

# Region 14 RPP Meeting

SWCC Ag Center  
1545 Green Valley Road, Creston  
April 16th, 2025  
9:00am - 12:00pm

**Chair: Jason Shaffer**

**Vice Chair: Chris Coffelt**

**Secretary: Rachel Ramaecker**

<u>Agenda Item</u>	<u>Action</u>	<u>Motion</u>
Call to order	Convene - RPP Chair: Jason Shaffer	No Motion
Welcome/Introductions	Review <a href="#">Membership</a> Any changes - please make any updates to the membership for your district. If you are not listed add your name below.  Guests -  Review <a href="#">RPP Website</a>	No Motion
Approval of Spring RPP Agenda	Approve Agenda - Motion to approve the Spring agenda with additions.	Motion by: Motion second: Motion passed:
<u>Additions to Agenda</u>		
Perkins V State Plan Public Comment - <b>Open until 4/24/25</b>	<p><b>Public Comment on Iowa's Perkins V State Plan</b></p> <p>Iowans are invited to provide feedback on the proposed 2025–2029 Perkins V State Plan, which outlines Iowa’s administrative and financial strategies for strengthening career and technical education (CTE).</p> <p><b>Ways to Submit Feedback:</b></p> <ul style="list-style-type: none"> <li>● <b>Online:</b> Visit the <a href="#">Iowa Department of Education’s website</a> for full details and access to the draft plan.</li> <li>● <b>Email:</b> <a href="mailto:cte@iowa.gov">cte@iowa.gov</a></li> <li>● <b>Mail:</b> Iowa Department of Education Bureau of Career and Technical Education and Postsecondary Readiness 400 E. 14th Street Des Moines, IA 50319</li> </ul> <p>All public comments will be reviewed and thoughtfully considered for potential revisions to the final Perkins V State Plan before it’s submitted to the U.S. Department of Education. Federal law requires state agencies to collect and respond to public feedback—this isn’t just a formality, it’s a key part of the process. This is our chance to speak up, shape</p>	Submit feedback -

	the future of CTE in Iowa, and engage in the most direct and impactful feedback loop available. Let's make it count.	
Approval of previous minutes	Review 9.25.24 Region 14 RPP <a href="#">Meeting Minutes</a>  Suggested motion: motion to approve the Fall 2024 minutes	Motion by: Motion second: Motion passed:
Purpose of Regional Planning Partnership	<a href="#">Department of Ed RPP Website</a> <a href="#">Region 14 RPP Multi-Year Plan</a>	No Motion
Regional Share Outs	Recap of the year in CTE New partnerships Celebrations	No Motion
Regional Updates/Information	<p><b>Legislative/statewide updates as pertains to CTE</b></p> <ul style="list-style-type: none"> <li>• Industry Recognized Credentials Grant Fund <ul style="list-style-type: none"> <li>○ Up to \$50K</li> <li>○ Deadline: May 30th</li> <li>○ Apply via <a href="#">Iowa Grants</a></li> <li>○ <a href="#">2025-2026 IRC List</a></li> </ul> </li> <li>• Regional IRC Grant Application</li> <li>• How do we best leverage the resources within our RPP? <ul style="list-style-type: none"> <li>○ Are there opportunities to collaborate regionally to support IRCs? For example, could ServSafe-certified instructors deliver training across districts?</li> <li>○ Are there benefits to purchasing certification seats in bulk?</li> </ul> </li> </ul> <p><b>Educator in the Workplace</b></p> <ul style="list-style-type: none"> <li>• 2024 - <a href="#">Participant Highlights</a></li> <li>• 2025 Window opened Mar 3, 2025 - accepting teachers until all 10 slots are filled (8/10 spots filled)</li> <li>• Final year for Intermediary Funding</li> <li>• <a href="#">Educator in the Workplace Details</a></li> </ul> <p><b>Claim process</b></p> <ul style="list-style-type: none"> <li>• Tighter deadlines</li> <li>• RPP Claim #1: November 1, 2024-All equipment mini grant materials and resources.</li> <li>• RPP Claim #2: June 13, 2025- any remaining purchases: conferences or competitions</li> <li>• <a href="#">Claim form</a> has gone over very well</li> <li>• Will host a fall session for SBO/New admin</li> </ul> <p><b>Winter Mini Grants</b></p> <ul style="list-style-type: none"> <li>• Total award amount: \$45,926.68</li> <li>• 27 applications 15 awards</li> <li>• All claims submitted on time! Thank you!</li> <li>• If applicants were did not receive an award or were partially funded they were encouraged to apply this</li> </ul>	No Motion

