T 101-001: Strategies for Success in the Wilson College of Textiles Spring 2022 Course Syllabus (1 Credit Hour)

Course & Instructor Info:

Class Hours: Tuesday 3:00-3:50 p.m.
Class Location: Textiles Complex 2209
Instructors: Alyssa Jennings (she, her)
Sabrina Spencer (she, her)

E-mail: anjenni3@ncsu.edu
Office: Textiles Complex 2413
Office Hours: T 10:00 a.m. - 12:00 p.m.
and by appointment

Course Description:

Introduction to topics related to the Wilson College of Textiles, all textile curricula, advising, academic skills, high impact activities, diversity, career preparation, campus resources and key Wilson College personnel.

Students will not receive credit for both USC-301 and T-101. ***This course is worth 1 credit hour and must be taken for a letter grade to receive credit.*** *This course satisfies the Orientation component of all Textiles degree programs.*

Learning Outcomes:

As a result of completing this course, students should be able to:

- Locate select facilities of the Wilson College of Textiles and NC State University.
- Identify faculty and staff of the Wilson College of Textiles.
- Demonstrate knowledge of the various programs available in the Wilson College of Textiles.
- Create a plan of work for your degree program.
- Identify various campus resources, academic services, and policies.
- Utilize study skills along with time management and test preparation strategies.
- Define academic integrity and ethics.

Course Materials:

College Success by Amy Baldwin
Cost: FREE (access online here)

**Additional readings or videos will be posted on the course Moodle site or via NCSU Libraries Online Course Reserves.*

Technology Requirements:

- Software: Moodle, Adobe Acrobat (for creating and reading PDF files), NC State's Google Suite, Zoom (as-needed)

- Technology Skills: regular access to a reliable internet connection, ability to use online communication tools (such as email, discussion boards, Moodle, Zoom), internet skills and the ability to perform online research
- Hardware: Access to a laptop computer, tablet, or smartphone during and after class (if you do not have one of these devices, please speak with me as soon as possible)*

**Please note that while smartphones can be used when a laptop computer or tablet is unavailable, they are generally not powerful enough for the purposes of this course and may limit your ability to engage and participate with others. If your laptop is broken or otherwise unavailable for class please make arrangements to borrow one from NCSU Libraries at https://www.lib.ncsu.edu/devices (which you can then bring to class).*

Coursework & Grading Breakdown:

T-101 is a required course for all Wilson College of Textiles students and must be taken for a grade to receive credit. T-101 uses points-based grading scales, and your grade in the course will be determined using the scale below.

Assignment	Maximum Points	Due Date
Reading Questions	20	Weekly (on Mondays) (specific due dates in course schedule)
College Structure	40	Tuesday, 1/25 @ 11:55 p.m.
Calendar & Academic Goals	40	Tuesday, 2/8 @ 11:55 p.m.
Campus Resources	40	Tuesday, 2/15 @ 11:55 p.m. (group) Tuesday, 2/22 @ 11:55 p.m. (individual)
Degree Plan	40	Tuesday, 3/22 @ 11:55 p.m.
Campus Life	40	Tuesday, 4/5 @ 11:55 p.m.
Diversity, Equity, and Inclusion Reflection	40	Tuesday, 4/12 @ 11:55 p.m.
Career Research	40	Tuesday, 4/19 @ 11:55 p.m.
Student Development Plan	100	Tuesday,4/26 @ 11:55 p.m.
Attendance*	100	All semester
Total Points Possible:	**500**	

*Your attendance will be based not only on your daily presence, but also your level of focus and preparation. Preparation includes reading assigned texts, as well as your ability to respond to that reading both in the classroom and in online discussions. Rigor is the differentiating factor in curriculum, instruction, and assessment between your college classes and those you took in high school. Determination and diligence are expected.

