



**WASHINGTON
UNIFIED
SCHOOL
DISTRICT**
WEST SACRAMENTO

Equity, Excellence, Empowerment for Every Student, Every Day

Westfield Steering Committee Team Meeting

Date: 5/3/2026		Facilitator: Monica Valadez		
Location: Wellness Room				
Time:		Time Keeper:		Note Taker:
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sign-in sheet	Alejandra in person Jonson - virtual Tiffany in person Monica valadez Shirley Ramirez -virtual
Call to Order				
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p style="text-align: center;"><u>Westfield Community Schools Goals 2024-25</u></p>

Updates/Pending Items:

We went over the Needs Assessment to help align our goals for the next school year, 2026/27.

[Westfield: After-school Activities Input from Needs Assessment](#)

Proposals

Proposed and
Approved

New Business				<u>Westfield CS Mid-Year Reflection Shareback Jan 2026</u>
Public Comments				
Future Items				WUSD Community Schools Collaboration Meetings 2025/2026 <ul style="list-style-type: none">• May 19, 2026, Time 5:00 pm-6:30 pm at Rivercity
Adjournment				

Westfield Steering Committee Team Meeting

Date: 4/10/2026

Location: Wellness Room

Facilitator: Monica Valadez

Time:

Time Keeper:

Note Taker: Johnson

Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sign-in sheet	Alejandra in person Jonson - virtual Tiffany in person Monica valadez Shirley Ramirez -virtual
Call to Order				
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p style="text-align: center;"><u>Westfield Community Schools Goals 2024-25</u></p>

Updates/Pending Items:

Here to complete the survey

- Student 105, parents 41, staff 34 as of 4/10
- also facilitated listening circles from kindergarten through middle school and collected input from approximately 250–280 students.

- Spring Festival **Apr 23, 2026**

Live Student Performances:

- Ballet Folklórico
- Band & Jazz

- Family STEM night **May 22, 2026**

I will be asking if they would like live student performances to attend this event

Proposals

Proposed and Approved

1. 8th-grade educational field trip transportation

- This field trip serves as an **end-of-year educational experience for 8th-grade students**, providing an opportunity to celebrate their achievements while engaging in meaningful learning outside the classroom.
- Alejandra made the motion, Tiffany seconded, and all members were in favor. The proposal was approved.

2. Westfield C S Proposal - Snack for CAASPP

- This proposal is to provide snacks for students during CAASPP testing in order to support student focus, reduce stress, and promote a positive testing environment.
- Alejandra made the motion, Tiffany seconded, and all members were in favor. The proposal was approved.

New Business				<u>Westfield CS Mid-Year Reflection Shareback Jan 2026</u>
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> • May 19, 2026, Time 5:00 pm-6:30 pm at Rivercity
Adjournment				Johnson motioned to adjourn, Alejandra seconded, and all were in favor.

Westfield Steering Committee Team Meeting

Date: 3/13/2026		Facilitator: Monica Valadez		
Location: Wellness Room				
Time:		Time Keeper:	Note Taker: Johnson	
Mission Statement:		Norms: Reviewed	Value Statements: on the agenda for next Month	
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sign-in sheet	Monica Valadez Ms Johnson Maria Jaquez
Call to Order				

Welcome and Goals				<ul style="list-style-type: none"><li data-bbox="1129 280 1734 310">• Welcome, Steering Committee members <p data-bbox="1178 402 1803 431"><u>Westfield Community Schools Goals 2024-25</u></p>
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Updates/Pending Items:

- Vision to learn screening for students (19) March 12-

March 13-16, Van Vision will be coming

8 more waiting for glasses, but they are coming in soon

- Soccer - 32 students from 3rd and 4th
- Volleyball - 21 students from 3rd-5th
- cooking- Baking 17 students from 5th-8th
- Jazz and Band- 38 students from 5th -8th grade
- STEM- 50 students 3rd-5th grade
- Girls who can code- 5 students 7th-8th

Click here to complete the survey:

