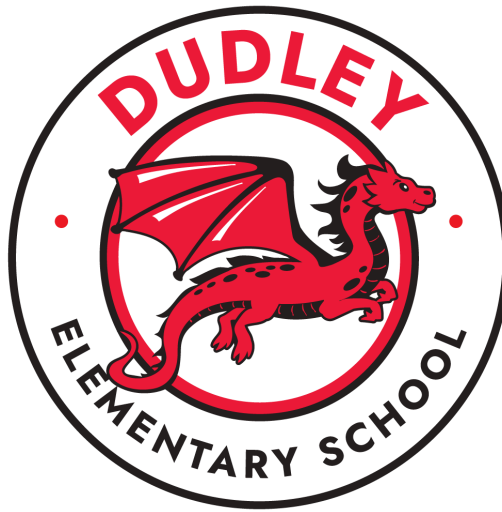


Center Joint Unified School District
DUDLEY ELEMENTARY SCHOOL
Empowering all Students to SOAR to their Full Potential

FAMILY HANDBOOK



DUDLEY DRAGONS SOAR

Safety First
Own our Choices
Always Kind
Respect

8000 Aztec Way, Antelope, CA 95843
Office: 916.338.6470 Fax: 916.338.6472

*All information in this handbook is subject to change after time of publication (8/1/2025).
We welcome you to the 2025/2026 school year!*

We are excited to welcome students and families back for a new year of learning. Dudley's staff is excited to collaborate with students and families to recognize and promote positive behavior and learning. Our primary goal is to do what is best for our students by providing a safe and caring environment and ensuring high levels of learning for all students. Dudley Elementary's staff work to build positive relationships with students and families and to acknowledge both academic social success. Our staff is committed to providing the best education for your child.

Please take some time to read and review the Family Handbook with your child. The handbook is designed to serve as a guide concerning the policies, regulations and program of our school and the school district. These guidelines provide the structure necessary to ensure that Dudley Elementary is a safe and effective learning environment.

*Respectfully,
Melissa Oliver, Principal
Jill Warriner, Assistant Principal*

Center Joint Unified School District Mission Statement:

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well rounded education, and being active citizens of our diverse community.

Dudley Elementary School Mission Statement:

It is the mission of Dudley Elementary School to ensure high levels of learning for each student, leading them to be young adults who are college and career ready. Through mutual respect within the total school community, our children will grow and learn in a positive, supportive atmosphere where faculty, staff, students, and parents together are enthusiastic about the teaching and learning process.

We believe that the most promising strategy for achieving the mission of our school is to be mindful of several valuable facets which promote high levels of learning:

- We are an all **inclusive learning environment** that advocates for students from all cultures and backgrounds and promotes positive behavior and compassion facilitated by everyone in their roles within the campus and the surrounding community.
- We will **meet the academic and social-emotional needs of our students** through consistently high expectations, rigorous learning opportunities, targeted small group instruction, differentiated whole group instruction, the use of push-in and pull-out support, and evidence based strategies, including the use of technology.
- We are committed to a **multi-tiered and differentiated approach for academic support and socio-emotional development** which will lead students to become young adults who are college and career ready.
- We are a **staff of caring, compassionate, life-long learners** committed to each other, the school, and our community and will continually participate in professional development to consistently update our skills and strategies to support each other and our students.
- We are **committed to strengthening the ties between the students, the school, and the local community** as an integral component of student success.

Dudley Elementary School 2025/2026 Schedule

Mondays	Arrival	Dismissal
TK	9:20 a.m.	12:21 p.m.
Kindergarten-6th Grade	9:20 a.m.	2:45 p.m.

Tuesday-Friday	Arrival	Dismissal
TK	9:20 a.m.	12:45 p.m.
Kindergarten-6th Grade	12:45 a.m.	3:35 p.m.

Lunch & Recess Schedule			
TK	Reach out to classroom teacher for snacktime details		
	AM Recess	Lunch/ Recess	PM Recess
Kindergarten	10:45-10:55	11:35-12:10	1:20-1:30
1st Grade	11:15-11:25	12:25-1:00	1:55-2:05
2nd Grade	11:05-11:15	12:10-12:45	1:45-1:55
3rd Grade	10:55-11:05	11:50-12:25	1:35-1:45
4th Grade	11:25-11:35	12:45-1:20	2:05-2:15
5th Grade Class A	11:05-11:15	11:35-12:10	1:45-1:55
5th Grade Class B	11:15-11:25	12:25-1:00	1:55-2:05
6th Grade	11:35-11:45	1:00-1:35	2:15-2:24



