	426.23 (\$21.31/kid)	$\$21.31 \times 30 = 639.30$	\$1000 (with décor)
SNACKS	145.54 (\$7.28/kid)	$\$7.28 \times 30 = 218.40$	\$225
GAMES	68.77 (\$3.44/kid)	$\$3.44 \times 30 = 103.20$	\$100
CRAFTS	135.63 (\$6.78/kid)	$\$6.78 \times 30 = 203.40$	\$225
ADVERTISING	233.30 (sign/invites)	\$233.30	\$250
***inflation - - - - -	- - - - -	- - - - - >	\$200
TOTAL	1009.47 (req. \$1500)	\$1397.60	\$2000

ADVERTISEMENT STRATEGY:

- 1) EXAMPLE Church Children – 11
- 2) EXAMPLE CHURCH school children – 16
- 3) Door-to-door personal invitations, Spanish neighborhood, surrounding
- 4) Signage

FOLLOW UP PLANNING

- **WORK WITH OTHER MINISTRIES IN YOUR CHURCH**

- What's already happening that I can invite VBS families to?

- **SABBATH SCHOOL**

- Are my children's sabbath schools ready for guests?



Find Children's Sabbath School Resources.



Turning cradle roll into an advertisable "Baby and Me" class.



Step-by-step how to teach a multi-level (VBS style) sabbath school...and not die.



How to start an Adventurers club for Children's Sabbath School!

- **SMALL GROUPS**

- What small groups can I invite my VBS families to?
 - Have information available on your church small groups to hand out

- **BAPTISMAL CLASSES**

- Is my church prepared to conduct these?
 - Are parents equipped to conduct these?

- **ADVENTIST EDUCATION**

- Is there a school connected with my church that has anything going on?

- Have school brochures available.
- Recruit teachers as volunteers.



CONTENTS IN ORDER:

- *KID FRIENDLY BIBLE STUDIES*
- *WEEK OF PRAYER RESOURCES*
- *WEEK OF PRAYER SPEAKER INFO*
- *IDEAS FOR INSPIRING MISSION*
- *FAMILY RESOURCES*
- *COOL GIVEAWAYS*
- *MINISTRY PLANNER*
- *CONTACT jen FOR MINISTRY PLANNING HELP*



A Step-by-step process to help you organize your thoughts and plan your ministry calendar.

SUGGESTIONS FOR STAFFING YOUR VBS

PRAY FOR VOLUNTEERS

MAKE A LIST OF AREAS WHERE YOU NEED LEADERS

- Food/snacks
- Craft
- Prayer
- Games
- Storytime/intro/close/Music
- AV
- Decorations

VOLUNTEER NEEDS INCLUDING SECTION LEADER BASED ON AN ATTENDANCE OF 30 KIDS.

Tip: Each section should have at least two people per Washington Conf guidelines to protect your volunteers*

- Food/snack: 2
 - Craft: 3
 - Prayer: 2
 - Games: 2
 - Storytime/intro: 2
 - Music: 1
 - Registration: 2
 - Wranglers: 3
 - Decoration team: leader + rest of staff (all other volunteers should help with setup and take down)
- i. Total: 17

MODIFIED STAFFING FOR 30 KIDS.

- Registration: Wranglers
- Intro skit/music/story time done at the beginning when all kids are present in one common area: 2
 - i. Tip: These two volunteers can float to areas with need during rotations (ex: one can help as a wrangler – possible for the older children, one can be an extra hand in crafts.)
 - ii. Tip: Instead of lengthy beginning skit, start with a welcome and get right into singing. Use the story as your “skit”.
- Wranglers: 3
 - i. Tip: for this modification more responsible wranglers are needed.
- Craft: 2 (third person to help would be the wrangler)
- Games: 2
- Snack: 2
 - i. Making only three rotations will cut 4-5 volunteers that would have been needed for the story time and prayer station.
 - ii. This will also cut the length of your program by about 30min, which is helpful if you’re doing an evening program.
- Prayer time: All kids come back to the common area, staying in their groups, wranglers lead out in prayer time with their group.
- Close with your closing song and general prayer by the 2 volunteers who did intro/music/story

VBS VOLUNTEER CANVAS

When you contact those individuals be very specific. If the person is already good at what you're asking them to do, and you paint an accurate picture of what their role is, they are more likely to do it.