<https://docs.google.com/forms/d/e/1FAIpQLSdoolBdUWwrcymEWkmDp2Gaxd-LetxY13SpxWelkTqMOinMhA/viewform>

https://docs.google.com/forms/d/e/1FAIpQLSd2H3V0ARtNXIPGrrrheuwl2oimXY_VJ_fcxl5NUkPbSlo7fg/viewform

<https://docs.google.com/forms/d/e/1FAIpQLSetkWREKoZwWwu8FDvGguxgBoB3xqABQDMoIKLZjipmYedTsw/viewform>

				Student 42, parents 20, staff 23 as of 3/13
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Proposals

Proposed and
Approved

New Business				Westfield CS Mid-Year Reflection Shareback Jan 2026
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> • May 19, 2026, Time 5:00 pm-6:30 pm at Rivercity
Adjournment				Johnson motioned to adjourn, Monica seconded, and all were in favor.

Westfield Steering Committee Team Meeting		
Date: 2/20/2026	Facilitator: Monica Valadez	
Location: Wellness Room		
Time:	Time Keeper:	Note Taker: Johnson

Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:47	Monica	Sign-in sheet	Amber Bradley- WSTA Rep Alejandra Bautista -Parent Rep Anne Johnson- Certificated Tiffany Ramirez-Student rep June Flores- Joining virtually Shirley Ramirez- Joining Virtually admin rep Bonnie Coldiron-atendee Maria Jacquez -atendee Maria Jimenez- virtual certificated rep
Call to Order				
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p style="text-align: center;"><u>Westfield Community Schools Goals 2024-25</u></p>

Updates/Pending Items:

Peer Tutoring Program Updates: starting

- **Schedule:**
 - a. One-on-one tutoring occurs **three times a week**: a total of 48 students
Total tutors 5
 - i. **Tuesday** 4th grade
 - ii. **Thursday**: 5th grade
 - iii. **Wednesday**: 6th-8th
 - b. An additional 4 tutors from Elk only on Wednesday

Vision to learn December- January Passout 120 Eyeglasses to kinder- 8th grade

9 more waiting for glasses but they are coming in. Have already done 3 warranty claims and it is a smooth process.

Proposals			<p><u>Proposed and Approved</u></p>	<ul style="list-style-type: none"> ● <u>Cooking/ Baking - proposal</u> <p>An 8 week cooking and baking class. Once a week for 8 weeks two hours on Monday. Johnson motioned, Alejandra second and all were in favor proposal was approved</p> <ul style="list-style-type: none"> ● <u>Volleyball - proposal</u> <p>4th/5th students were interested in getting ready and learning about the sport so they can play in middle school. The equipment will be reusable. It is 2 times a week for 8weeks one hour a week, Co-ed. Johnson motion to approve, Tiffany did the second and all were in favor proposal was approved.</p> <ul style="list-style-type: none"> ● <u>Garding -Proposal</u> <p>Teacher was asking for materials for our school garden. He is currently working with students on the garden during the day. 2 times a month students will help clean up the garden. Proposal is just for materials. Shirley motioned Johnson seconded and all were in favor Proposal was approved</p> <ul style="list-style-type: none"> ● <u>Soccer Skills - Proposal</u> <p>2nd-3rd Tuesdays and 4th and 5th on Fridays. This proposal is for the staff stipend and the equipment and we will be able to reuse the equipment. Alejandra Bautista motioned,</p>
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				<p>Tiffany seconded and all were in favor. Proposal was approved</p> <ul style="list-style-type: none">● Rock and Jazz Program after school - 5th -8th grade -proposal <p>This would be the second music after school program. He is adding rock to the jazz. Proposal is just for the stipend. Johnson motion to approve, Shirley second and all were in favor proposal approved</p> <ul style="list-style-type: none">● family stem night -proposal <p>Bonnie Coldiron presented the proposal to buy some robot kits for the night. They are reusable kits. This would be adding a second stem night for the school.</p> <p>Alejandra motioned, Johnson seconded and all were in favor Proposal approved</p> <ul style="list-style-type: none">● Family educational bingo night - proposal <p>This is a family community engagement night. Getting families to play and come be involved. All students that will come will be able to pick a book and the 5 rounds of bingo their would be educational games as prizes. Money is for bingo game. Johnson motioned to approve and Tiffany seconded and all were in favor. Proposal approved</p>
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New Business				<p><u>Westfield CS Mid-Year Reflection Shareback Jan 2026</u></p> <p>This was data gathered at our last district meeting. Westfield reflected that we had strong progress on our current goals. All three goals we had data that showed this progress that was acknowledged by the community. Community did say they would like to see more academic support for students to prepare them better for high school. They also suggested on strengths to build on. Together we looked at what we thought were the best strengths. We then went over the areas of growth. We discussed the need for getting families more involved in their students education. We will probably see these come up on our new needs assessment.</p>
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> • May 19, 2026, Time 5:00 pm-6:30 pm at Rivercity
Adjournment				Johnson motioned to adjourn, Alejandra seconded, and all were in favor.

