PROGRAM EVALUATION COMMITTEE (PEC)
Thursday, September 19th, 2024
Zoom Meeting Link (see below for full invite)

AGENDA

Michael Medel, Dean (co-chair, non-voting)
Joshua Ramirez, Academic Senate President (co-chair, non-voting)
Liz Auchincloss, Information Technology (voting)
Stan Bursten, Social Sciences div. (voting)
Jeanette Chian, School of Extended Learning (voting)
Vandana Gavaskar, English div. (shared vote with other English div. rep.)
Sean Kelly, Sciences div. (voting)
Jennifer Loftus, Mathematics (voting)
Lisa Lopez, CSEA rep. (voting)
Mariah Messer, Faculty, School of Extended Learning (voting)
Kim Monda, English div. (shared vote with other English div. rep.)
Michele Obritz, Ed Support div. (voting)
Nicole Oldendick, Institutional Assessment (non-voting)
Vanessa Pelton, ALA & Enrollment Services (voting)
Diana Zapata, Director, Human Resources (non-voting?)

Resource Personnel Member:
Cornelia Alsheimer, Faculty Association (as per AP3255, "Resource personnel attend meetings of the Program Evaluation Committee when requested to by one of the Program Evaluation Committee co-chairs. There is no requirement placed upon resource personnel to attend every meeting.")

Vacancies:
One Business Services representative (voting); one Educational Programs Representative (not represented by faculty-led areas); Business Division; Fine Arts Division; Health and Human Services Division; PE/Health/Dance/Athletics Division; School of Modern Languages/ESL Division, Technologies Division; ASG representative.

Members absent: Jeanette Chian, Mariah Messer.

PROCEDURAL ITEMS:

1. Kim will take minutes today
2. Approval of minutes from the 9-5-24 meeting (M/S/C Sean/Stan)

INFORMATION ITEMS

1. Program Modification (none to report: left here as a placeholder)

DISCUSSION ITEMS:

1. Review and feedback of Resource Request Template
    a. Connect to our current plans: Replace the six goals from our last plan with the four goals for our new 2023 Strategic Plan.
        i. These four do map with the six from our previous plan.
    b. Question: does the Educational Vision Plan also get added to these templates? We agreed no: instead, this deeper dive into the new Educational Vision Plan will be a part of our next
2. Review and feedback for Resource Request Instructions Guide

a. Ask Executive Committee to confirm that we remove BRAC from this Guide and replace it with program manager or area Vice President.

3. Begin discussion about what the Program Review Year 4 Template should be. For Reference these are the original questions asked in the Year 1 Comprehensive Program Review.
    a. Confirmed we want to keep our three cohorts so that we will have one third of our programs complete the program review cycle.
    b. Ask other programs to submit a brief update on their their annual work towards their goals.

Future Meeting Items:

1. Do we want to try to meet in person? Experiment with Hyflex meetings for 2024-25?
2. Update the AP to reflect what the Program Evaluation Committee is actually doing.
3. Review the description of PEC's membership and charge in the Resource Guide to Governance and Decision Making

PEC Fall 2024 Meetings

- ~~September 5th~~
- ~~September 19th~~
- October 3rd
- October 17th
- November 7th
- November 21st
- December 5th

FYI: PRT/Institutional Effectiveness Committee (2nd/4th T 3:00-4:30)

- Sept. 24th
- Oct. 8th
- Oct. 22nd
- Nov. 12
- Nov. 26
- Dec. 10

PEC Spring 2025 Meetings

- February 6th - Feb. 11th
- February 20th - Feb. 25th
- March 6th - March 11th
- March 20th - [Spring Break March 25th]
- April 3rd - April 8th
- April 17th - April 22nd
- May 1st - May 13th
- (May 15th if needed)

Full Zoom Invite if needed:

Join Zoom Meeting
https://sbcc.zoom.us/j/85797880257?pwd=hEd24gHvkAsEvrhk29vWrjaKX2vMNq.1

Meeting ID: 857 9788 0257
Passcode: 329677

One tap mobile
+16699006833,,85797880257#,,,,*329677# US (San Jose)
+16694449171,,85797880257#,,,,*329677# US

Dial by your location
• +1 669 900 6833 US (San Jose)
• +1 669 444 9171 US
• +1 719 359 4580 US
• +1 253 205 0468 US
• +1 253 215 8782 US (Tacoma)
• +1 346 248 7799 US (Houston)
• +1 689 278 1000 US
• +1 301 715 8592 US (Washington DC)
• +1 305 224 1968 US
• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)
• +1 360 209 5623 US
• +1 386 347 5053 US
• +1 507 473 4847 US
• +1 564 217 2000 US
• +1 646 876 9923 US (New York)
• +1 646 931 3860 US

Meeting ID: 857 9788 0257
Passcode: 329677

Find your local number: https://sbcc.zoom.us/u/koMigAwxo