	<p>Spring</p> <p><b>District Career and Academic Plan Reviews</b></p> <ul style="list-style-type: none"> <li>• Annual requirement for funding</li> <li>• Follow review process from last year</li> <li>• FY25 Reviewer Expense Region 14 Reviewers - 10 x \$300.00 Stipends</li> <li>• Increased from 8-10 reviewers - 4 plans were too intensive for 1 day</li> <li>• Reviewers must be off contract to receive stipend <ul style="list-style-type: none"> <li>◦ Familiar with the <a href="#">District Career and Academic Plan (DCAP) training guide</a></li> <li>◦ Participating in reviewer training on the day of the reviews.</li> <li>◦ Reviewing 2-3 district plans thoroughly.</li> <li>◦ Submitting rubrics with evaluations.</li> </ul> </li> <li>• DCAP Review - June 5th, 2025 - Creston AEA</li> <li>• Completed plans will be returned to districts by June 30th.</li> <li>• DCAP 2024 Due Friday, May 2nd, 2025</li> </ul> <p><b>Spring Mini Grants</b></p> <ul style="list-style-type: none"> <li>• Application window April 17th - May 14th, 2025</li> <li>• Mini Grant Reviews: May 20th - 22nd, 2025</li> <li>• Grants announced May 29th, 2025</li> <li>• Funds can not be expended before July 1 - wait until you have received the official award notice</li> <li>• Reimbursement must be submitted by November 1st</li> <li>• Updated Application</li> </ul> <p>Mini Grant Review Committee: Awaiting reviewer commitments</p> <p><b>Program Approval and Review Process</b></p> <ul style="list-style-type: none"> <li>• 24-25 <a href="#">Program List</a> <ul style="list-style-type: none"> <li>◦ Ag program approvals have all been successfully submitted to DE for approval.</li> </ul> </li> <li>• Applied Science kick off this spring <ul style="list-style-type: none"> <li>◦ April 29th</li> <li>◦ May 14th</li> </ul> </li> </ul>	
<b>New Business</b>		
<a href="#">Region 14 Bylaws</a>	<p>Fall discussion:</p> <p>Discussion - current teacher representatives Bob Peterson, Red Oak and Jeff Grebin, Stanton. Are willing to remain for this year. We will be seeking new teacher representatives for 25-26 school years. We have appreciated Bob and Jeff's service that spanned several years. Open a discussion to identify a timeline of service.</p>	

	<p>Motion to adopt the length of service for teacher representatives to be a maximum of 2 years.</p> <p>Motion: Add to page 2 of the Bylaws under membership”Secondary and postsecondary career and technical education instructors for a; 2 year term”</p>	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>
<b>Appointment of RPP 14 Teacher Representatives</b>	<p>Discussion -</p> <p>Accepting nominations - 2 year length of service</p> <p>Motion: To nominate (insert teacher) to serve as RPP14 teacher representative.</p>	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>
<a href="#">Review of IowaAEA CTE Core &amp; Supplemental Services</a>  <a href="#">Region 14</a>	<p>Discussion -</p> <p>Motion: To adopt the IowaAEA CTE Core &amp; Supplemental Services</p> <p><i>*Core services will be added to the multi-year plan component 5 use of funds.</i></p>	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>
<b>Review/update/approve</b> <a href="#">Multi-Year Plan</a>	<p>Review Goals, Objectives, Outcomes, and Measurements</p> <p>Update budget - will update upon RPP approval</p> <p>Updated CTE dates</p> <p>Motion: Approve adjustments made to the Multi-Year <a href="#">Plan</a>.</p>	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>
<b>FY26 Budget</b>	<p><a href="#">Budget Options</a></p> <p>Discussion</p> <p>Selection of funding option</p> <p>Motion: To approve FY26 RPP 14 budget option ()</p>	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>
<b>Community College Updates</b>		No Motion
<b>Regional Center Updates</b>		No Motion
<b>Next Meeting</b>	Set date for Fall 2025 meeting	
<b>Adjournment</b>	Recommended motion: Motion to adjourn the meeting.	<p>Motion by:</p> <p>Motion seconded:</p> <p>Motion passed:</p>