Westfield Steering Committee Team Meeting

Date: 11/14/2025		Facilitator: Monica Valadez		
Location: Wellness Room				
Time:		Time Keeper:		Note Taker: Boanca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:40 pm		Sign-in sheet	
Call to Order				Call to order 2:48 pm
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p style="text-align: center;"><u>Westfield Community Schools Goals 2024-25</u></p>

Updates/Pending Items:

Peer Tutoring Program Updates: starting

- **Schedule:**
 - a. One-on-one tutoring occurs **three times a week:**
 - i. **Tuesday 4th grade 9- student**
 - ii. **Thursday: 5th grade 13 students**
 - iii. **Wednesday: 6th-8th only**
 - iv. 15 student
 - v. 13 students enrolled
 - vi. will be starting a small group to focus on reading
 - vii. Tutoring Supervisor - Vanessa Raedder

- 2120 Performance- Memo Villegas
 - Mentorship program to go to college for sports
 - Resources to get them to college
 - Students have to have a 3.0 to participate in the program
 - Community service through grants to send students to camps
 - What will be offered
 - Sports exploration program
 - Foundation week and sport week
 - Working on words that will work with their confidence

				<ul style="list-style-type: none">■ Week 18 they have a family night■ 1:25 1-5th grade and Middle school■ Everyone gets a medal at the end■ Growth tracking and data■ \$5000 for the semester○ Voting will take place via email(notes will be added here)○ Mid January to start <ul style="list-style-type: none">● <u>Westfield Community Schools Proposal -STEAM</u><ul style="list-style-type: none">○ 1st -8th grade○ 3 weeks with each grade level○ 2 hour x 2 time a week 9 week for fall and 15b weeks for Spring○ \$3500○ Use to be paid with intervention fund but funds were cut <p>Will vote through an email. (notes will be added for this vote)</p>
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Proposals			<u>Proposed and Approved</u>	
New Business				
Public Comments				
Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/2026</p> <ul style="list-style-type: none"> ● Jan 13, 2026, Time 5:00 pm-6:30 pm at Westfield ● March 24, 2026-Time 5:00 pm-6:30 pm at Riverbank ● May 19, 2026, Time 5:00 pm-6:30 pm at River City

Adjournment	3:12pm			Meeting adjourned at 3:12 pm <ul style="list-style-type: none">- Jonhson 1st- Shirley 2nds, all in favor
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Westfield Steering Committee Team Meeting

Date: Oct 3, 2025		Facilitator: Monica Valadez		
Location: Wellness Room				
Time: 2:46		Time Keeper: Burkholder		Note Taker: Bianca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:45		Sign-in sheet	
Call to Order				Call to order 2:48 pm

Welcome and Goals				<ul style="list-style-type: none">• Welcome, Steering Committee members <p><u>Westfield Community Schools Goals 2024-25</u></p>
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Updates/Pending Items:

Peer Tutoring Program Updates: starting 10/7

- **Schedule:**

- a. One-on-one tutoring occurs **three times a week:**

- i. **Tuesday 4th grade**

- ii. **Thursday: 5th grade**

- iii. **Wednesday: 6th-8th only**

- iv. 9 student per 6 weeks

- v. 27 student enrolled

- vi.