- Saying this is okay:
 - i. Hey Sharla, would you be willing to help with VBS this year?
- Saying this is better...WAY better:
 - i. Hi Sharla, I'm looking for someone to lead out in the Games session of VBS. When I was thinking of who would do the best job for this session I thought of you because you are very energetic and outgoing and could really make those games fun for the kids. VBS is scheduled for June 26-30 from 5:30-7:30pm. The games are already planned out in the curriculum and you would basically be in charge of 20minutes of content, which you would repeat 3 times as each group of kids cycles through your section. There will probably be about 12-15 kids in each group lead by a responsible team leader who helps move the kids to each session. I will plan to have other volunteers to assist you or you could recruit your own as you see fit. The VBS play book also has supply lists for each game – much of it we already have at the church – and I will give you a budget so you can just purchase what you need on your own and then turn in your receipts. VBS is such a huge blessing to our kids and is a major opportunity to point them toward Jesus. Would you be willing to serve our kids and lead out in VBS games this year?
 1. Reword underlined text for any position you're asking for. Copy, modify text.
 - ii. Tip: Once you've got your leaders, give them freedom to recruit their team if they feel comfortable doing that.

BACKGROUND SCREENING INFO

Be a children's ministry hero and...

MAKE SURE ALL YOUR VOLUNTEERS HAVE GONE THROUGH BACKGROUND SCREENING.

Contact Joyce Moore for more info:

(253) 681-6008, ext. 76121

joyce.moore@wc.npuc.org

scan for conference background screening info ----->



"The North American Division Working Policy indicates that a screening process is required for all adults over the age of 18, involved in any capacity in children's and youth ministries and activities, and all church ministry leaders and officers voted or appointed by the local church."

- NAD Working Policy 20 Child Protection and Volunteer Screening Policies for Children and Youth Ministries - section D Page 349 of 974 on the 2017-2018

SUGGESTIONS FOR MARKETING YOUR VBS

1) Ask yourself:

- a. Besides the kids at church, Is there are an area close to me where there are kids we could minister to?
- b. Examples:
 - 1. Non-adventist kids at the school attached to your church.
 - 2. An apartment building close to your church
 - 3. The neighborhood around your church
 - 4. The military base that's close to your church
 - 5. Daycares close to your church
- ii. Tip: if you identify one major source, you may want to focus your advertising efforts there.

2) Advertising options:

- a. How can I most efficiently reach this group of kids?
 - 1. Flyers/door hangers
 - 2. Personal invitation in the apartment building message board
 - 3. Plan a block party for kids or other connecting event and invite those who attend.
 - 4. Place a large banner/sign with info at a busy corner near your church
 - 5. Have each church member commit to inviting at least one kid to VBS.
 - 6. Attach info about VBS in the weekly school Email.
 - 7. Go to the school/day care and personally invite the kids.
 - a. Take a picture of your advertising and text it to someone.
 - b. Share your event on social media.
 - 8. Facebook marketing

3) Be sure VBS info is on your:

- a. Church website
 - i. Tip: If you are using the AdventSource platform for your church website, you can create a form for people to register right on your website.
- b. Church social media:
 - i. Tip: If you have a facebook page, create an event and boost it – cheap and simple way to reach people locally.
 - ii. Tip: share your event on local facebook groups (ex: homeschool co-op FB groups)

daily PROGRAM

JUNE 23, 25 – DECORATING DAY

DAY 1: JUNE 26

- DAILY CALL: Jesus loves me...I am SAVED!
- MEMORY VERSE: 1 John 4:19 "We love because (Jesus) first loved us"
- MISSION PROJECT:
- SONGS: "Jesus Loves Me" "Through the Jungle"
- STORY/PRAYER: Pastor Greg
 - Adam and Eve
- BREAK OUT: divide kids into groups
- ROUND ROBIN SESSIONS:
- CLOSING – "Song of Freedom"
- PRAYER
- CHECK-OUT: kids stay in sanctuary, until called.
- DEBRIEFING / CLEAN UP / PREP FOR TOMORROW

DAY 2: JUNE 27

- DAILY CALL: Jesus loves me...I am BRAVE!
- MEMORY VERSE: 1 John 4:19 "We love because (Jesus) first loved us"
- MISSION PROJECT:
- SONGS: "Jesus Loves Me" "Through the Jungle" "Leaning on the Everlasting Arms"
- STORY/PRAYER: Pastor Greg
 - Queen Esther (Three Hebrew Worthies)
- BREAK OUT: divide kids into groups
- ROUND ROBIN SESSIONS:
- CLOSING – "Song of Freedom"
- PRAYER
- CHECK-OUT: kids stay in sanctuary, until called.
DEBRIEFING / CLEAN UP / PREP FOR TOMORROW

