



**WASHINGTON
UNIFIED
SCHOOL
DISTRICT**
WEST SACRAMENTO

Equity, Excellence, Empowerment for Every Student, Every Day

Westfield Steering Committee Team Meeting

Date: 2/20/2026

Location: Wellness Room

Facilitator: Monica Valadez

Time:

Time Keeper:

Note Taker:

Mission Statement:

Norms: Reviewed

Value Statements: on the agenda for next Month

TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sign-in sheet	
Call to Order				
Welcome and Goals				<ul style="list-style-type: none">Welcome, Steering Committee members Westfield Community Schools Goals 2024-25

<p>Updates/Pending Items:</p>				<p>Peer Tutoring Program Updates: starting</p> <ul style="list-style-type: none"> ● Schedule: <ul style="list-style-type: none"> ○ One-on-one tutoring occurs three times a week: a total of 48 students Total tutors 5 <ul style="list-style-type: none"> ■ Tuesday 4th grade ■ Thursday: 5th grade ■ Wednesday: 6th-8th <p>Vision to learn December- January Passout 120 Eyeglasses to kinder- 8th grade</p>
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Proposals			<u>Proposed and Approved</u>	<ul style="list-style-type: none"> • <u>Cooking/ Baking - proposal</u> • <u>Volleyball - proposal</u> • <u>Garding -Proposal</u> • <u>Soccer Skills - Proposal</u> • <u>Rock and Jazz Program after school - 5th -8th grade -proposal</u>
New Business				<u>Westfield CS Mid-Year Reflection Shareback Jan 2026</u>
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> • May 19, 2026, Time 5:00 pm-6:30 pm at Riverbank
Adjournment				

Westfield Steering Committee Team Meeting

Date: 11/14/2025		Facilitator: Monica Valadez		
Location: Wellness Room				
Time:		Time Keeper:		Note Taker: Boanca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:40 pm		Sign-in sheet	
Call to Order				Call to order 2:48 pm
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p style="text-align: center;"><u>Westfield Community Schools Goals 2024-25</u></p>

<p>Updates/Pending Items:</p>				<p>Peer Tutoring Program Updates: starting</p> <ul style="list-style-type: none"> ● Schedule: <ul style="list-style-type: none"> ○ One-on-one tutoring occurs three times a week: <ul style="list-style-type: none"> ■ Tuesday 4th grade 9- student ■ Thursday: 5th grade 13 students ■ Wednesday: 6th-8th only <ul style="list-style-type: none"> ■ 15 student ■ 13 students enrolled ■ will be starting a small group to focus on reading ■ Tutoring Supervisor - Vanessa Raedder ● 2120 Performance- Memo Villegas <ul style="list-style-type: none"> ○ Mentorship program to go to college for sports ○ Resources to get them to college ○ Students have to have a 3.0 to participate in the program ○ Community service through grants to send students to camps ○ What will be offered <ul style="list-style-type: none"> ■ Sports exploration program ■ Foundation week and sport week ■ Working on words that will work with their confidence
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				<ul style="list-style-type: none"> ■ Week 18 they have a family night ■ 1:25 1-5th grade and Middle school ■ Everyone gets a medal at the end ■ Growth tracking and data ■ \$5000 for the semester ○ Voting will take place via email(notes will be added here) ○ Mid January to start <ul style="list-style-type: none"> ● <u>Westfield Community Schools Proposal -STEAM</u> <ul style="list-style-type: none"> ○ 1st -8th grade ○ 3 weeks with each grade level ○ 2 hour x 2 time a week 9 week for fall and 15b weeks for Spring ○ \$3500 ○ Use to be paid with intervention fund but funds were cut <p>Will vote through an email. (notes will be added for this vote)</p>
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Proposals			<u>Proposed and Approved</u>	
New Business				
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> • Jan 13, 2026, Time 5:00 pm-6:30 pm at Westfield • March 24, 2026-Time 5:00 pm-6:30 pm at Riverbank • May 19, 2026, Time 5:00 pm-6:30 pm at River City

Adjournment	3:12pm			Meeting adjourned at 3:12 pm - Jonhson 1st - Shirley 2nds, all in favor
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Westfield Steering Committee Team Meeting

