

**BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL**  
**AGENDA FOR REGULAR MEETING**  
**APRIL 22, 2020**  
**REGULAR MEETING/BOCES BUDGET VOTE AT 6:00PM**

*The regular meeting of the Board of Education of the Dundee Central School District was held on the above date. Present were President Rob Neu, Vice President Brittany Gibson, Kevin Crofoot, John Frederick, Doug Hammond, Jessica Shepardson-Wood, Jared Webster, Superintendent Kelly Houck, School Business Official Melissa Lawson and District Clerk Jillian Denmark. Meeting was held via video conferencing, no guests present.*

**1. ANTICIPATED EXECUTIVE SESSION - at 5:00 pm prior to regular meeting.**

**1.1. Discussion of matters leading to the employment or removal of a particular person.**

*There was no need for an executive session at this time.*

**2. OPENING AND MINUTES.**

**2.1. Call to order.**

*The meeting was called to order by President Rob Neu at 6:00pm*

**2.1.1. Pledge to the Flag.**

**2.2. Resolution to approve minutes.**

**2.2.1. Resolution to approve the following:**

**2.2.1.1. Minutes of the regular meeting of March 19, 2020.**

Moved: *Brittany Gibson*

Seconded: *Jessica Shepardson-Wood*

Approved: *7-0*

**2.3. Resolutions, other.**

**2.3.1. Approval of the agenda with the following revisions: 5.1.1.3 (Change Order)**

Moved: *Brittany Gibson*

Seconded: *Kevin Crofoot*

Approved: *7-0*

**2.4. Announcements and Reports.**

**2.4.1. The next regular meeting of the Board of Education will be May 14, 2020 at 6:00pm in the Public Meeting Room, Anticipated Executive Session to begin at 5:00pm.**

*Subject to change due to current conditions.*

### 3. CANDIDATES FOR WAYNE-FINGER LAKES BOCES BOARD OF EDUCATION

There are three 3-year positions open. Each nominee requires a separate motion and approval. Select from the following candidates:

- 3.1. Michael Ellis (nominated by Geneva School District)
- 3.2. Jeffrey Morehouse (nominated by Penn Yan School District)
- 3.3. Anne Morgan (nominated by Romulus School District)

Nominee #1: Michael Ellis

Moved: *Brittany Gibson*

Seconded: *Jared Webster*

Approved: 7-0

Nominee #2: Jeffrey Morehouse

Moved: *Kevin Crofoot*

Seconded: *Brittany Gibson*

Approved: 7-0

Nominee #3: Anne Morgan

Moved: *Jared Webster*

Seconded: *Jessica Shardson-Wood*

Approved: 7-0

### 4. DELIBERATION TO APPROVE THE 2020-2021 TENTATIVE ADMINISTRATIVE BUDGET (PART 1) OF THE WAYNE-FINGER LAKES BOARD OF COOPERATIVE EDUCATIONAL SERVICES IN THE AMOUNT OF \$3,523,949.00.

Moved: *Brittany Gibson*

Seconded: *Kevin Crofoot*

Approved: 7-0

### 5. REPORTS TO THE BOARD.

#### 5.1. Resolutions.

5.1.1. To act upon the recommendation of the Superintendent to approve the following:

5.1.1.1. Approve the resolution for the participation in a cooperative bid coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for the 2020-2021 school year.

5.1.1.2. Approve the resolution for the 2020-2021 GST BOCES Cooperative Bid.

5.1.1.3. Approve the change order GC-03 in the amount of \$76,000, for project alternate GC1-04 (Main Street LED Sign).

Moved: *Jared Webster*

Seconded: *Jessica Shepardson-Wood*

Approved: 7-0

## 5.2. Announcements and Reports.

### 5.2.1. President's Report

*Mr. Neu wanted to give a shout out to the faculty, staff and administration for all their hard work and dedication to our school, community and students during this difficult time.*

### 5.2.2. Superintendent's Report.

#### **Closure Period -**

*Mrs. Houck stated that at this time the closure period is still through May 15th, meaning students would return on Monday, May 18th. She said at this time there could be three different scenarios we will possibly be facing: returning on the 18th, an extended closure period, or closure for the remainder of the school year. Mrs. Houck said she and the rest of the administration are preparing for all three scenarios. At this time there is a schedule in place for teachers to come back on a rotation over three days prior to the return on the 18th to prepare materials and get their classrooms back in order. She stated that at this time there are no definitive answers about anything and we are preparing for every situation so that we can best accommodate our student and family needs. Mrs. Houck said she has reached out to Yates County Public Health and at this time they have stated that there is no reason to cancel any end of the year events, redesigning, rethinking and revamping some events may be necessary but getting creative many be the way to save many of the upcoming special events the district would normally hold, such as graduation and prom.*

