



## Governing Board Meeting Minutes

May 3, 2023

9:30am-11:00am

Approved

### Telemeeting Via Zoom

#### Physical Locations:

- *Apple Valley USD*: 12555 Navajo Rd, Apple Valley, CA 92308: MDCP Room C-23 & Superintendent's Office D-33
- *Baker Valley USD*: 72100 Schoolhouse Ln, Baker, CA 92309, Superintendent's Office
- *Barstow USD*: 551 Avenue H, Barstow, CA 92311, Superintendent's Office
- *Hesperia USD*: 15576 Main St., Hesperia, CA 92345, Superintendent's Office
- *Lucerne Valley USD*: 8560 Aliento Rd, Lucerne Valley, CA 92356, Superintendent's Office
- *San Bernardino County Superintendent of Schools*: 601 N E Street, San Bernardino, CA, 92410, Asst Superintendent's Office, Innovation and Engagement
- *Silver Valley USD*: 35320 Daggett-Yermo Rd, Yermo, CA 92398, Superintendent's Office
- *Snowline JUSD*: 4075 Nielson Rd, Phelan, CA 92371, Superintendent's Office
- *Victor Valley UHSD*: 16350 Mojave Dr, Victorville, CA 92395, Superintendent's Office

<u>Item Number</u>	<u>Title/Description</u>	<u>Speaker</u>
1.0	<p><b>Call to Order:</b> Ryan Holman called the meeting to order at 9:32 am</p> <p><i>Board Members Roll Call</i></p> <ul style="list-style-type: none"><li>✓ Ryan Holman, Snowline JUSD, <i>Chair</i></li><li>✓ David Olney, Hesperia USD, <i>Vice Chair</i></li><li>✓ Trena Nelson, Apple Valley USD</li><li>✓ Cecil Edwards, Baker Valley USD</li><li>✓ Deanna Swearingen, Barstow USD</li><li>✓ Peter Livingston, Lucerne Valley USD</li><li>☐ Ted Alejandre, SBCSS</li><li>✓ Stephanie Houston, SBCSS (<i>Proxy</i>)</li><li>✓ Jesse Najera, Silver Valley USD</li><li>☐ Jairo Arellano, Trona Joint USD</li><li>✓ Carl Coles, Victor Valley UHSD</li></ul> <p><i>MDCP Director</i></p> <ul style="list-style-type: none"><li>✓ Matt Wells, Director</li></ul>	Ryan Holman, Chair
2.0	<p><b>Adoption of the Agenda</b></p> <p>The Board may approve the Agenda as is, or add and/or pull items for discussion and/or action.</p>	Ryan Holman, Chair

	<p><i>Motion to approve the agenda was made by Dave Olney with a second by Cecil Edwards.</i></p> <p>Motion Passed.</p> <ul style="list-style-type: none"> <li>✓ Ryan Holman - Aye</li> <li>✓ David Olney - Aye</li> <li>✓ Trenae Nelson - Aye</li> <li>✓ Cecil Edwards - Aye</li> <li>✓ Deanna Swearingen - Aye</li> <li>✓ Peter Livingston - Aye</li> <li>✓ Stephanie Houston - Aye</li> <li>✓ Jesse Najera - Aye</li> <li>✓ Carl Coles - Aye</li> </ul>	
3.0	<p><b>Matters Brought by Citizens</b></p> <p>Those wishing to address the Board are invited to fill out a “Request for Comment” at the link below or physically at the location of attendance. All comment requests must be received by 10 minutes prior to the meeting being called to order.</p> <p><a href="https://mdcareerpathways.com/publiccomment">https://mdcareerpathways.com/publiccomment</a></p> <p><i>No comments.</i></p>	Ryan Holman, Chair
4.0	<b>Action Items</b>	
4.1	<p><b><i>Approval, March 17, 2023, Meeting Minutes</i></b></p> <p>It is recommended that the Board approve the Minutes from the last Board Meeting. The Board may approve the Minutes as is or make corrections as needed.</p> <p><a href="#">March 17, 2023, Minutes</a></p> <p><i>Action: A Motion was made by Trenae Nelson, with a second by Dave Olney, to approve the meeting minutes for March 17, 2023.</i></p> <p>Motion Passed.</p> <ul style="list-style-type: none"> <li>✓ Ryan Holman - Aye</li> <li>✓ David Olney - Aye</li> <li>✓ Trenae Nelson - Aye</li> <li>✓ Cecil Edwards - Aye</li> <li>✓ Deanna Swearingen - Aye</li> <li>✓ Peter Livingston - Aye</li> <li>✓ Stephanie Houston - Aye</li> <li>✓ Jesse Najera - Aye</li> <li>✓ Carl Coles - Aye</li> </ul>	Ryan Holman, Chair
4.2	<b><i>Approval, MDCP Budget for 2023-24 School Year</i></b>	Ryan Holman, Chair

