

**Child Abuse Prevention Council
Monthly Council Meeting Minutes
February 7, 2005**

Chair Clare Munteer called the meeting to order at 3:40 PM.

I. Roll Call The Chair asked the Director to record the presence of sitting members. Attending were Munteer, Harpster, Welsh, Tom Hicks, Taniguchi, Rieffel, Stryker, Dittrich, Rentz, Eldredge, Gentile, and Barnes

Margaret Huffman, Non-voting Alternate

Director, D. R. Maradei

II. Public Input Requesting Input and Hearing none, Chairperson Munteer moved to the Consent Agenda.

III. Chair Munteer announced the Consent Agenda. She asked if any member desired to pull an item and hearing none she asked for a motion of approval. Eldredge/Stryker then moved approval of the Consent Agenda and it passed unanimously.

1. Approval of Minutes for the December 6, 2004 CAPC Regular Monthly Meeting
2. Treasurer's Report for December/ January 2004
3. CAPIT/CBFRS Director's Hours Authorization Report

PP Ending December 10, 2004	71 hours
PP Ending December 24, 2004	64 hours
PP Ending January 7, 2005	64 hours
PP Ending January 21, 2005	64 hours
PP Ending February 4, 2005	80 hours
4. Directors Activities:

December 6, 2004 Del Rey Oaks School
December 7, 2004 Healthy Start Couth County Collaborative, Soledad
December 8, 2004 Greater Bay Area Coalition, Marin County
December 9, 2004 Workshop on Teen Pregnancy, Dept. Public Health
December 16, 2004 Community Summit Initial Meeting, The Quad
January 10, 2005 Presentation of CAPIT Program to DSES Managers
January 11, 2005 Presentation to the Carmel Host Lion's Club
January 11, 2005 Healthy Start Collaborative Meeting, Soledad
January 12, 2005 Meeting with DSES Finance (CAPC Budget)
January 13, 2005 Family-to-Family Steering Committee
January 19, 2005 Community of Caring Board Meeting, Monterey
January 19, 2005 SART Meeting, Ryan Ranch
January 20, 2005 Responding to the Juvenile Sex Offender, The Quad
January 22, 2005 Parent University, Salinas Adult School, Salinas
January 24-27, 2005 San Diego Children's Conference
January 29, 2005 Community of Caring Board Retreat

- February 5, 2005 CASA presentation at Ryan Ranch
- 5. MaRT Training Activities (number of participants)
 - December 2, 2004 Central Bay High School, Prunedale (12)
 - January 3, 2005 Frank Ledesma School, Soledad (two classes, 80)
 - February 3, 2005 One Stop Job Center, King City (20)
- 6. Authorization for the CAPC Director to attend a Parent-Child Interactive Training (PCIT) on February 24, 2005 to determine if the training is suitable for local utilization. The training is in Sacramento.
- 7. Coming CAPC Events: CAPC Sponsored Parent University takes place at Embassy Suites in Seaside on February 26, 2005.
- 8. CAPC will participate in the San Ardo Community Health Fair on March 10, 2004.

IV. Mounter the Requested that the Director Report on the following items. :

Parent University at the Salinas Adult School: Penny Welsh distributed attendance information to all members announcing that it was the largest turnout since the event began.

CAPC Annual Proclamation and Award Breakfast Budget: The CAPC Director distributed a proposed budget for our April Proclamation and Awards Breakfast highlighting increased costs. **It was moved by Barnes/Stryker to approve the budget as proposed. It passed unanimously. A copy of the budget is attached.**

It was moved by Harpster/Eldredge that a reservation fee up to \$2000 be authorized to reserve the caterer for the Stillwell Community Center event. It passed unanimously.

The Director listed the past representatives for the Proclamation and Awards Nomination Committee. Several members stepped forward and asked to participate in the selection process. (Rentz, Gentile, Mounter, Harpster, Welsh, and Eldredge). Clare asked for a motion to approve the committee.

Barnes/Eldredge moved approval of the committee and it passed by mutual consent.

The Director announced that a CAPC Action Planning Summit for CAPC members will be held on Wednesday, February 23, 2005 in Marin County. All CAPC members were invited to attend. Karen Gentile and Jack Harpster indicated that they would like to attend the planning session.

CAPIT Three-Year Plan Update: a copy of our planned CBCAP expenditures was forwarded to OCAP (Sacramento) for review. The Three Year Plan is expected to be issued in March with an April deadline.

V. Director's Report on CBCAP Grant Status: Scope of Work

The Director submitted a copy of the proposed CBCAP grant scope of work to the CAPC. This scope of work, if approved, would be sent to OCAP in Sacramento as the basis for using CBCAP funds to offset the Director's salary. (Copy attached)

Upon a motion my Harpster/Gentile action was taken to approve the Scope of Work that would be submitted to OCAP. It passed unanimously.

VI. Community Outreach:

Robert Taniguchi presented a report on the Systems Improvement Plan for Monterey County. A copy of the slides is attached.

VII. Adjournment:

Requesting and hearing no further business the Chair adjourned the meeting at 5:00 PM.