To be participating fully in class, you should:

- be actively engaged during class time and class activities
- respond to class discussions at least once every class session

- offer insight into large and small group discussions
- offer constructive feedback to peers
- arrive to class on time and stay for the duration of the class
- use technology (laptops, tablets, smart phones) *when appropriate and appropriately*

Grading:

In accordance with University policy, I will use +/- grading in this class when administering final grades:

A+ 485-500	A 465-484	A- 450-464
B+ 435-449	B 415-434	B- 400-414
C+ 385-399	C 365-384	C- 350-364
D+ 335-349	D 315-334	D- 300-314

F 299 and below

Course Policies:

Attendance:

Because of the collaborative and cooperative nature of T-101, class attendance is crucial. Punctual attendance is required for all class meetings.

These policies are in accordance with the university's policies on attendance, found at https://policies.ncsu.edu/regulation/reg-02-20-03. Points will be deducted from student's attendance grade for unexcused absences and excessive late arrivals using the scale below.

1 absence	0-point deduction
1 unexcused absence	10-point deduction
2 unexcused absences	25-point deduction
3 unexcused absences	40-point deduction
4 or more unexcused absences	60-point deduction
2 late arrivals or early departures	1 absence

Late arrivals and early departures are disruptive to the classroom environment, so please be on time. You must provide a written excuse authored by a physician, court clerk, or similar individual to receive an excused absence. **Please provide this documentation to me within one week of your absence, when possible.**

If you anticipate an absence, please communicate it to me in advance. Emergency absences should be reported to me within one week. In all cases, you will need to provide documentation.

Late Work:

All assignments should be completed according to the deadlines posted in the syllabus. Late assignments *will* be accepted; however, they must be submitted within one week of the due date, and a maximum of 70% will be awarded for the assignment.*

**Reading Questions, however, will NOT be accepted after the assigned due date.*

If you know that you will be unable to complete an assignment on time, please contact me at least 48 hours in advance of the due date, and I can *possibly* adjust when you must submit your work. I am willing to offer extensions, but only in the event of extenuating circumstances, in which students must submit written evidence documenting said extenuating circumstance. Exceptions to the abovementioned policy are made only in the event of an emergency and at my discretion.

Email:

I check my email regularly on weekdays (M-F) and once per day on weekends (Saturday and Sunday); however, I do not respond to student emails after 5 p.m. on any given day. As a student, it is your responsibility to take this into account when emailing me. Additionally, please check your own email regularly, as this will be how I send out any changes to the schedule or time sensitive class info via the Moodle "announcement" function, which sends an email to the account you've linked through Registration and Records and your MyPack Portal.

Academic Integrity:

Plagiarism involves the copying of language, phrasing, structure, or specific ideas of others and presenting any of these as one's own original work; it includes buying papers, having someone else write your papers or assignments, and improper citation and use of sources. When you present the words or ideas of another (either published or unpublished) in your writing, you must fully acknowledge your sources through proper citation. Plagiarism is considered a violation of academic integrity whenever it occurs in written work, including drafts and homework, as well as for formal and informal papers.

Revealing or sharing another student's coursework to which they may have access as a member of the class is considered a form of academic dishonesty prohibited by the Code of Student Conduct. As a condition for enrollment in this class, students may only share another student's coursework with third parties after obtaining the express consent of the student author and the course instructor. "Sharing with third parties" includes posting or causing the course work to be posted on social-networking or other websites. Violations of this condition will be reported to the Office of Student Conduct, which may take further action.

The NCSU Policies, Regulations, and Rules on Student Discipline set the standards for academic integrity at this university and in this course. Students are expected to adhere to these standards. Plagiarism and other forms of academic dishonesty will be handled through the university's judicial system and may result in failure for an assignment or for the course.

See the Office of Student Conduct website for additional information about academic integrity: https://studentconduct.dasa.ncsu.edu/academic-integrity-overview/.

