GOVIS Incorporated
AGM 2021 Minutes

Agenda

Venue: Microsoft Teams Meeting

Date: Tuesday September 7, 2021

Time: 5:00 pm – 6:00 pm

Chair Mick Crouch (President)

7 Member agencies: Department of Internal Affairs (DIA), Department of Corrections, Ministry for the Environment (MfE), Statistics New Zealand (Stats), Ministry of Business Innovation and Employment (MBIE), Accident Compensation Corporation (ACC), KiwiRail

12 Attendees: Mick Crouch (DIA, Archives NZ), Rebecca Schasching (Corrections), Claire Benson (MfE), Paddy Power (Stats) Chris McDowall (MBIE), Rochelle Furneaux (ACC), Jacob Ong (MBIE), Jane Garden (KiwiRail), Pia Andrews (Honorary - Canadian Public Service), Paddy Plunket (8 legs IM), Christian Redgewell (Data Cubed NZ), Josh Forde

Apologies: Jenny Love (MBIE)

These draft AGM minutes will be provided to the new committee on the 22nd September 2021 for review and acceptance. They will be presented at the next AGM in 2022 for approval.

1. The GOVIS AGM was opened at 5:15 by the Chair, Mick Crouch.
2. The minutes of the last AGM were presented to this AGM. The minutes had been reviewed and accepted before the AGM by the members of the 2020/21 committee. The chair moved the minutes be accepted this was seconded by Jane Garden with all in favour.
   2020 AGM Minutes

3. The president's report was presented by Mick Crouch (President). Rebecca moved that the president's report be accepted and this was seconded by Paddy Power with all in favour.
   Presidents Report 2021

   i. Rebecca Schasching raised the point that GOVIS had partnered with I TX for the Excellence in IT awards. In that capacity Mick participated in two judging panels and Rebecca attended the awards presentation. Mick noted this and agreed to amend the report to include GOVIS partnerships.

4. The treasurer's report was presented by Claire Benson (Treasurer).
   Treasurer's Report 2021

Balance Sheet 2021
Profit and Loss 2021

As Treasurer Claire moved:

i. That the Treasurer's report including the Profit and Loss be accepted. This was seconded by Mick Crouch with all in favour.
ii. That fees be retained as currently set $200 per agency and $45 per honorary members. This was seconded by Chris McDowall with all in favour.
iii. The Moore Stephens Markham be retained as auditors and that Enable Business be retained as accountants. This was seconded by Rochelle Furneaux with all in favour.
iv. Rebecca Schasching raised the point that the use of the term profit ('Profit and Loss Statement') was not technically correct for an incorporated society (not-for-profit) and the report should be amended to reflect a surplus.

Discussion points following the treasurers report:

i. Paddy Plunket queried the surplus GOVIS had and asked if we should be investing it in a return on GOVIS's mission?
ii. Mick Crouch had also raised that point when taking on the Treasurer role and believe it was as more of a mitigation and an indemnity insurance measure. It enabled us to run conferences and acted as a buffer that allowed us to large funds in and out of the account. It also operates like a force majeure insurance should we face a loss on a conference.
iii. Also discussed was that membership fees were very reasonable and if agencies were not renewing it would not be due to budgetary constraints. The committee members covered discussions we have had recently regarding extending the network reach through network representatives. We also discussed activities we were considering to help us better understand what member agencies want to hear about, meet and discuss.

5. Election of GOVIS Committee

Committee

The total nominations for committee including officers came to ten, within the limit of 14. The number of agencies represented is six. As a result the ballot process was not needed to be run.

There were three nominations from the current committee to stand again: Rochelle Furneaux (ACC), Jacob Ong (MBIE), Jenny Love (MBIE). Mick moved that these members of the current committee be appointed. This was seconded by Chris McDowall (MBIE) with all in favour.

There were three nominations to join the committee: Pia Andrews (Honorary - Canadian Public Service), Paddy Plunket (8 legs IM), Christian Redgewell (Data Cubed NZ). Mick moved that these members of the current committee be appointed. This was seconded by Rochelle Furneaux with all in favour.

Officers

i. **President:** there was one nomination for President: Mick Crouch (DIA Archives). Rebecca Schasching (Corrections) moved that Mick be appointed President this was seconded by Rochelle Furneaux, with all in favour.

ii. **Vice President:** there were two nominations for Vice President: Paddy Power (Stats) and Chris McDowall (MBIE). Each presented what they would bring to the role of vice president. A committee discussion was held as to whether Co-Vice Presidents would be acceptable. Precedent had been set with two people holding the President role in the years 2019 – 2020, and it was confirmed there was no constitution barrier. The committee felt that candidates had complementary focuses and skills and if they were in agreement then they could be appointed Co-Vice Presidents. Mick Crouch (DIA Archives) moved they both be appointed and this was seconded by Jacob Ong (MBIE) with all in favour.

iii. **Treasurer:** there was one nomination for Treasurer Rebecca Schasching (Corrections). Mick Crouch moved that Rebecca be appointed Treasurer. this was seconded by Jane Garden with all in favour

iv. **Secretary:** there was one nomination for Secretary Jane Garden (Kiwi Rail). Mick Crouch moved that Jane be appointed Secretary. This was seconded by Rochelle Furneaux with all in favour

6. Ballot Process and Ratification – not required
7. General Business – It was agreed a farewell would be held to thank Claire Benson for her contributions to GOVIS
8. The AGM was closed by the Chair around 6:10