*Mrs. Houck added that she also wants to give a HUGE shout out to all of the faculty and staff for all their hard work and dedication to our district, students, families and community during this difficult time in our world.*

#### **Internet Survey -**

*Mrs. Houck asked the board if they would like to use the internet survey that will be in the next issue of the newsletter as the exit survey during the budget vote. The board agreed.*

#### **PY Football Merger -**

*Mrs. Houck said they are ready to move forward with ordering uniforms and equipment for the upcoming football season for the PY/Dundee Merger. She said if the board agrees with the discussion that were had at previous meetings she would speak with the PY Superintendent and they would start the process. The board was in agreement and excited about the decision to merge with PY. Mrs. Houck stated that she would have a compact agreement for the board to consider at the May meeting, this agreement would be a 5 year plan for the merger of PY/Dundee football.*

### 5.2.3. Student Representative Report.

*No student report at this time*

5.2.4. Board Member Forum.

*Mr. Webster said he is very impressed and proud of the administration and staff at DCS with what they have done for our community.*

*Mrs. Shepardson-Wood said that the communication from DCS has been excellent. She knows they students are missing their friends but she feels that DCS is doing so well getting them what they need right now, the teachers are reaching out and going above and beyond to stay in touch.*

**6. BUSINESS OFFICE REPORTS.**

6.1. Resolutions.

6.1.1. To act upon the recommendation of the Superintendent to approve the following:

6.1.1.1. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of February 1, 2020 through February 28, 2020.

6.1.1.2. Approve the Treasurer's Report for the period of February 1, 2020 through February 28, 2020.

Moved: *Brittany Gibson*

Seconded: *Kevin Crofoot*

Approved: *7-0*

6.2. Announcements and Reports.

6.2.1. General Fund - Account A: Revenue Status dated February 2020; Appropriation Status dated March 2020; Warrant No. 43 dated March 11, 2020, in the amount of \$164,382.57; Warrant No. 45 dated March 23, 2020, in the amount of 11,987.76; Warrant No. 48 dated March 26, 2020, in the amount of \$159,791.94; Warrant No. 49 dated April 4, 2020, in the amount of \$33,635.18.

6.2.2. Cafeteria Fund - Account C: Revenue Status dated February 2020; Appropriation Status dated March 2020; Warrant No. 12 dated April 4, 2020, in the amount of \$20,930.43.

6.2.3. Special Aid Fund - Account F: Revenue Status dated February 2020; Appropriation Status dated March 2020; Warrant No. 13 dated March 12, 2020, in the amount of \$6,962.43.

6.2.4. Trust & Agency Fund - Account TA: Warrant No. 32 dated March 13, 2020, in the amount of \$308,128.16; Warrant No. 33 dated March 12, 2020, in the amount of \$3,147.50; Warrant No. 34 dated March 27, 2020, in the amount of \$384,518.09; Warrant No. 35 dated April 10, 2020 in the amount of \$311,160.91; Warrant No. 36 dated March 31, 2020, in the amount of \$1,022.36.

6.2.5. Expendable Trust Fund - Account TE: Revenue Status dated February 2020; Appropriation Status dated March 2020.

6.2.6. Capital Fund - Account H: Revenue Status dated February 2020; Appropriation Status dated March 2020; Warrant No. 18 dated March 12, 2020, in the amount of \$271,382.40; Warrant No. 19 dated March 23, 2020, in the amount of \$16,600.00.

**7. PERSONNEL.**

**7.1. Resolutions in Regards to Support Staff.**

7.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

7.1.1.1. Permanent Civil Service appointment of Laurie Timberman, Teacher Aide, effective May 13, 2020.

Moved: *Jared Webster*

Seconded: *Kevin Crofoot*

Approved: 7-0

**8. CURRICULUM.**

**8.1. Resolutions.**

8.1.1. To act upon the recommendation of the Superintendent to approve the following:

8.1.1.1. The placement of the Committee on Special Education of 3/2/20, 3/3/20, 3/4/20, 3/9/20, 3/10/20, for student numbers (8735, 9198, 9295, 9391, 9745, 8929, 8569, 9407).

Moved: *Brittany Gibson*

Seconded: *Kevin Crofoot*

Approved: 7-0

**9. ADJOURNMENT.**

9.1. A motion was offered to adjourn at 6:20pm.

Moved: *Kevin Crofoot*

Seconded: *Brittany Gibson*

Approved: 7-0

**Note:** Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.

*Respectfully Submitted,*

*Jillian Denmark, District Clerk*