Accommodations for Disabilities:

It is our goal to create a learning experience that is as accessible and inclusive of different abilities as possible. If you anticipate any issues related to the format, materials, or requirements of this course, please speak with us outside of class so we can explore potential options. We are committed to ensuring that all students and learning needs are welcomed and accounted for.

If you have a disability, or think you may have a disability, you may also want to connect with the Disability Resource Office (https://dro.dasa.ncsu.edu/). Reasonable accommodations will be made for students with verifiable disabilities. In order to take advantage of available accommodations, students must register with the Disability Resource Office at Holmes Hall, Suite 304, 2751 Cates Avenue, Campus Box 7509, 919-515-7653. For more information on NC State's policy on working with students with disabilities, please

see the Academic Accommodations for Students with Disabilities Regulation (NCSU REG 02.20.01: https://policies.ncsu.edu/regulation/reg-02-20-01/).

Non-Discrimination:

North Carolina State University is a diverse community that holds a deep commitment to welcoming and supporting all people. All NCSU community members are responsible for ethical conduct and for helping build our stature as an inclusive, ethical and respectful institution. This means that all NCSU community members are expected to help create and maintain an inclusive working and educational environment free from all forms of discrimination, harassment and retaliation.

Discrimination based on race, color, religion, creed, sex (including pregnancy), national origin, age, disability, gender identity, genetic information, veteran status, or sexual orientation is a violation of state and federal law and/or NCSU policy and will not be tolerated. Harassment of any person (either in the form of quid pro quo or creation of a hostile environment) based on race, color, religion, creed, sex, national origin, age, disability, gender identity, genetic information, veteran status, or sexual orientation also is a violation of state and federal law and/or NCSU policy and will not be tolerated. Retaliation against any person who complains about discrimination is also prohibited.

NC State's policies and regulations covering discrimination, harassment, and retaliation may be accessed at http://policies.ncsu.edu/policy/pol-04-25-05 or http://www.ncsu.edu/equal_op/. Any person who feels that he or she has been the subject of prohibited discrimination, harassment, or retaliation should contact the Office for Equal Opportunity (OEO) at 919-515-3148.

Diversity & Civil Discourse:

It is our intent that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength, and benefit. It is our intent to present materials and activities that are respectful of diversity: gender, sexuality, ability, age, socioeconomic status, religion, ethnicity, race, culture, and belief. Your suggestions are encouraged and appreciated. Please let us know ways to improve the effectiveness of the course for you personally or for other students or student groups.

In this class, we will disagree with one another – this is entirely okay! Part of your college experience (and life in general) involves being exposed to and challenged by perspectives different from your own. These perspectives may, in turn, provoke an emotional response - you may become uncomfortable, offended, angry, or even distressed. These reactions are entirely normal, and being an adult means that we must not shy away from them; rather, we must learn to manage these reactions in constructive ways. We will thus work together to negotiate "ground rules" for civil discourse and managing our reactions to one another in *constructive*, not destructive, ways. In addition to those negotiated ground rules, students are expected to uphold the following standards:

1. **The intention to understand**—The process of civil discourse places responsibility on both the speaker and the listener to be willing to learn, acknowledging that neither one has all of the answers. It can be messy, involves risk, and is ultimately rewarding. Active listening and asking thoughtful questions are key components.
2. **Respect for the inherent dignity and worth of every person**—Civil discourse means that we recognize that all persons, regardless of differences and disagreements, have inherent dignity, worth, and their own unalienable right to express themselves.

3. **Commitment to learning and appreciation for critical thinking**—Freedom of speech is fundamental for learning, critical inquiry, and growth as an individual and as a community. Civil discourse involves thinking critically about all ideas, opinions, and identities one encounters. The invitation to think critically is meaningless unless diversity of opinion and perspective is not only respected but actively sought out.
4. **Empathy**—A critical component of civil discourse is empathy. In practicing empathy, each individual involved attempts to understand the feelings, experiences, and perspectives of another.

