





## 8. Remedial Planning Based on Results

S. No	Class	Subject	Learning Gap Identified	Intervention Planned	Responsible Teacher	Timeline
1						
2						

## 9. Parent Communication Record

S. No	Communication Type	Shared With	Mode (ERP / WhatsApp / Circular / PTM)	Date
1	Result Declaration Notice	Parents		
2	Report Card Distribution	Parents		
3	Remedial Plan Communication	Parents		

## 10. Evaluation Compliance Checklist

S. No	Parameter	Status (Yes / No)	Remarks
1	Evaluation schedule prepared		
2	Teachers followed checking deadlines		
3	Moderation and verification completed		
4	Marks entered in ERP system		
5	Teacher remarks reviewed		
6	Report cards generated		
7	Result analysis completed		
8	Remedial planning done		

## 11. Principal's Observations

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## 12. Signatures

Examination Coordinator: \_\_\_\_\_

Academic Coordinator: \_\_\_\_\_

Principal: \_\_\_\_\_

Date: \_\_\_\_\_