- **Staffing:**

- a. Currently, **two peer tutors** have returned and one new peer tutor total 3 Tutors

Vision Screening Update:

- 65 ish in total have visited the van to get screening and choose their glasses

Send out the sign-up for Enrichment after school, starting soon in October

- **Band & Jazz -14- waiting for District**
- **Ballet Folklorico -25 starting 10/10**

				<ul style="list-style-type: none"> ● Vision soccer -23 waiting for the contract ● Basketball clinic- 12 waiting for District <p>School of Rock needs space for instruments.</p>
Proposals			<u>Proposed and Approved</u>	<u>Collings Care Event 2025</u> <ul style="list-style-type: none"> ● \$2500 for Westfield to support with winter event ● 6-7 families per site ● Questions- How was it funded before? By donations. ● Additional families from Westfield get to go ● Invite only- school discretion ● Questions- How many student are picked from westfield? 8-10 families 13-14 students ● There is stuff on the list that needs to be removed, such as water bottles, make up ● Johnson motions to table Maria 2nds. <ul style="list-style-type: none"> ○ All in favor
New Business				
Public Comments				

Future Items				<p style="text-align: center;">WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> ● Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn ● Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield ● March 24,2026-Time 5:00 pm-6:30 pm at Riverbank ● May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment		3:17		<ul style="list-style-type: none"> ● Johnson motions to table Maria 2nds. <ul style="list-style-type: none"> ○ All in favor

Westfield Steering Committee Team Meeting	
Date: Sep 17 , 2025 Location: Wellness Room	Facilitator: Monica Valadez

Time: 2:05		Time Keeper:		Note Taker: Boanca Solorio
Mission Statement:		Norms: Reviewed		Value Statements: on the agenda for next Month
TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet			Sing in sheet	
Call to Order	2:06			
Welcome and Goals				<ul style="list-style-type: none"> • Welcome, Steering Committee members <p>Westfield Community Schools Goals 2024-25</p>

Updates/Pending Items:

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Proposals			<u>Proposed and Approved</u>	<ul style="list-style-type: none"> - <u>Leaf laundry</u> <ul style="list-style-type: none"> - Anne motions to table this to the special meeting since we are over time Shirley 2nd all in favor • <u>The Crocker's Art Ark Museum Van</u> • <u>School of Rock</u> <ul style="list-style-type: none"> - 8 weeks - They bring their own equipment - \$3200- 13 students - Storage is a concern - 3rd to 5th - Anne motions to table this item for a special meeting after getting answers if they need storage. Shirley 2nds, all in favor- waiting
New Business				
Public Comments				

Future Items				<p>WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> ● Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn ● Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield ● March 24, 2026-Time 5:00 pm-6:30 pm at Riverbank ● May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment	3:25			<ul style="list-style-type: none"> ● Johnson motions Shirley 2nds, all in favor- waiting

Westfield Steering Committee Team Meeting		
Date: Sep 5, 2025	Facilitator: Monica Valadez	
Location: Wellness Room		
Time:	Time Keeper:	Note Taker: Bianca Solorio
Mission Statement:	Norms: Reviewed	Value Statements: on the agenda for next Month

TOPIC	TIME	FACILITATOR		NOTES
Sign-In Sheet	2:40		Sign-in sheet	
Call to Order				2:47pm
Welcome and Goals				<ul style="list-style-type: none">• Welcome, Steering Committee members <p>Westfield Community Schools Goals 2024-25</p>

Updates/Pending Items:

Peer Tutoring Program Updates:

- **Schedule:**

- a. One-on-one tutoring occurs **three times a week:**

- i. **Tuesday and Thursday:** Individual peer tutoring sessions

- ii. **Wednesday:** Drop-in homework help for middle school students- Middle school drop in

- b. Potential start date is the 22nd

- **Staffing:**

- a. Currently, **two peer tutors** have returned to continue supporting students