Digital Course Components:

Students may be required to disclose personally identifiable information to other students in the course via electronic tools like email or web-postings, where relevant to the course. Examples include online discussions of class topics and posting of student coursework. All students are expected to respect the privacy of each other by not sharing or using such information outside the course.

Electronic course components include: Moodle (Wolfware), OpenStax, and Zoom web conferencing

Please be advised this course is being recorded for current and potential future educational purposes. By your continued participation in this recorded course, you are providing your permission to be recorded.

COVID-19 Safety Guidelines:

Due to the coronavirus pandemic, public health measures have been implemented across campus. Students should stay current with these practices and expectations through the Protect the Pack website (https://www.ncsu.edu/coronavirus/). The sections below provide expectations and conduct related to COVID-19 issues.

Testing Protocols:
All students, faculty and staff who will be on campus for any reason must provide proof of vaccination or they will be required to participate in weekly surveillance testing on campus.

Health and Participation in Class:
I am most concerned about your health and the health of your classmates and instructors/TAs:

- If you test positive for COVID-19, or are told by a healthcare provider that you are presumed positive for the virus, please do not attend any hybrid or in-person classes and work with your instructor on any adjustments necessary; also follow other university guidelines, including self-reporting (Coronavirus Self Reporting): this is not only to help provide support to you but also to assist in contact tracing to contain the spread of the virus.
- If you feel unwell, even if you have not been knowingly exposed to COVID-19, please do not come to an in-person class or activity.
- If you are in quarantine, have been notified that you may have been exposed to COVID-19, or have a personal or family situation related to COVID-19 that prevents you from attending this course in person (or synchronously), please connect with your instructor to make alternative plans, as necessary.

Health and Well-Being Resources
These are difficult times, and academic and personal stress are natural results. Everyone is encouraged to take care of themselves and their peers. If you need additional support, there are many resources on campus to help you:

- Counseling Center (NCSU Counseling Center)

- Health Center (Health Services | Student)
- If the personal behavior of a classmate concerns or worries you, either for the classmate's well-being or yours, we encourage you to report this behavior to the NC State CARES team: (Share a Concern).
- If you or someone you know are experiencing food, housing or financial insecurity, please see the Pack Essentials Program (Pack Essentials).

Community Standards related to COVID-19
We are all responsible for protecting ourselves and our community. Please see the community standards (which have been updated for 2021) and Rule 04.21.01 regarding Personal Safety Requirements Related to COVID-19 RUL 04.21.01 – Personal Safety Requirements Related to COVID-19 – Policies, Regulations & Rules

Course Expectations Related to COVID-19:

- **Face Coverings:** All members of the NC State academic community are required to follow all university guidelines and community standards for personal safety with face coverings, physical distancing, and sanitation. Face coverings are required in instructional spaces. Face coverings should be worn to cover the nose and mouth and be close fitting to the face with minimal gaps on the sides.
- **Course Attendance**: NC State attendance policies can be found at: REG 02.20.03 – Attendance Regulations – Policies, Regulations & Rules. Please refer to the course's attendance, absence, and deadline policies for additional details. If you are quarantined or otherwise need to miss class because you have been advised that you may have been exposed to COVID-19, you will not be penalized regarding attendance or class participation. However, you will be expected to develop a plan to keep up with your coursework during any such absences. If you become ill with COVID-19, you should follow the steps outlined in the health and participation section above. COVID 19-related absences will be considered excused; documentation need only involve communication with your instructor.

Course Delivery Changes Related to COVID-19

Please be aware that the situation regarding COVID-19 is frequently changing, and the delivery mode of this course may need to change accordingly, including from in-person to online. Regardless of the delivery method, I will strive to provide a high-quality learning experience for you.

Campus Resources:

Personal Needs, Health, and Wellness:

Pack Essentials: any student who faces challenges securing their food or housing or has other severe adverse experiences that may affect their performance in the course is encouraged to notify the professor (if you are comfortable doing so) and contact the Division of Academic and Student Affairs to learn more about the Pack Essentials program https://dasa.ncsu.edu/pack-essentials/. This program offers a free Feed the Pack Food Pantry, emergency financial assistance, housing resources and more.