	<p>P2 Attendance data is now available. As such, the district contributions for the budget have been updated and are ready for approval. Per prior year practice, district allocations will be billed at 100% in August.</p> <p><a href="#">MDCP 2023-24 Preliminary Budget Draft v2</a></p> <p><i>Matt explained that there is just a slight difference due to 2023 enrollment data which will change the cost to districts since preliminary approval. Matt asked that we follow previous years as regards to payment (districts pay in August instead of breaking up into installments).</i></p> <p><i>Action: A Motion to approve the MDCP Budget for the 2023-24 school year was made by Carl Coles with a second by Peter Livingston.</i></p> <p><i>Motion passed.</i></p> <ul style="list-style-type: none"> <li>✓ Ryan Holman - Aye</li> <li>✓ David Olney - Aye</li> <li>✓ Trenae Nelson - Aye</li> <li>✓ Cecil Edwards - Aye</li> <li>✓ Deanna Swearingen - Aye</li> <li>✓ Peter Livingston - Aye</li> <li>✓ Stephanie Houston - Aye</li> <li>✓ Jesse Najera - Aye</li> <li>✓ Carl Coles - Aye</li> </ul>	
4.3	<p><b><i>Approval, K12 SWP Round 5 Allocation Revisions to Meet LVUSD Request</i></b></p> <p>LVUSD is requesting additional funds according to the prioritized list linked below. HUSD and VVUHSD Coordinators have indicated interest in reducing their K12 SWP Round 5 allocations to facilitate this request. MDCP Coordinating Council is in support of this request and IEDRC has indicated that, as a consortium, we have the ability to move funds between participating LEAs as long as the funds are still used in line with the project. LVUSD indicated they will be able to meet the match required for their additional funds. MOUs will go to districts in the next few weeks.</p> <p><a href="#">LVUSD Additional Funds Request</a>  <a href="#">R5 Proposed Redistribution Information</a></p> <p><i>Matt reviewed the request and spreadsheet with the proposed split of one-time assistance of funds (see link for proposal).</i></p>	

	<p><i>Action: A Motion to approve the request for additional funds from Lucerne Valley and revise the K12 SWP Round 5 Allocations was made by Trenae Nelson with a second by David Olney.</i></p> <p><i>Motion passed.</i></p> <ul style="list-style-type: none"> <li>✓ Ryan Holman - Aye</li> <li>✓ David Olney - Aye</li> <li>✓ Trenae Nelson - Aye</li> <li>✓ Cecil Edwards - Aye</li> <li>✓ Deanna Swearingen - Aye</li> <li>✓ Peter Livingston - Aye</li> <li>✓ Stephanie Houston - Aye</li> <li>✓ Jesse Najera - Aye</li> <li>✓ Carl Coles - Aye</li> </ul>	
4.4	<p><i>Approval, MDCP Governing Board Meeting Schedule for 2023-24 School Year</i></p> <p>It is recommended that the Board approve the dates and times as presented in the link below for Governing Board meetings for the 2023-24 school year and that the board determine whether to continue telemetering's when possible or return to in-person.</p> <p><a href="#"><u>2023-24 Proposed Governing Board Schedule</u></a></p> <p><i>Matt reviewed the linked schedule and explained that all meetings are currently scheduled to be online with the exception of the first meeting where the meeting would be in-person with Superintendents and their CTE Coordinators. CAHELP staff were consulted during building the schedule to ensure no conflicts. One meeting, October 27, 2023, is proposed to start at 8am to conclude in time for a 10:00 CAHELP meeting. The board requested an amendment to the schedule proposal to change October 27, 2023 to an in-person meeting as well given the CAHELP meeting shortly following.</i></p> <p><i>Action: A Motion to approve the Governing Board 2023-24 Meeting Dates with the amended in-person meeting for October 27, 2023, made by Dave Olney, seconded by Cecil Edwards.</i></p> <p><i>Motion Passed.</i></p> <ul style="list-style-type: none"> <li>✓ Ryan Holman - Aye</li> <li>✓ David Olney - Aye</li> <li>✓ Trenae Nelson - Aye</li> <li>✓ Cecil Edwards - Aye</li> </ul>	