Date: Oct 3, 2025		Facilitator: Monica Valadez		
Location: Wellness Room				
Time: 2:46		Time Keeper: Burkholder		Note Taker: Bianca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:45		Sign-in sheet	
Call to Order				Call to order 2:48 pm

Welcome and Goals				<ul style="list-style-type: none">• Welcome, Steering Committee members <p><u>Westfield Community Schools Goals 2024-25</u></p>
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<p>Updates/Pending Items:</p>				<p>Peer Tutoring Program Updates: starting 10/7</p> <ul style="list-style-type: none"> ● Schedule: <ul style="list-style-type: none"> ○ One-on-one tutoring occurs three times a week: <ul style="list-style-type: none"> ■ Tuesday 4th grade ■ Thursday: 5th grade ■ Wednesday: 6th-8th only <ul style="list-style-type: none"> ■ 9 student per 6 weeks ■ 27 student enrolled ■ ● Staffing: <ul style="list-style-type: none"> ○ Currently, two peer tutors have returned and one new peer tutor total 3 Tutors <p>Vision Screening Update:</p> <ul style="list-style-type: none"> ● 65 ish in total have visited the van to get screening and choose their glasses <p>Send out the sign-up for Enrichment after school, starting soon in October</p> <ul style="list-style-type: none"> ● Band & Jazz -14- waiting for District ● Ballet Folklorico -25 starting 10/10
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				<ul style="list-style-type: none"> ● Vision soccer -23 waiting for the contract ● Basketball clinic- 12 waiting for District <p>School of Rock needs space for instruments.</p>
Proposals			Proposed and Approved	Collings Care Event 2025 <ul style="list-style-type: none"> ● \$2500 for Westfield to support with winter event ● 6-7 families per site ● Questions- How was it funded before? By donations. ● Additional families from Westfield get to go ● Invite only- school discretion ● Questions- How many student are picked from westfield? 8-10 families 13-14 students ● There is stuff on the list that needs to be removed, such as water bottles, make up ● Johnson motions to table Maria 2nds. <ul style="list-style-type: none"> ○ All in favor
New Business				
Public Comments				

Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> • Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn • Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield • March 24.2026-Time 5:00 pm-6:30 pm at Riverbank • May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment		3:17		<ul style="list-style-type: none"> • Johnson motions to table Maria 2nds. <ul style="list-style-type: none"> ○ All in favor

Westfield Steering Committee Team Meeting	
Date: Sep 17 , 2025 Location: Wellness Room	Facilitator: Monica Valadez

Time: 2:05		Time Keeper:		Note Taker: Boanca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sing in sheet	
Call to Order	2:06			
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p>Westfield Community Schools Goals 2024-25</p>

Updates/Pending Items:				
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Proposals			Proposed and Approved	<ul style="list-style-type: none"> - Leaf laundry <ul style="list-style-type: none"> - Anne motions to table this to the special meeting since we are over time Shirley 2nd all in favor • The Crocker's Art Ark Museum Van • School of Rock <ul style="list-style-type: none"> - 8 weeks - They bring their own equipment - \$3200- 13 students - Storage is a concern - 3rd to 5th - Anne motions to table this item for a special meeting after getting answers if they need storage. Shirley 2nds, all in favor- waiting
New Business				
Public Comments				

Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> • Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn • Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield • March 24.2026-Time 5:00 pm-6:30 pm at Riverbank • May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment	3:25			<ul style="list-style-type: none"> • Johnson motions Shirley 2nds, all in favor- waiting

Westfield Steering Committee Team Meeting		
Date: Sep 5, 2025	Facilitator: Monica Valadez	
Location: Wellness Room		
Time:	Time Keeper:	Note Taker: Bianca Solorio
Mission Statement:	Norms: Reviewed	Value Statements: on the agenda for next Month

TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:40		Sign-in sheet	
Call to Order				2:47pm
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p>Westfield Community Schools Goals 2024-25</p>

