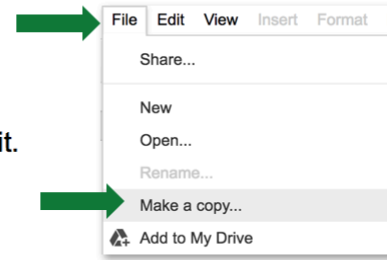


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# SAMPLE BILLING INVOICE TEMPLATE

Template begins on page 2.



# INVOICE

Company Name  
123 Main Street  
Hamilton, OH 44416  
(321) 456-7890  
Email Address

INVOICE NO.	DATE
100001	07/12/19
CUSTOMER ID	TERMS
A246	Net 30 Days

**BILL TO:**  
ATTN: Name/Dept  
Company Name  
123 Main Street  
Hamilton, OH 44416  
(321) 456-7890  
Email Address

**SHIP TO:**  
ATTN: Name/Dept  
Company Name  
123 Main Street  
Hamilton, OH 44416  
(321) 456-7890

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Consultation	1	150.00	\$ 150.00
Design - 7 hours @ \$80 per hour	7	80.00	\$ 560.00
Discount	1	-30.00	\$ (30.00)
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUBTOTAL			\$ 680.00
TAX		3.80%	\$ 25.84
TOTAL			\$ 705.84

THANK YOU

For questions concerning this invoice, please contact  
NAME, (321) 456-7890, EMAIL ADDRESS  
WWW.YOURWEBADDRESS.COM

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