	<ul style="list-style-type: none"> <li>✓ Deanna Swearingen - Aye</li> <li>✓ Peter Livingston - Aye</li> <li>✓ Stephanie Houston - Aye</li> <li>✓ Jesse Najera - Aye</li> <li>✓ Carl Coles - Aye</li> </ul>	
<b>5.0</b>	<b>Discussion/Information</b>	
5.1	<p><i>2023 MDCP Celebration Gala Debrief</i> The Director will solicit feedback from attendees of the Gala for planning purposes for the 2023-24 school year.</p> <p><i>Matt gave an overview of the event and stated how much it had grown from last year to this year, sharing that last year there were about 150 attendees and this year there were over 300. Matt received positive feedback from attendees on the venue and overall experience as well as feedback regarding interest, appreciation and awareness regarding MDCP CTE efforts across districts and the region.</i></p> <p><i>Ryan thanked Matt for the great team effort. Ryan also thanked Stephanie for the continued support she and Ted provide and for the partnership which is greatly appreciated. Ryan also stated that he thought the student work was a big hit.</i></p> <p><i>Peter stated it was a job well done. It was nice to see families with their students. Thank you for what you're doing for our students.</i></p> <p><i>Stephanie recommended maybe turning the student work raffle into a silent auction as well as raffle. Incredible work by the students.</i></p>	Matt Wells, Director
5.2	<p><b><i>Precision Exams Data Review</i></b> The Director will present an overview of Precision Exams totals to date and seek feedback from the board regarding what information would be helpful to bring back for future consideration regarding implementation decisions moving forward.</p> <p><a href="#"><u>August - April 24 Precision Exams Summary</u></a></p> <p><i>Matt reviewed the linked testing numbers spreadsheet and shared he'd like to know if the board would like to review or see any data, feedback, etc. at a future meeting regarding PE use and implementation. Rather than simply renew the contract each year, he shared he'd like to bring data for the board to see so that informed decisions can be made, implementation goals be established, etc.</i></p>	Matt Wells, Director

*Matt also discussed the contract period and reviewed the cost of the renewal.*

*Matt explained that these are industry assessments that offer tests across most industry sectors and that there are two ways to receive a certification. 1) one-time final exam, and 2) one pretest, followed by a post-exam. The second option also assists the instructor in measuring growth in their students.*

*MDCP renews the Precision Exams contract every October. At this time, we're in the second year of a three year negotiated price contract keeping the cost at approximately \$46,000 if we decide to renew.*

*Matt also gave a brief overview of YouScience Discovery - an aptitude-based career exploration companion software (another \$50,000), that YouScience/Precision Exams often proposes to us. The company shared with Matt they are working on adding industry support for certifications with new features to be rolled out soon.*

*A discussion followed regarding the data and the use of the product.*

*Trenae stated that from a parent's perspective, her students use these certifications in their portfolios and for college entrance. As a school administrator, it's used to discuss how students are being prepared for career readiness and entering the workforce.*

*Dave: stated after reviewing the data he would like to discuss the product and its use with his coordinator to get feedback on the value of the exams.*

