



Paramus Junior Baseball League Constitution

Revised 2013

Table of Contents

CONSTITUTION

• Article I – Name	2
• Article II – Objective	2
• Article III – Government	2
• Article IV – Duties of Officers and Directors	3
• Article V – Meetings	5
• Article VI – Nominations and Elections	6
• Article VII – Managers and Coaches	6
• Article VIII – Membership	7
• Article IX – Committees	8
• Article X – Removal of Officers and Trustees	9
• Article XI – Revision and Adoption	9

ARTICLE I

NAME

The organization shall be known as the "PARAMUS JUNIOR BASEBALL LEAGUE, INC.", hereinafter referred to as the "League".

ARTICLE II

OBJECTIVES

(a) The objectives of the League shall be to instill in the youths of the Community the ideals of good sportsmanship, honesty, dedication, effort and being a good teammate.

(b) These objectives will be instilled through supervised competitive athletic games, and supervisors shall bear in mind that the attainment of exceptional skill of the winning of games is secondary to the development of character and future good citizens.

(c) Further, Coaches must implement the education necessary for players to have a thorough understanding of the game.]

ARTICLE III

GOVERNMENT

(a) The government of the League shall be under the direct supervision of the Board of Directors, hereinafter referred to as the "Board".

(b) The Board of Directors shall consist of the following members:

1. All elected officers: President, 1st Vice-President, 2nd Vice-President, 3rd Vice-President, Recording Secretary, Corresponding Secretary and Treasurer.
2. Six (6) Trustees, to be elected as herein prescribed.
3. All Lifetime Trustees of the League.
4. League Director(s).
5. All active Past Presidents of the League.
6. All major league managers who are not already members of the Board will serve as non-voting members of the Board.
7. Umpire: This Director is responsible for the organization and operation of the umpire system for the League playing year. His responsibilities include scheduling of umpires for all appropriate levels of play, distribution and collection of umpire equipment and the preparation of financial records needed for payment of the umpires.

(c) At the annual meeting, the Active Members of the League shall elect all Officers and two (2) Trustees. The officers shall serve for one year except in the case of the Trustees who shall serve three (3) years. Any officer is eligible for reelection. No elected Officer shall simultaneously hold more than one elective office.

(d) At the conclusion of each full term, the President may nominate a member to be a Lifetime Trustee. The nomination must be approved by the Board. To be eligible for Lifetime Trusteeship, the member must have been an *active* executive board officer for a minimum of six (6) years.

(e) A quorum of the Board shall consist of eight (8) Board members.

In the event of a motion or vote at a regular, special or Executive Board meeting, a count is to be taken of the number of members voting and the number of members abstaining. If the number of members voting is an even number, then the President will cast a vote along with the quorum so that there can be no tie in the vote. If the number of members voting is an uneven number, then the President will not cast a vote.

(f) Board members must have participated in at least five (5) Executive Board meetings over the previous twelve (12) months to be eligible to vote at Executive Board meetings. New incoming Board members must attend five (5) Executive Board meetings in their first seven (7) months as a member of the board. They are exempt from the attendance requirement through their first five (5) months on the board.

(g) The term of office for all Board members shall run from Dec. 1 thru Nov. 30.

ARTICLE IV

DUTIES OF OFFICERS AND DIRECTORS

(a) The President:

1. shall have general control of the business of the League, subject to the direction of the Board.
2. shall enforce the Constitution and perform all of the duties incident to the position and office which are required by League law.
3. shall sign all contracts and agreements made by the Board in the name of the League.
4. shall preside at all regular and special meetings of the League and the Board.
5. shall appoint Special Committees as he shall deem necessary for the welfare of the League.
6. shall appoint the Major and American League Directors.
7. The outgoing President shall present at the Annual Meeting, a report of the condition of the League.
8. Shall appoint the Vice President with the approval of the executive board.

