



## Student Enrollment & BCSS Residency Requirements

To be enrolled in the Buford City School System, a student must be a **full-time** occupant of a dwelling within the **city limits of Buford** with their legal parent/custodian. Please note that guardianship is not custody. A person who owns property in the district but **does not reside** there is not considered a **full-time resident** for enrollment in Buford City Schools.

### Proof of Residence

Proof of residence is required during initial enrollment, annual enrollment, and any time a permanent residency change occurs. The following records serve as proof of residency:

1. **CURRENT** City of Buford Utility Bill

- Records must include the name and street address of the legal parent/custodian.

OR

2. **CURRENT and valid** lease or rental documentation

- Records must include the name and street address of the legal parent/custodian.
- Records must include landlord contact information.

OR

3. **CURRENT signed and notarized** "Lives with Affidavit."

- Records must include the name and street address of the legal parent/custodian.

### Additional Requirements

- If you move/transfer out of BCSS, you **MUST** notify the registrar at your child's school before moving and submit the required documentation.
- Subleasing is prohibited in the City of Buford per Buford Zoning Ordinance 1301(1) and will not be permitted for enrollment purposes.

### Verification of Residency

A school system representative may visit the address provided by the parent/custodian to verify full-time residency. The property address provided must be the **permanent location** where the student and parent/custodian reside within the city limits of Buford.

### Consequences for Violating

Violation of residency requirements include, but are not limited to, withdrawal from Buford City Schools; prorated fees for the period that a student/family violates residency requirements; and/or legal expenses incurred by the school district as a result of the residency violation, etc.

I swear and affirm that I understand this document and will abide by the terms of the Residency Requirements for Buford City Schools.