Student Ombuds Services: a confidential resource to help students resolve difficult situations. https://ombuds.dasa.ncsu.edu/

Supplemental Nutrition Assistance Program: college students can qualify for assistance with food expenses through SNAP. No social security number is required. https://epass.nc.gov/CitizenPortal/application.do

More in my Basket: NC State office that assists with completing SNAP applications; https://www.morefood.org/our-programs/more-in-my-basket/

Student Health Services: offers confidential, professional health care ranging from general medical care to specialized treatments, including allergy injections, immunizations, travel medicine advice, laceration repair, and X-rays. https://healthypack.dasa.ncsu.edu/

Counseling Center: provides confidential, short-term, individual and group counseling. https://counseling.dasa.ncsu.edu/.

Diversity, Equity, and Inclusion Support:

Office for Institutional Equity and Diversity: offers 40+ diversity and inclusion trainings for students, faculty, and staff and houses four identity-based centers for students (the African-American Cultural Center, Multicultural Student Affairs, GLBT Center, and Women's Center). https://diversity.ncsu.edu/

Academic Support:

Peter R. Lord Tutoring Center (Textiles Peer Tutoring): offers peer tutoring in textiles, mathematics, and science courses. All tutors are current students in the Wilson College of Textiles. Tutoring for the Spring 2022 semester begins January 17 and will be conducted on a walk-in basis Monday-Thursday from 3:00-6:30 p.m. in Room 3280. https://sites.textiles.ncsu.edu/student-resources/tutoring

Academic Success Center: offers peer tutoring in a variety of subjects. Tutoring is available by scheduled appointment or drop-in. See more information on availability and courses supported at https://asc.dasa.ncsu.edu/

Physics Tutorial Center: offers free, drop-in tutoring for physics courses by graduate students within the Physics Department.
https://physicstutorialcenter.wordpress.ncsu.edu/

Academic Success Undergraduate Writing Center: provides help with any writing assignment for any course. Writing Tutors are available through the University Tutorial Center in Park Shops, virtually via Zoom, and in other locations on campus. They can help at any point in your drafting process, from brainstorming to final revisions. For hours and further information, see https://asc.dasa.ncsu.edu/undergraduate-writing-center/.

Ask a Librarian: visit http://www.lib.ncsu.edu/askus/ to learn how to reach the Reference Staff at NCSU Libraries.

Career & Professional Development Support:

Career Services: provides career assistance and opportunities tailored specifically to textiles students and the textile industry.
https://sites.textiles.ncsu.edu/student-resources/career-services

Wolfpack Styled Professional Clothing Closet: free, donated professional clothing for students.
https://careers.dasa.ncsu.edu/about/wolfpack-styled-professional-clothing-closet/

Technology Support:

IT Services: information about email accounts, printing, using electronic reserves, and other campus computing matters can be found at https://oit.ncsu.edu/services/students/. For textiles-specific IT help, email textiles@help.ncsu.edu.

Help Desk: submit a request for help resetting a password or trouble-shooting technology issues http://help.ncsu.edu/.

Course Schedule:

**Course schedule, including topics, readings, and assignments are subject to change at the instructor's discretion. All changes will be communicated to students in advance via Moodle.*