August

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

TRIMESTER 1 Ends October 31
 TRIMESTER 2 Ends February 20
 TRIMESTER 3 Ends May 28

- **August 5:**
 - Back to School Meet & Greet 5:00-6:00 p.m.
- **August 6:** First Day of School
- **September 1:**
 - Labor Day - No School
- **September 29 - October 3**
 - Conference Week-Min. Days
- **October 6-10:**
 - Fall Break-No School
- **November 11:**
 - Veteran's Day-No School
- **November 24-28:**
 - Thanksgiving Break-No School
- **December 19:** Minimum Day
- **December 22- January 5:**
 - Winter Break-No School
- **January 19:**
 - MLK Jr. Day-No School
- **January 26-30**
 - Conference Week-Min. Days
- **February 9:**
 - Lincoln's Birthday -No School
- **February 16:**
 - Presidents' Day-No School
- **March 30-April 3:**
 - Spring Break-No School
- **May 25:**
 - Memorial Day-No School
- **May 28:** Last Day of School-Minimum Day

Early Out Monday

TK: 9:20-12:21

K-6th 9:20-2:45

Minimum Days

ALL TK on regular schedule

K-6th 9:20-12:45

No School

SCHOOL POLICIES

and PROGRAMS

ABSENCES/ATTENDANCE - We miss your children when they aren't at school and they miss out on critical learning opportunities. This includes full day absences and tardies.

In the event of an absence, makeup work is the student's and parent's responsibility. Ask the teacher for lessons missed and ask for extra help whenever it is necessary. Teachers are happy to make appointments to see students and parents either before or after school.

To insure your child's safety, we have developed an attendance monitoring program. We would appreciate a phone call to the office when your child is absent. If we do not hear from you, we will contact you to verify your child's absence. Your early call will assure us of your child's safety.

Students who are absent due to illness for three days or more will need to bring in a doctor's note when they return, or it can be faxed to (916) 338-6472.

As a parent or guardian, your role in the educational process has been clearly explained by the California State Education Code. Section 48200 mandates each person between the ages of 6 and 18 is subject to compulsory full-time education. Each parent or guardian shall send the pupil to school full time when school is in session.

ACCIDENTS - Every precaution is taken to make sure the school buildings and grounds are as safe as possible for your child. In the event of a serious accident, every effort will be made to contact the parent or guardian. If contact cannot be made and the injury is serious, 911 will be called.

ARRIVAL AND DEPARTURE - Campus opens for students at 9:00 AM unless they are eating

breakfast, then they may arrive at school at 8:50 AM. All students are to remain on school grounds at all times during the school day. Parents may check children out of school during the day by coming to the office and signing them out. All students are expected to exit campus through the appropriate gate and go home promptly after dismissal from school, unless the teacher has a signed permission slip stating the student will be picked up by an authorized adult at a later time.

TK and Kindergarten Students - TK and kindergarten students should be escorted to and dropped off at the TK/Kindergarten playground. TK students are picked up the A-Wing gate (#4). Kindergarten students are picked up in the kindergarten playground or follow our car line procedures.

BICYCLE USE - State law requires that all minors wear a properly fitted and fastened bicycle helmet when riding a bicycle, skateboard, skates, or scooter, etc. on streets or public bicycle paths. We expect students who ride a bicycle, skateboard, scooter, etc. to and from school will consistently wear bicycle helmets, observe safety laws and rules, and display courtesy toward other riders and pedestrians. Students who do not have a helmet will not be allowed to leave campus without a helmet. A parent will be required to pick up the equipment from the office. Students are encouraged to use bicycle locks. The school will not be responsible for equipment which are lost, stolen, or damaged.

BIRTHDAYS/SPECIAL OCCASIONS - Do not have flowers, balloons, or other surprises for your child sent to school as it disrupts the learning environment. Birthday or other celebratory treats may be arranged in advance with your child's teacher.

Many students have parties at home during the school year. Guest lists may not include everyone in the classroom. In order to save a student's dignity and to maintain Dudley's academic focus, party invitations are not to be

passed out at school.

BUS RULES - Students are under the authority and direct responsibility of the bus drivers. Student conduct will be orderly or transportation by the bus will be denied. Specific seating may be assigned by the bus driver. No standing is allowed while the bus is in motion. Windows will be kept closed except in the event of an emergency. Shouting and offensive language is not permitted. No animals shall be transported in the bus except for seeing-eye dogs. No objects shall be thrown from the bus and eating and drinking on the bus is not allowed unless approved by the bus driver. Bussed students will ride the bus both to and from school unless prior written permission is received from home. Riding the bus is a privilege and requires the full cooperation of students and parents. Please call the Transportation Department at 338-6418 if you have any questions.