(b) The Vice-President:

1. During the absence and/or inability of the President to render and perform his duties or exercise his powers, as set forth herein, or in the acts under which the League is organized, the same shall be performed and exercised by the 1st Vice-President; and when so acting, he shall have the powers and be subject to all responsibilities hereby given to or imposed upon such President.
2. Is to be appointed by the President and approved by the executive board
3. May be considered simultaneously as a League Director

(c) Major League Director:

1. Duties are to organize and supervise activities and personnel in the League under his direction.

(d) American League Director:

1. Duties are to organize and supervise activities and personnel in the Leagues under his direction.

(e) National League Director:

1. Duties are to organize and supervise activities and personnel in the Leagues under his direction.

(f) Pee-wee League Director:

1. Duties are to organize and supervise activities and personnel in the Leagues under his direction.

(g) Clinic League Director:

1. Duties are to organize and supervise activities and personnel in the Leagues under his direction.

(h) Tee-Ball League Director:

1. Duties are to organize and supervise activities and personnel in the Leagues under his direction.

(i) Recording Secretary:

1. The Recording Secretary shall keep the minutes of all meetings.
2. He shall be custodian of records and shall maintain an accurate listing of all members and general membership meeting attendance.

(j) Corresponding Secretary:

1. The Corresponding Secretary shall attend to all league correspondence including email, phone, website, etc.]
2. He shall present to the Board at their general membership and executive board meetings all communications addressed to him officially or to the President, or any officer or member of the League.
3. He shall give and serve notices to the League.
4. He shall be the Custodian of the seal and shall affix same when required to do so.

(k) Treasurer:

The Treasurer shall have the care and custody of, and be responsible for, all funds and securities of the League as the Board may designate.

1. He may sign, make, and endorse in the name of the League, all checks, drafts, warrants and orders for the payment of money, and pay out and dispose of same and receipt thereafter, as approved by the Board.
2. He shall exhibit at all reasonable times his books and accounts to the Board.
3. He shall render a statement of the condition of the finances of the League at each general and executive board meeting. He shall make a full financial report at the Annual Meeting.
4. He shall keep books of accounts of all League business and transactions.

(l) Trustees:

1. The six (6) Trustees shall be active members of the Board.
2. They shall assist the officers in the formation of procedures, policy and operation of the League.
3. Lifetime Trustees: An “active” Lifetime Trustee is one who has participated in some form of service to the PJBL within the previous twenty-four(24) months. Only active Lifetime Trustees maintain voting privileges.
Lifetime Trustees who do not maintain active status, still retain their standing as Lifetime Trustees and all other privileges, participation and recognition that the position holds.

(m) Vacancies:

Any vacancies in elected or appointed positions shall be filled by appointment by the President subject to confirmation by the Board. Appointments are for the remainder of the League year only.

ARTICLE V

MEETINGS

(a) The Annual meeting of the League shall be conducted at the regular meeting in November of each year for the reading of the reports and the election of officers.

(b) The Regular general membership meetings of the League shall be on the second (2nd) Wednesday of each month. The Board shall hold monthly meetings on the fourth (4th) Tuesday of each month (unless a change is necessary due to a holiday or other conflict of schedule).

(c) Additional general membership meetings may be called by the President, or upon written request to the Board from at least (3) active members.

(d) Twelve(12) active members shall constitute a quorum at any regular or special meeting and a majority vote of the active members present and voting shall govern, except where otherwise specifically provided.

(e) Any new motion brought up at a general membership meeting must be tabled until the next general membership meeting before being voted upon if the motion affects League Regulations or Playing Rules. In matters that require immediate attention the 30-day waiting period is waived.

(f) Roberts Rules of Parliamentary Procedure shall govern the proceedings of all meetings, except where same conflicts with this Constitution. A Parliamentarian must be appointed by the President at the November meeting to resolve points of conflict.

(g) Order of Business at membership and Board meetings shall be:

1. Call to order.
2. Minutes of previous meetings.
3. Reports of Officers.
4. Standing committee reports.
5. Special committee and Director reports.
6. Old Business (motions only).
7. New Business (motions only).
8. Remarks for the good of the League.

9. Adjournment.

ARTICLE VI

NOMINATIONS AND ELECTIONS

(a) At the regular meeting in September the President shall appoint a Nominating Committee of five (5) active members, whose duty it shall be to present at the regular meeting in October no more than three (3) candidates for each office. Election of officers shall be held at the Annual Meeting in November.

(b) The Nominating Committee shall consist of two (2) members of the Board and three (3) general members.

(c) Nominations from the floor are permissible at the regular membership meeting in October. Write-in votes are permissible for each officer or trustee at the Annual Meeting.

(d) The nominating Committee, in its recommendation of candidates for election, shall select active member candidates for their character and outstanding service to the league.