*Timeline of renewal – Trenae would like to extend a year because their practice is to give staff ample advanced notice if a large change in access/implementation is coming. Also, she shared AVUSD uses PE for discussion with instructors on what they are doing to test their students on their skills and work readiness.*

*Dave agreed and suggested we go one more year.*

*Matt was asked if there are other platforms offering comparable solutions and he indicated there are not. PE/YS has a much broader suite of exams than others and is a better value on cost per student use.*

*Matt also shared that the renewal cost of PE was already built into the budget the board had approved.*

*Stephanie: mentioned Essential Skills Game "Employables" that might be useful in the future. Scholarships may be attached from "Skills Gap" the company SBCSS uses for their apps.*

	<p><i>The consensus of the board was to continue for at least one more year and to bring back information to the next Board meeting based on discussions with CTE staff and decide if we should research other options, set 2023-24 goals, etc.</i></p>	
5.3	<p><b>MDCP 2022-23 Budget Update</b>  The Director will provide an update on the 2022-23 MDCP Budget to date.</p> <ul style="list-style-type: none"> <li>• <a href="#">April 20, 2023, MDCP 2022/23 Major Object Code Summary</a></li> <li>• <a href="#">July 1 - April 20 FAR</a></li> </ul> <p><i>Matt stated the remaining balances will come down with current positions and GALA expenses and that we're basically on target with what was projected for the year.</i></p>	Matt Wells, Director
5.4	<p><b>MDEP Update</b>  The Director and Board Chair will provide an update regarding MDEP planning efforts in May and June and seek input from the board regarding MDEP efforts moving forward.</p> <p><i>MDEP work has been on pause since December due to Participation/availability hurdles. We're at the 5-year mark and wish to conduct a review of where we've been, where we're going, etc. to understand how to move forward. A planning meeting with MDEP Team Chairs and some community partners is scheduled for May 11 and again in June. There was an open invite to any interested board members not already participating. Also, Matt shared he felt it important MDCP Governing Board was up to date and informed and given a chance to provide feedback on MDEP plans given MDCP has funded most MDEP efforts to date and MDCP staff involved in all facets of MDEP. Any available update will be brought to the next board meeting. Dave stated this reset refocus is exciting to see where we can go next.</i></p>	Matt Wells, Director
6.0	<p><b>Board Member Comments</b></p> <p><i>The members thanked Matt and team for all the work. In addition, Cecil thanked Matt and Carrie for assisting with the partnership ideas with the local mine.</i></p>	Ryan Holman, Chair
7.0	<p><b>MDCP Director Comments</b></p> <p><i>Matt shared he is working on an application to host a state Regional Implementation Committee, like a local advisory, to discuss ideas for implementation of the State CTE Plan. Matt also shared it was exciting to see Trona involved again in student events this year, including the</i></p>	Matt Wells, Director

	welding competition and submission of student work for the Gala. Matt will be visiting to help Trona next week to support CTE implementation/expansion brainstorming.	
8.0	<p><b>Adjournment Time:</b> 10:28 am</p> <ul style="list-style-type: none"> <li>✓ Ryan Holman, Snowline JUSD, <i>Chair</i></li> <li>✓ David Olney, Hesperia USD, <i>Vice Chair</i></li> <li>✓ Trenae Nelson, Apple Valley USD</li> <li>✓ Cecil Edwards, Baker Valley USD</li> <li>✓ Deanna Swearingen, Barstow USD</li> <li>✓ Peter Livingston, Lucerne Valley USD</li> <li>❑ Ted Alejandre, SBCSS</li> <li>✓ Stephanie Houston, SBCSS (<i>Proxy</i>)</li> <li>✓ Jesse Najera, Silver Valley USD</li> <li>❑ Jairo Arellano, Trona Joint USD</li> <li>✓ Carl Coles, Victor Valley UHSD</li> </ul>	Ryan Holman, Chair

**Next Governing Board Meeting:**

Friday, June 2, 2023 - 9:30am to 11:00am (zoom)