DAY 3: JUNE 28

- DAILY CALL: Jesus loves me...I am HELPFUL!
- MEMORY VERSE: 1 John 4:19 "We love because (Jesus) first loved us"
- MISSION PROJECT:
- SONGS: "Jesus Loves Me" "Leaning on the Everlasting Arms" "To God Be the glory"
- STORY/PRAYER: Pastor Greg
 - Dorcas (Joseph)
- BREAK OUT: divide kids into groups
- ROUND ROBIN SESSIONS:

- CLOSING – “Song of Freedom”
- PRAYER
- CHECK-OUT: kids stay in sanctuary, until called.
DEBRIEFING / CLEAN UP / PREP FOR TOMORROW

DAY 4: JUNE 29

- DAILY CALL: Jesus loves me...I am FREE!
- MEMORY VERSE: 1 John 4:19 “We love because (Jesus) first loved us”
- MISSION PROJECT:
- SONGS: “Jesus Loves Me” “To God Be the glory” “Through the Jungle”
- STORY/PRAYER: Pastor Greg
 - Moses (Little Maid, Paul,
- BREAK OUT: divide kids into groups
- ROUND ROBIN SESSIONS:
- CLOSING – “Song of Freedom”
- PRAYER
- CHECK-OUT: kids stay in sanctuary, until called.
DEBRIEFING / CLEAN UP / PREP FOR TOMORROW

DAY 5: JUNE 30

- DAILY CALL: Jesus loves me...I am JOYFUL!
- MEMORY VERSE: 1 John 4:19 “We love because (Jesus) first loved us”
- MISSION PROJECT:
- SONGS: “Jesus Loves Me” “Leaning on the Everlasting Arms” “Through the Jungle” “To God be the Glory”
- STORY/PRAYER: Pastor Greg
 - Woman at the Well
- BREAK OUT: divide kids into groups
- ROUND ROBIN SESSIONS:
- CLOSING – “Song of Freedom”
- PRAYER
- CHECK-OUT: kids stay in sanctuary, until called.
DEBRIEFING / CLEAN UP / PREP FOR TOMORROW

VBS CHECKLIST

A LITTLE TOOL TO KEEP YOU ON TRACK

FEBRUARY

- 1. PRAY: God, what does our VBS look like?
- 2. Set your date/time _____
- 3. Pick your curriculum _____ (see “where to find VBS curriculum” sheet)
- 4. Decide the general structure (see example VBS structure)
 - Decide whether you will be serving a meal
- 5. Decide on a budget (see example budget form)
- 6. Write up and present your proposal to church board for approval (see example proposal)

CHECK *THINGS TO CONSIDER “FEBRUARY”

MARCH

- PRAY
- Recruit your section leaders (see section on “how to recruit your volunteers”)
 - Games _____
 - Crafts _____
 - Story / music _____
 - Prayer/Snacks _____
 - Decoration Leader _____
 - Recruit your meal leader _____
 - Recruit your Registration Team _____
 - Recruit your Wranglers _____
 - PR/advertising person _____
- Give each section leader the curriculum book and their budget

APRIL

- PRAY
- Decide how your rotations are going to flow through your space
- Walk through the church with your decoration leader and decide on the spaces that need to be decorated:
 - Entrance/registration
 - Rooms for sections
 - Main program area

- Check in with all your leaders about their plans
- Check the progress on your team going through the conference background screening
- Ensure PR/Advertising material is designed and ordered

MAY

- PRAY
- Make sure everyone on your team has gone through the conference background screening
- Write up your VBS general schedule and daily schedule (see schedule example)
- Have your first meeting _____
- Post info for your VBS on your church website and social media
- Ensure VBS outdoor signage is in place
- Announce VBS in church
 - Ask for prayers
 - Ask church members to invite kids from their network
- Check in with all your leaders about their plans
 - Make sure all their materials are purchased
 - Make sure you're on budget
 - Make sure they turn in their receipts to your church treasury
- Plan for VBS sabbath
 - Talk with Pastor about sabbath program structure
 - Talk with Pastor about preparing winsome sermon topic
- Set a date for VBS volunteer party

JUNE

- PRAY
- Set decoration date with team (usually the week before the program)
- Develop your VBS powerpoint
- Execute program on VBS date
- Have volunteer party
 - Discuss:
 1. praises to God and divine appointments
 2. what went well
 3. what could be improved