(e) Voting at the Annual Meeting for officers and trustees shall be by private ballot following which the votes shall be tallied aloud.

(f) To be eligible to vote or be nominated in the election of officers and trustees at the Annual Meeting, one must be an **active member** as defined in Article VIII- **MEMBERSHIP** of this Constitution .

- 1) Exception: In the event that the Executive Board is unable to fill a position with a more or equally qualified candidate who has met the requirement as stated in (c) above, a member may be considered eligible to be nominated in the election of officers or to be appointed to an Executive Board position without meeting this minimum of five (5) of the regular membership meetings if the member meets ALL of the following provisions:
- A) Extraordinary circumstances prevent the member from attending the five (5) required meetings;
 - B) The member has demonstrated exemplary service to the PJBL above and beyond managing and/or coaching;
 - C) The member is approved in a vote by the Executive Board.

(g) The member benefiting from this exception would remain ineligible to vote in that same election.

ARTICLE VII

MANAGERS AND COACHES

(a) The selection of managers for Major League teams shall be as set forth below:

1. Active league members desiring to be considered for managers positions shall notify the President of their desire to manage by the November executive board meeting.
2. At the November Board meeting, the President shall present recommendations for Major League managers on each team along with a list of others who requested consideration.
3. The Board shall vote on make final selections and approve Major League managers for the forthcoming season at the December Board meeting.
4. Managers selected, as well as unsuccessful candidates shall be notified within three (3) days by the President.

(b) The Board shall take the following into consideration when reviewing candidates for all managerial positions: (in order of priority)

1. Service to the League other than managing and coaching.
2. Past managerial experience at any level.
3. Past coaching experience at any level.
4. Longevity in the League.
5. Past actions (positive or negative) reflecting on the League in the community.

(c) Managerial candidates for the American League shall be recommended to the Board by the League Director at a Board meeting following the selection of the Major League managers. Successful and unsuccessful candidates shall be notified of the Board's decision within three (3) days by the League Director.

(d) Managerial candidates for all other leagues must be presented to the Board as soon as possible by the appropriate League Director. The Board will make its decision and successful and unsuccessful candidates shall be notified of the Board's decision within three (3) days by the League Director.

(e) Managers are responsible to the Board for their actions as well as the actions of their coaches and team members during any League activity.

(f) Managers are responsible for providing the necessary player records and/or other data requested by the League Director.

(g) Each manager is responsible for the return in good condition of the equipment issued to him by a date set by the President.

(h) Any manager failing to submit paperwork or equipment by October 1 following the end of the season shall risk, at the discretion of the Board, being eligible for a managerial position in the next season.

(i) All managers in the Major and American Leagues must be active registered League members as defined in Article VIII of this Constitution. Managers in all other leagues must be registered members of the League.

(j) All coaches on all levels must be registered members of the League.

(k) In the absence of the manager and all coaches of a team at a particular game, any adult registered League member may serve as a temporary team manager for the game in order to prevent forfeits.

(l) All managers and coaches must attend the "Safety Course" given by the State of New Jersey, as a requirement to manage or coach in this League.

(m) All managers and coaches must comply with any additional League requests for background checks as a requirement to manage or coach in the League.

ARTICLE VIII

MEMBERSHIP

(a) Any person 18 years of age or over shall be eligible for membership in the League.

(b) An **active member** is one who has joined the league prior to May 1 and attended a minimum of five (5) of the regular membership meetings for that league year.

- (c) The President shall have authority to temporarily suspend any members whose actions are considered, in his opinion, to be detrimental to the best interests of the League in accordance with the following:
1. The President shall call a special meeting of the Board within seven (7) days to review the temporary suspension.
 2. Notice of the meeting for a hearing shall be given to the suspended member and the suspended member, if present at the hearing, shall have the right to state his case.
 3. The Board shall make a determination of the suspension and, if confirmed, shall have the authority to set a period of time for the suspension. The member is reinstated immediately if the Board declines to confirm the suspension or the hearing is not held within the prescribed seven (7) day time period.
 4. A suspended member shall be reinstated upon:
 - a. the expiration of the period of the suspension, or
 - b. action of the Board to terminate the suspension prior to its full time period.
 - c. the suspended members' successful appeal to the Board to revise or alter the original suspension.The decision after appeal review is final.

