

Lewistown Carnegie Library District
Meeting Minutes
Monday December 15, 2025

- I. Call to Order: 6:30 p.m. by President Patty Wiegers.
- II. Roll Call: Jim Lafary, present; Rita Potter, present; Sheila Kimble, present; Patty Wiegers, present; Diana Keime, present. Absent: Nancy Havera and Debby Berry. Also present Jaime Grove, Library Director
- III. President's Comments: none
- IV. Secretary's Report
 - A. Approval of November 17, 2025 regular meeting minutes: Rita moved to approve the minutes, 2nd by Jim. All in favor, motion carried.
- V. Public Comments: none
 - Per policy each person is limited to 5 minutes: Maximum of 10 per subject. Written correspondence will be presented at the next regularly scheduled meeting.
- VI. Treasurer's Report
 - A. Financial report: Reports were reviewed.
 - B. Approval of December Bill List(s): Jim moved to approve the bill list, 2nd by Sheila. Motion carried by unanimous roll call vote.
- VII. Librarian's Report:
 - 1. 1 The checkouts for November are as follows: Adult Print 363, Child Print 274, Magazines 26, and 35 DVDs. We had 18 patrons use the computers. We took in \$2.90 in fines, \$50.40 in copies, and \$12.00 in faxes for a total cash intake of \$65.30.
 - 2. We had a7 families in for Family Read Night.
 - 3. The Annual Financial Repot was finalized and turned into the County Clerk on November 24, 2025.
 - 4. We had a FOIA request from Smart Procure on 11/25/2025, it was completed the same day.
- VIII. Committee Reports
 - A. Finance Committee: Matured CD's were invested in Mutual funds. Diana moved to deposit next 3 maturing CD's in Money Market and discuss in February, 2nd by Jim. Motion carried by unanimous roll call vote.
 - B. Personnel Committee: Na
 - C. Building and Grounds Committee
 - 1. Snow Removal: Being done well.
 - D. Fundraising Committee: na
- IX. Old Business
 - A. Book Club: Met 12/6/25 to discuss The Shadow Year by Jeffrey Ford. The next meeting is 1-13-26 to discuss Heartwood by Amity Gaige.
 - B. Adult Program: A Wildlife photography program was conducted at the Library with a good turn out.

- C. Miscellaneous: n/a
- X. New Business
 - A. Miscellaneous: NA
- XI. Executive Session
 - A. Minute Review: Jim moved to enter Executive Session at 7:07 p, 2nd by Rita. All in favor, motion carried. At 7:08p, Rita moved to return to regular session, 2nd by Jim. All in favor, motion carried.
 - B. Miscellaneous: Rita moved to approve minutes from the Executive Session, 2nd by Jim. All in favor, motion carried.
- XII. Adjournment: Jim moved to adjourn at 7:08p, 2nd by Rita. All in favor, motion carried.

Respectfully submitted: Diana Keime

Approved 2/17/28