Date	Topic(s)	Readings Due BEFORE Class	Assignment(s) Due
Week 1 1/10 – 1/16	• Introduction to T-101 & syllabus review • Professional communication basics	• Course Syllabus (available on Moodle) • Academic Calendar https://studentservices.ncsu.edu/calendars/academic/ • Chapter 8 in *College Success* (OpenStax)	• **Chapter 8 reading question due Monday, 1/10 by 11:55 p.m.**
Week 2 1/17 – 1/23	• Academic Success Strategies • Code of Student Conduct	• Chapter 5 in *College Success* (OpenStax) • College Structure Assignment Guidelines & Grading Criteria (Moodle) • Campus Life Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 5 reading questions due Monday, 1/17 by 11:55 p.m.**
Week 3 1/24 – 1/30	• Time Management • Goal-Setting	• Chapter 3 in *College Success* (Top Hat) • Calendar and Academic Goal-Setting Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 3 reading question due Monday, 1/24 by 11:55 p.m.** • **College Structure Assignment due Tuesday, 1/25 by 11:55 p.m.**
Week 4 1/31 – 2/6	• Campus Resources	• Chapter 2 in *College Success* (OpenStax) • Campus Resources Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 2 reading question due Monday, 1/31 by 11:55 p.m.**
Week 5 2/7 – 2/13	TATM Majors: • *Fashion and Textile Design*		• **Calendar and Academic Goal-Setting Assignment due**

	• *Fashion and Textile Management* **Guest Speaker: Kristin Thoney-Barletta,** Director of TATM Undergraduate Programs		**Tuesday, 2/8 by 11:55 p.m.**
Week 6 2/14 – 2/20	TECS Majors: • *Polymer & Color Chemistry* • *Textile Engineering* • *Textile Technology* **Guest Speaker: Russell Gorga,** Director of TECS Undergraduate Programs and Associate TECS Department Head		• **Campus Resources Assignment (group) due Tuesday, 2/15 by 11:55 p.m.**
Week 7 2/21 – 2/27	• High Impact Activities Student Panel **Guest Speakers: Wilson College of Textiles Students**		• **Campus Resources Assignment (individual) due Tuesday, 2/22 by 11:55 p.m.**
Week 8 2/28 – 3/6	• Advising & Degree Plan (Part 1)	• Chapter 4 in *College Success* (OpenStax) • Student Development Plan Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 4 reading question due Monday, 3/8 by 11:55 p.m.**
Week 9 3/7 – 3/13	• Advising & Degree Plan (Part 2)	• Degree Plan Assignment Guidelines & Grading Criteria (Moodle)	
Week 10 3/14 – 3/20	**SPRING BREAK**	**NO CLASS THIS WEEK**	
Week 11 3/21 – 3/27	• Textile Industry **(NO IN-PERSON CLASS THIS WEEK)**	• Watch Textile Industry videos posted to Moodle	• **Video question due Friday, 3/25 by 11:55 p.m.** • **Degree Plan Assignment due**

			Tuesday, 3/22 by 11:55 p.m.
Week 12 3/28 – 4/3	• Strategic Self-Management • Stressful Situations	• Watch *The Best of Enemies* (2019) - available for free on Netflix, and for ~$4 to rent on Amazon Prime	• **Video question due Monday, 3/28 by 11:55 p.m.**
Week 13 4/4 - 4/10	• Diversity, Equity, and Inclusion in Textiles **Guest Speaker: TBD**	• Chapter 9 in *College Success* (OpenStax) • Assigned articles (Moodle) • Diversity, Equity, and Inclusion Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 9 reading questions due Monday, 4/4 by 11:55 p.m.** • **Campus Life Assignment due Tuesday, 4/5 by 11:55 p.m.**
Week 14 4/11 – 4/17	• Textiles Career Services **Guest Speaker**: **Jeff Sackaroff**	• Chapter 12 in *College Success* (OpenStax) • Career Research Assignment Guidelines & Grading Criteria (Moodle)	• **Chapter 12 reading question due Monday, 4/11 by 11:55 p.m.** • **Diversity, Equity, and Inclusion Reflection due Tuesday, 4/12 by 11:55 p.m.**
Week 15 4/18 – 4/24	• End-of-Semester Reflections		• **Career Research Assignment due Tuesday, 4/19 by 11:55 p.m.** • **Student Development Plan Assignment due Tuesday, 4/26 by 11:55 p.m.**