ARTICLE IX

COMMITTEES

- (a) The following committees shall be active during each League year:

1. Constitution and Rules
2. Field Maintenance
3. Equipment
4. Special Events
5. Protest
6. Uniforms
7. Awards Banquet
8. Scheduling
9. Finance
10. Snack Bar
11. League League Directors – Registration
12. Travel baseball
13. Child Protection Safety Officer
14. Sponsor
15. Web-Site
16. Elections
17. Umpire Officiating

- (b) Duties of Committees:

1. Constitution and Rules: It shall be the duty of this committee to record any and all changes in the Constitution and Rules of PJBL, whether by amendment or appeal, in its proper place. The Chairman shall rule on all constitutional questions. Any active member may appeal the Chairman's decision to the Constitution Committee. The decision of the Committee will be recommended to the Executive Board for a final vote.
2. Field Maintenance: It shall be the duty of this committee to maintain any and all playing areas operated by the League in proper condition. Further, it shall be the duty of this committee to supervise the installation of any major additions made to said areas, as may be provided for in the annual budget.

3. Equipment: It shall be the duty of this committee to distribute in an equitable manner, maintain and account for any and all equipment as may be provided for in the annual budget.
4. Special Events: It shall be the duty of this committee to plan, organize and implement special events as directed by the League. Funds necessary for the implementation of special events **shall be provided** by the League. This committee includes: Opening Day, Pancake Breakfast, Picture Day, and Independence Day.
5. Sponsors: It shall be the duty of this committee to obtain sponsors for the PJBL at fees established by the Board.
6. Awards Banquet: It shall be the duty of this committee to plan and organize an annual affair for the purpose of distributing awards. The committee must operate within a budget approved by the Board
7. Scheduling: It shall be the duty of this committee to prepare and present schedules for the coming season to the Board for approval.
8. Protest: It shall be the duty of this committee to hear and render a decision on specific protests involving the violation or interpretation of a "Playing Rule" or on the use of an ineligible player. This committee shall be composed of the Chairman of the Playing Rules Committee and a representative for each division in a competitive league and the League Director(s).
9. Travel: This committee shall be responsible for the organization and operation of the PJBL Travel teams' and their schedules subject to League regulations and the direction of the Executive Board. All issues or disputes involving Travel Baseball policy, rules and regulations are to be reviewed by this committee. This committee shall then presents its findings and recommendations to the Executive Board which will vote to determine the final outcome of the issue or dispute. The Travel committee, as any other committee, does not act independently or determine final outcomes on its own. The PJBL executive board has final say on all issues involving Travel Baseball.

ARTICLE X

REMOVAL OF OFFICERS AND TRUSTEE

(a) Any elected League official may be removed from office for failure to perform his prescribed duties as stated herein, misuse of funds or conduct detrimental to the operation of the League.

(b) In order for an officer to be removed from office, a petition signed by at least ten (10) active members stating the specific charge(s) under (a) above must be presented to the President, or the 1st Vice-President if the President is the subject of the removal petition, who must call a special Board meeting within seven (7) days to hear the charge(s). If in the opinion of the Board by two-thirds majority vote the charge(s) are of enough merit to warrant further consideration, the officer charged shall be immediately suspended and a date set for a vote by the full membership on the removal of said officer. The general membership hearing must be conducted no later than fourteen (14) days following the Board's decision. If the Board fails to act by the required two-thirds vote in favor of the petitioners, the charge(s) shall be considered lacking in merit and no further action is to be taken.

b. In order for an officer to be removed from office, a signed, written complaint by at least ten (10) active members stating the specific charge(s) under (a) must be presented to the President, or the Vice-President if the President is the subject of the removal petition, who must call a special Board meeting within seven (7) days to hear the charge(s). If in the opinion of the Board by two-thirds majority vote the charge(s) are of enough merit to warrant further consideration, the officer charged shall be immediately removed If the Board fails to meet the required two-thirds vote, no further action is to be taken.

ARTICLE XI

REVISION AND ADOPTION

(a) Upon application by ten (10) active members in writing, a proposition(s) to repeal, annul, alter, suspend or

11/6/2019

amend this Constitution may be introduced at a regular membership meeting. The proposition(s) will be brought to the executive board for review and discussion and may not be voted upon until the next regularly scheduled membership meeting, when, if a two-thirds majority of those active members present vote in favor of the proposition(s), it shall be adopted.