

Rugby Public School District #5
Regular School Board Meeting
Tuesday, November 14, 2023 – 7:00 AM
RHS Library

Zoom Meeting Info:

Click [here](#) to connect

Public Participation at School Board Meetings

Please review policy: [BCBA: Public Participation at Board Meetings](#)

- Call to Order
- Approval of Agenda
- Presentation: TLA Action Research Presentations @ 7:30 am
 - Suzanne Wieler
 - Abbey Schneider
 - Olivia Erpelding
 - Corinne Risovi
- Reports
 - Elementary Principal's Report - Jason Gullickson
 - Secondary Principal's Report - Jared Blikre
 - Superintendent's Report – Mike McNeff
 - Financial Report - Dawn Hauck
- Consent Agenda
 - Minutes:
 - October 10, 2023 Regular Board Meeting
 - October 12, 2023 School Policy Committee Meeting
 - Bills Payable
 - October Bills Payable
 - October Check Register
 - Financials:
 - October 2022 Comparison
 - October 2023 Comparison
- Business

- School Policy Committee Recommendations
 - Approval of policy ABEC: School Meal Charge Policy
 - Approval of policy BC: Meetings of the Board
 - Approval of policy BCAA: Board Meeting Agenda and Pre-Meeting Agenda
 - Approval of policy BC-E: Sample Meeting Notice
- Girls Softball Cooperative Approval
- Superintendent Evaluation Approval
- Discussion Item(s):
 - Barb Norby Award Presentation
 - Activities Review Report
 - Ely Construction Project Updates
 - Rural Transportation
- Informational Item(s):
 - NDBSA Convention - October 26-27
 - Upcoming: TLA Action Research Presentations
 - December 12: Mr. Bacon, Mrs. Heilman, Mrs. Mattern, Ms. Erpelding
- Next Meeting - The next regular meeting is scheduled for December 12, 2023
- Adjournment

Narrative for School Board Agenda

To: Rugby School Board Members

From: Mike McNeff, Superintendent

Re: Regular Meeting – November 10, 2023

Date: November 14, 2023

- Call to Order
 - Roll Call – Mrs. Hauck will record members in attendance and guests.
 - Instructions to the Board – **“North Dakota Law requires a roll call vote on school board decisions. The Chair will assume a roll call vote on each decision unless there is a “nay” vote.”**
 - Welcome to the Audience/Invitation to Participate – **“The board wishes to welcome all students, staff, parents, and community members in attendance at this meeting and thank you for your interest in our schools. Board meetings are meetings held in public but not public meetings. This means that the Board may call upon students, staff, and members of the public to speak at its discretion. The Board will also allow anyone who has requested and received approval to be placed on the board’s agenda today to speak. If you have questions about the process for being placed on the board’s agenda, you may discuss this with the board president or superintendent after the meeting.”**
- Approval of Agenda
- Presentation: TLA Action Research Presentations @ 7:30 am
 - [Suzanne Wieler](#)
 - [Abbey Schneider](#)
 - [Olivia Erpelding](#)
 - [Corinne Risovi](#)
- Reports
 - Elementary Principal’s Report - Jason Gullickson
 - Secondary Principal’s Report - Jared Blikre
 - Superintendent’s Report – Mike McNeff
 - Financial Report - Dawn Hauck
- Consent Agenda – The board chair will read aloud the items listed for

approval on the consent agenda and then will ask **“Are there any items requested for removal from the consent agenda at this time?”** Items requested to be removed will be moved to the business section of the agenda and open for further discussion. **“Is there a motion to approve the items listed on the consent agenda? Second?”** Once the motion is seconded, the vote shall take place. There is to be no discussion regarding individual items that are left on the consent agenda.

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- Business
 - School Policy Committee Recommendations:
 - Approval of policy [ABEC: School Meal Charge Policy](#)
 - The school policy committee met on October 12, 2023 and recommends the adoption of this policy found in the link below.
 - It is recommended that the board approve the first reading of policy ABEC: School Meal Charge Policy
 - Approval of policy [BC: Meetings of the Board](#)
 - The school policy committee met on October 12, 2023 and recommends the adoption of this policy found in the link below.
 - It is recommended that the board approve the first reading of policy BC: Meetings of the Board
 - Approval of policy [BCAA: Board Meeting Agenda and Pre-Meeting Agenda](#)
 - The school policy committee met on October 12, 2023 and recommends the adoption of this policy found in the link below.
 - It is recommended that the board approve the first reading of policy BCAA: Board Meeting Agenda and Pre-Meeting Agenda
 - Approval of policy [BC-E: Sample Meeting Notice](#)
 - The school policy committee met on October 12, 2023 and recommends the adoption of this policy found in the link below.

- It is recommended that the board approve the first reading of policy BC-E: Sample Meeting Notice
- Girls Softball Cooperative Approval
 - Towner School District has reached out to Scott Grochow and asked if we would be interested in creating a cooperative between our school district and theirs for girls softball. We will provide a report and the board can make a decision to support or not support. If approved, the Towner School District will complete the paperwork and submit it to NDHSAA for approval.
- Superintendent Evaluation
 - Board President Dustin Hager met with Mike McNeff on November 6, 2023 to discuss results. The fall evaluation is formative in nature. The spring evaluation is summative and completed by school board members only. The superintendent evaluation will need to be filed by November 15th.
 - [Superintendent Evaluation Results \(Anonymous Survey\)](#)
 - [Board Member Formative Feedback Results](#)
- Discussion Items
 - Barb Norby Award Presentation
 - Alexis Baxley, Director of NDSBA, will attend our board meeting to honor Dustin Hager in recognition of the Barb Norby Award.
 - Activities Review Report
 - Mike McNeff will provide a report from the Activities Review Committee.
 - Ely Elementary Project Update
 - A discussion will be held on the progress of the building project at Ely Elementary.
 - Rural Transportation and Annexations
 - Mike McNeff will provide an update on the pending annexations (Heintz, Fosness, and Selvig) and how those will impact pickup and dropoff times for existing rural residents.
- Informational Item(s)

- [NDSBA Convention - October 26-27](#)
 - Board Members be prepared to share a brief report on your experiences at NDSBA.
- Upcoming: TLA Action Research Presentations
 - December 12: Mr. Bacon, Mrs. Heilman, Mrs. Mattern, Ms. Lemer
- Next Meeting - The next regular meeting is scheduled for December 12, 2023
- Adjournment

School Board Meeting

7:00 AM

November 14, 2023

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