CELL PHONES/ELECTRONIC DEVICES - Cell phones/electronic devices must be turned off and in the student's backpack during the school day. This includes SMART watches. See Dudley's Cell Phones/Electronic Device Policy and Agreement (page 24).

CHANGING OF STUDENT'S TEACHER OR SCHOOL - Changing a child's teacher during the school year is strongly discouraged and must be preceded by a conference between parent, teacher, and administration to discuss the reasons and availability of space in other classrooms. No requests to change teachers will be considered during the first eight weeks of the school year.

If you desire to move your child to another school in Center District you must come to the office and fill out an *Intradistrict Transfer Form*. If you wish to transfer to a school in another district, you must request an *Interdistrict Transfer Form* from our district office.

DRAGON DAY - Dragon Days are held on the blacktop the last Friday of August and at the

end of each trimester to celebrate student and staff accomplishments and have fun. Please refer to the school calendar for the exact dates and times.

DRESS POLICY - We believe that appropriate dress and grooming contribute to a productive learning environment. We expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate (page 15).

ELECTRONIC DEVICE CLASSROOM USE FORM - Parent/guardian and student must complete and return an Electronic Device Classroom Device form prior to a student using a school electronic device. By signing this form, parent/guardian and student agree that the device will be used exclusively for academic We projects as directed by the teacher and handle all devices appropriately (page 23).

FIELD TRIPS - A field trip is a carefully planned extension of the instructional program. Permission forms explaining the trip will be sent home by the teacher. No child may go on a field trip without parental permission. The parent and child should be aware of the child's acceptance of responsibility to be a good citizen and maintain contact with the person in charge.

Board Policy 6153: School-Sponsored Trips states that students may be excluded from attending field trips if their presence poses a safety or disciplinary risk.

Due to district liability, parents chaperoning the trip are asked to leave siblings at home.

EMERGENCY DRILLS - Fire, Shelter-in-Place, Intruder on Campus, and Evacuation drills are conducted at regular intervals and are a necessary safety precaution. It is essential that once the first signal is given everyone obeys orders promptly. The teacher in each classroom will give the student instructions.

ENGLISH LANGUAGE LEARNERS (ELL) - District and school personnel provide support

for students learning English as a second language. Students remain in the program until proficiency in English has been achieved. Quarterly parent meetings are held for the parents of English Learners to stay abreast of current law and district practices, and to provide opportunities for parent input,

HEALTH SERVICES - Health services are under the supervision of a qualified health assistant. The health assistant, by law, is not permitted to diagnose or treat illnesses nor provide other services normally performed by a doctor. A nurse is available on a limited basis to discuss the health problems of your child. A nurse also oversees the immunization records for all students at Dudley Elementary School.

HOME/HOSPITAL INSTRUCTION - Home and Hospital Instruction (HHI) is a limited program available to students who are temporarily ill or injured and require instruction at home for a short-term disability. Specific information will need to be provided by the family physician. The school will provide the necessary form. Please contact the school for information regarding home/hospital instruction.

HOME-SCHOOL FOLDER - Students will bring home a red Home-School Folder. If the folder is lost or damaged, please notify your child's teacher to get a replacement. This folder will contain items such as class work, teacher newsletters, homework assignments, announcements, and district information. Each teacher will notify parents of their Home-School Folder procedures.

HOMEWORK POLICY - Learning is a lifelong process extending into the home and community. Homework requirements are determined by the teacher.

LIBRARY - The library is open daily from 9:00 AM - 3:35 PM. Books are checked out for a one week period. Students who have books which are not returned by the due date will be denied further checkout privileges until the problem has been resolved. No fine is charged for

overdue materials, however, there will be a charge for any book which is lost or damaged. Students with lost/or overdue materials that have not been paid for or returned by the last day of school will not be allowed to participate in the last day of school events and their report cards will be held.

LOST AND FOUND - Students are responsible for their own personal property. The school cannot be responsible for lost money, books, etc. We ask that students not bring valuables to school. Please mark your child's personal belongings with his/her name so they can be easily identified and quickly returned. Articles found on campus with no identifying marks are kept in a lost and found container in the main hallway. Any clothing not claimed after an extended period is donated to a charitable organization. This usually occurs twice during the school year.