Recruitment last Friday, two additional tutors

Vision Screening Update:

- **Screening Period:** September 8 – September 19

- **Students Screened:** 400 (Kindergarten through 8th grade)

				<ul style="list-style-type: none"> ● Results: 92 students were identified as needing glasses. ● Additional Support: Students who already wear glasses will also receive a free pair through the program. ● Westfield budget 2025/26 <ul style="list-style-type: none"> ○
Proposals			<u>Proposed and Approved</u>	<ul style="list-style-type: none"> □ PAF 2025/26 Proposals after-school activities /sports <ul style="list-style-type: none"> - Basketball for younger clinic, Fall /Spring 8 weeks - Coach was asking for \$500 for equipment - The PAF has to be approved before it - Anne Johnson motion to approve for this purchase, Shirley Ramirez 2nd, all in Favor ● 2025/26 Proposals after-school activities /sports <ul style="list-style-type: none"> - Ballet Folklórico - Oct- May Every Friday <ul style="list-style-type: none"> - \$2000 for the service of instruction - Student are interested - An additional \$1500 to purchase the reusable costume. - 48 students in total 3rd to middle school - Performance to events

				<ul style="list-style-type: none">- Shirley motions to approve, Anne 2nd all in favor-- Vision soccer-<ul style="list-style-type: none">- 1-2 coaches- 80 student were interested last year- 15 per training date- Anne commented that students who didnt get to participate last year to take priority this year.- \$2200 for 2 coaches for fall session- 2 x a week 30 students- 2-5th grade- Anne motions to approve for one session with 2 coaches, Shirley 2nds all in favor-- School of Rock<ul style="list-style-type: none">- 8 weeks- They bring their own equipment- \$3200- 13 students- Storgage is a concern- 3rd to 5th- Anne motions to table this item for a special meeting after getting answers if they need storage. Shirley 2nds, all in favor
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				<ul style="list-style-type: none">-- Leaf laundry<ul style="list-style-type: none">- Anne motions to table this to the special meeting since we are over time Shirley 2nd all in favor- Rock and Jazz Program after school<ul style="list-style-type: none">- He is proposing to do a rock and Jzz with middle school- 1 hr 2x a week for 10 weeks 2:30-3:30- Working on the PAF- Or Fall semester but possibly bring it backin spring.- Work with River City- Syncopating Sea Moneys- Anne motions to approve, Shirley seconds all in favor● North State Leadership Student Conference Middle School - Hosted by CADA Area A<ul style="list-style-type: none">○ Leadership conference for all students to go to the conference○ Going to the conference can help develop support○ Full day conference, in woodland○ \$1600- \$50 per student○ Shirley motions to approve, Johnson 2nds, all in favor.● Multicultural Proposal Night Proposal<ul style="list-style-type: none">○ District wide event
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				<ul style="list-style-type: none"> ○ October 29, 2025 ○ Food vendors, performances ○ \$2000 from each site. ○ Shirley mention \$2000 is a lot to take from there. - there is funding in the budget ○ Johnson asked if there was data on how many students came from WF- No data ○ Maria S. asked what it would cover- Meals ○ Maria asked if it was at RCHS and how many attended- about 900 people ○ Shirley mention to recomment to maybe propose \$1000. ○ Leadership teacher mention there was WF students ○ Bus is for student s and Parents ○ Anne to approve the proposal to be modified to \$1000 Shirley 2nd, all in favor
New Business				
Public Comments				

Future Items				<p style="text-align: center;">WUSD Community Schools Collaboration Meetings 2025/26</p> <ul style="list-style-type: none"> ● Oct 21, 2025 - Time 5:00 pm-6:30 pm at Elkhorn ● Jan 13, 2026-Time 5:00 pm-6:30 pm at Westfield ● March 24, 2026-Time 5:00 pm-6:30 pm at Riverbank ● May 19, 2026, Time 5:00 pm-6:30 pm at River City
Adjournment	3:46pm			<ul style="list-style-type: none"> ● Johnson motions, Shirley 2nds, all in favor- waiting