

Ryerson PTO Board Meeting
7/17/2025

- Welcome (Amy and Seth)
- Principal Report (Kelly)
 - o 520 – Total enrollment
 - o Still looking to hire 6 paraprofessionals
 - o Construction on time – pre-school is done
 - Moving is about 90% done
 - Teachers will be able to come in about 10 days
 - o Library is almost done
 - New shelving in place
 - Carpeting in place
 - o Electronic notifications will be sent out in place of packets - week of Aug. 18th
 - E-notify will come from Kelly with PTO flier and other hyperlinks with paperwork
 - o Need to encourage parents to complete all paperwork and in particular dismissal plans
 - o School supply list will be sent Monday
 - o Will have an opportunity to pick up car tags.
 - o Kelly will send contracts for 4 assemblies to Amy and Lex to be signed and paid
 - o Kelly will send out Para job description so we can post.
 - o Point person: Kara Heller – heller.kara@madison.ps.org
- 2024-2025 Budget Closeout (Lex)
 - o Discussion around assemblies
 - Halloween Spoktacular, Around the World, Sleeping Beauty, The Great and Powerful Dave – all confirmed!
 - o Several have been booked already (PTO will cover all costs)
- Review of 2024-2025 Events Questions/Discussion
- KHR Important Dates 2025-2026

- o Proposed Meeting Schedule

Board Mtg + General PTO Mtg (in person)	Board Meetings via Zoom
September 29 *	October 20
November 10th – CHANGED!	December 15
January 26	February 23
March TBD- Budget	March 23
April 27	May 11
June 1	

- o Presentation ideas for general meetings
 - MYFS
 - Madison Police Department – cyber security
 - New neurodiverse group
 - Newcomers?
- Room Parents
 - o Requirements clearly spelled out
 - o Have formal meeting about this – Kaitlyn Finkle working on this.
 - o Blurb in Google forms outlining expectations
- School store- dates and vision
 - o K-3: morning
 - o 4-5: during lunch
 - Two waves of volunteers
 - o October 3rd
 - o November 14th
 - o March 27th
 - o May 29th
 - o Holiday shop: 12/12: Friday
- Fall Planning
 - o Staff Luncheon/Hospitality- August 28: need point person for this.
 - o Student Orientation
 - PreK & Kindergarten - 9:30 am - 10:00 am
 - Grade 1 & Grade 2 - 10:30 am - 11:00 am
 - Grade 3, 4 & 5: 11:30 am - 12:00 pm
 - o First Day of School - September 2nd
 - Card My Yard
 - o Back to Surf Club Picnic – 9/5
 - Amy will confirm with Neck River
 - Check to see if sports event is happening
 - o Spirit Wear: Jenny will own this!
- Back to School Parent Night – Sept 18th
 - PreK-2: 6:00 pm - 7:00 pm
 - Gr. 3-5: 7:15 pm - 8:15 pm
 - James Madison House Parent Night after?
- o Fall Fundraising:
 - Karen Alquist Photography – September 19th and 20th
 - Pies/Cookie Dough

- Wrapping Paper
- Bulbs-Flower Power
- New Fundraising ideas
- Late Fall/October
 - o School Store
 - o Family Fun Day
 - o Scholastic Book Fair
 - o Family Trick or Treat Night
 - o Fall Enrichment- October 13th
 - 5- week program
 - No kindergarten
 - Gym
 - Kelly is open to further discussion about transporting kids to Madison Raquet Club
- August Organizational Meeting
 - o Will follow up with text message to schedule summer meeting

To Do List

- Brown Elementary School magnets – discussed – black and orange selected
- Brown PTO Banner Design: Hilary to help design
- Address change/email change – Kelly to send new information for magnets
- Bylaws – Hilary to help review – aim to share and vote in new bylaws in September.
- PTO Year in review Flyer & Flyer for home packet (date needed by)
- Canva account access