MEDICATION AT SCHOOL - All medication taken at school requires a form completed by parents and the doctor (form is available in the office) and medication must be in the original container. Parents are responsible for delivering the medication to the office. **CHILDREN ARE NOT TO BRING MEDICATION TO SCHOOL. UNDER NO CIRCUMSTANCES ARE ANY CHILDREN TO HAVE ANY MEDICATION IN THEIR POSSESSION.**

MESSAGES - Students may use a school phone for **EMERGENCY CALLS ONLY!** Remember, there are a limited number of phones available for all of the school's needs so please restrict any messages to your children to **EMERGENCIES.**

PARENT CLASSROOM VISITATION POLICY We encourage parent visits to the classroom to encourage the connection between home and school. In order to protect classroom instructional minutes, please note the following guidelines:

- Visits are to be scheduled with the teacher 24 hours in advance.
- Visits should last 20 minutes.

This is a closed campus. All persons, upon arrival, must report to the office to sign in and obtain a visitor's pass. **Please make sure your visitor's pass is placed so that it is clearly visible to all staff on campus.**

- **Please do not knock upon a classroom door without having checked in and received your pass** in order to insure instructional continuity and limit classroom disruptions.
- Visitors must return to the office and sign out before leaving campus.
- To respect the learning environment of all students, no siblings are allowed in the classroom during the visit.
- During a visit, if a parent has concerns about any student's behavior, the parent should notify the teacher. Parents are not to intervene with student issues.

Supervised volunteers (*being present in the classroom with students and teacher*) require a clear TB test and Megan's Law check.

Unsupervised volunteers (*working with students outside the direct supervision of teacher*) require a clear TB test, Megan's Law check, and fingerprinting.

PARENT VOLUNTEER PROGRAM - Our Parent Volunteer Program consists of parents who would like to volunteer their time at school or by doing projects at home. The volunteer decides which day and time will be convenient.

Some of the jobs volunteers do are: assist on field trips, make teaching aids such as flashcards and games, make copies, correct papers, record children's work, work with children in small groups, math, reading, spelling, etc., and assist classes in the library.

Our volunteer program benefits the parent, the

children, and the teacher in many ways. In order for your time to be most effective at school, preschoolers and other siblings are to be left at home.

If you are interested in volunteering time to the school, contact your child's teacher.

New state regulations require volunteers to receive clearance before volunteer service is rendered. Different levels of volunteers are outlined in the law and the district's board policies. Please check with the classroom teacher or the school office for the requirements specific to your volunteer service.

Parent volunteers who are driving on a field trip will need to turn in the Driver Registration Form to the office two weeks prior to the field trip. This form will need to be renewed each school year.

PERSONAL PROPERTY - Pets, toys, and sports equipment are to be left at home! The first time a personal item is seen by a staff member, it will be confiscated and returned at the end of the school day. The next time an item is seen by a staff member, it will be held until a parent picks it up or until the end of the school year, whichever comes first.

Dudley Elementary assumes no responsibility for the care of students' personal property or in assisting in the recovery of personal property. Depending upon the circumstance, disciplinary action may or may not be taken when personal property is stolen or broken.

PHYSICAL EDUCATION - P.E is a required part of your child's school day. A doctor's excuse is necessary to allow your child to withdraw from participation for any extended period of time.

RELEASE DURING SCHOOL HOURS - Parents must go to the office and sign their child out for early releases due to a doctor's appointment, etc. The secretary will then call your child's teacher and request that your child be sent to the office area. This ensures a

minimal amount of school interruption.

REPORT CARDS - Report cards are issued three times during the school year. Each report card shows scholastic achievement in relation to state standards, effort in the classroom, attendance, and citizenship.

Parent conferences are held mid-way through the 1st and 2nd trimesters. However, you may contact your child's teacher and request a conference at any time during the school year. Report Cards are sent home a week after the end of the 1st, and 2nd trimesters, and on the last day of school.

REPORTING TO PARENTS - Coming events, awards, and special bulletins are sent home via the Catapult messaging system or with students in the Thursday folders. Periodic teacher newsletters are also sent home. It is important to read materials sent home from the school in order to stay abreast of upcoming events. Some of these notices require timely parent response and/or feedback.

SCHOOL CLUBS - Several school clubs are offered throughout the school year. Students are required to complete an application/permission slip to join a club.

SHORT TERM INDEPENDENT STUDY - If it is necessary for a student to be absent **1 to 15 days** not related to a medical reason, a request for a Short Term Independent Study (IS) Contract must be made to the office. A contract can be signed at any time during the school year. Short-term IS cannot exceed 15 days. Once a signed contract is received, the classroom teacher will develop a packet with work to cover each day of the absence. Students on short-term independent study are to turn in work weekly for K-3 and every two weeks for 4th - 6th. Turning in work can be done in several ways: e-mail, mail, in person, and fax. If a student has no access to wifi, the principal must approve it in writing that the student can turn in their work upon return.