<p>Updates/Pending Items:</p>				<p>Peer Tutoring Program Updates:</p> <ul style="list-style-type: none"> ● Schedule: <ul style="list-style-type: none"> ○ One-on-one tutoring occurs three times a week: <ul style="list-style-type: none"> ■ Tuesday and Thursday: Individual peer tutoring sessions ■ Wednesday: Drop-in homework help for middle school students- Middle school drop in ○ Potential start date is the 22nd ● Staffing: <ul style="list-style-type: none"> ○ Currently, two peer tutors have returned to continue supporting students <p>Recruitment last Friday, two additional tutors</p> <p>Vision Screening Update:</p> <ul style="list-style-type: none"> ● Screening Period: September 8 – September 19 ● Students Screened: 400 (Kindergarten through 8th grade)
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				<ul style="list-style-type: none"> ● Results: 92 students were identified as needing glasses. ● Additional Support: Students who already wear glasses will also receive a free pair through the program. ● Westfield budget 2025/26 <ul style="list-style-type: none"> ○
Proposals			<u>Proposed and Approved</u>	<ul style="list-style-type: none"> □ PAF 2025/26 Proposals after-school activities /sports <ul style="list-style-type: none"> - Basketball for younger clinic, Fall /Spring 8 weeks - Coach was asking for \$500 for equipment - The PAF has to be approved before it - Anne Johnson motion to approve for this purchase, Shirley Ramirez 2nd, all in Favor ● 2025/26 Proposals after-school activities /sports <ul style="list-style-type: none"> - Ballet Folklórico - Oct- May Every Friday <ul style="list-style-type: none"> - \$2000 for the service of instruction - Student are interested - An additional \$1500 to purchase the reusable costume. - 48 students in total 3rd to middle school - Performance to events

				<ul style="list-style-type: none"> - Shirley motions to approve, Anne 2nd all in favor - - Vision soccer- <ul style="list-style-type: none"> - 1-2 coaches - 80 student were interested last year - 15 per training date - Anne commented that students who didnt get to participate last year to take priority this year. - \$2200 for 2 coaches for fall session - 2 x a week 30 students - 2-5th grade - Anne motions to approve for one session with 2 coaches, Shirley 2nds all in favor - - School of Rock <ul style="list-style-type: none"> - 8 weeks - They bring their own equipment - \$3200- 13 students - Storgage is a concern - 3rd to 5th - Anne motions to table this item for a special meeting after getting answers if they need storage. Shirley 2nds, all in favor
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				<ul style="list-style-type: none"> - - Leaf laundry <ul style="list-style-type: none"> - Anne motions to table this to the special meeting since we are over time Shirley 2nd all in favor - Rock and Jazz Program after school <ul style="list-style-type: none"> - He is proposing to do a rock and Jazz with middle school - 1 hr 2x a week for 10 weeks 2:30-3:30 - Working on the PAF - Or Fall semester but possibly bring it back in spring. - Work with River City- Syncopating Sea Moneys - Anne motions to approve, Shirley seconds all in favor • North State Leadership Student Conference Middle School - Hosted by CADA Area A <ul style="list-style-type: none"> ○ Leadership conference for all students to go to the conference ○ Going to the conference can help develop support ○ Full day conference, in woodland ○ \$1600- \$50 per student ○ Shirley motions to approve, Johnson 2nds, all in favor. • Multicultural Proposal Night Proposal <ul style="list-style-type: none"> ○ District wide event
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				<ul style="list-style-type: none"> ○ October 29, 2025 ○ Food vendors, performances ○ \$2000 from each site. ○ Shirley mention \$2000 is a lot to take from there. - there is funding in the budget ○ Johnson asked if there was data on how many students came from WF- No data ○ Maria S. asked what it would cover- Meals ○ Maria asked if it was at RCHS and how many attended- about 900 people ○ Shirley mention to recomment to maybe propose \$1000. ○ Leadership teacher mention there was WF students ○ Bus is for student s and Parents ○ Anne to approve the proposal to be modified to \$1000 Shirley 2nd, all in favor
New Business				
Public Comments				

Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> • Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn • Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield • March 24.2026-Time 5:00 pm-6:30 pm at Riverbank • May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment	3:46pm			<ul style="list-style-type: none"> • Johnson motions, Shirley 2nds, all in favor- waiting