SPECIAL EDUCATION - Special Education services are provided by the Center Joint Unified School District to all children who qualify from the age of four through High School. These services are provided by the Resource Specialist Program (RSP) or the Special Day Class (SDC).

STAFF PARKING LOT - To ensure the safety of our students, families, and staff, please practice extreme caution when driving and walking in Dudley's parking area.

The parking area has limited parking and is designated for staff parking. Please park elsewhere if there are no available parking spots. **Parking in Fire Lanes is prohibited by law.**

When dropping off/picking up students, please respectfully follow staff directions and signage.

STATE STANDARDIZED TESTS - Testing is given to students in grades 3-6 once a year. Parents can help students be more successful on these tests by taking special care to assure adequate rest and a nutritious diet for their children during the week of testing. Additionally, appointments (doctor, dentist, etc.) should not be scheduled during the testing window.

STUDENT EMERGENCY CARDS - Each child must have an emergency card on file. It is imperative that each card list CURRENT PHONE NUMBERS, current address, and two (2) emergency contacts. **YOUR CHILD WILL ONLY BE RELEASED TO SOMEONE LISTED ON THE CARD.** The office may ask for proof of identification before releasing your child.

STUDENT SUCCESS TEAM (SST) - If a teacher and/or parent feels that a student is having difficulty learning in the classroom, a referral may be made to the Student Study Team. This team consists of the teacher, parents, administrator, and various specialists. The first meeting is set aside to discuss the concerns of the teacher and/or parent

regarding the student and involves the student's teacher, parent, and the team. The focus of this meeting is to develop strategies that will help the student become more successful in school.



Dudley Expectations Matrix

DRAGONS SOAR	SAFETY FIRST	OWN MY CHOICES	ALWAYS KIND	RESPECT ALL
ARRIVAL	<p>I can/will...</p> <ul style="list-style-type: none"> walk forward on walkways, crosswalks, and sidewalks. dismount bikes, skateboards, and scooters and walk to designated areas when on school property. keep back- packs on back at all times. get a tardy slip from the office, if late to school. 	<p>I can/will...</p> <ul style="list-style-type: none"> arrive at appropriate time. if eating breakfast, go directly to the cafeteria. if not eating breakfast, go directly to <i>Morning Walk</i>. use self-control to keep electronics off and in my backpack. 	<p>I can/will...</p> <ul style="list-style-type: none"> greet others politely. treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> respond appropriately to staff direction. follow <i>Cafeteria Expectations</i> during breakfast. follow <i>Morning Walk Expectations</i>. manage my body by keeping my hands, feet and objects to myself.
ASSEMBLY DRAGON DAY	<p>I can/will...</p> <ul style="list-style-type: none"> walk facing forward in a straight, quiet line. show concern for others by sitting flat and facing forward. stay with my class. wait quietly for dismissal instructions. 	<p>I can/will...</p> <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. use self-control to keep electronics off and in my backpack. 	<p>I can/will...</p> <ul style="list-style-type: none"> be an active listener to my peers and adults show appreciation for all performers/presenters. treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> be at voice level 0 at the end of the countdown. track the speaker with my eyes. be an active listener. listen with my whole body.

	SAFETY FIRST	OWN YOUR CHOICES	ALWAYS KIND	RESPECT ALL
BATHROOM	<p>I can/will...</p> <ul style="list-style-type: none"> • use my assigned bathroom and carry a bathroom pass. • wash my hands with soap and water. • always walk and keep my feet on the floor. • use classroom sign out/in procedure. 	<p>I can/will...</p> <ul style="list-style-type: none"> • go, wash, flush, leave. • leave no trace: keep floors and walls clean and dry. • use doors with caution. • use self-control to keep electronics off and in my backpack. 	<p>I can/will...</p> <ul style="list-style-type: none"> • allow others to have privacy (one person per stall). • treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> • tell an adult if I notice a problem. • adjust my voice level to support the learning environments around the bathroom • manage my body by keeping my hands, feet and objects to myself.
BUS	<p>I can/will....</p> <ul style="list-style-type: none"> • follow teacher's instructions and show patience and self-regulation while waiting in line for my bus. • walk when entering/exiting the bus. • wear seat belts, if available. 	<p>I can/will...</p> <ul style="list-style-type: none"> • manage my body by keeping my hands, feet and objects to myself. • sit flat and face forward while seated. • keep food and drinks in my backpack. • leave no trace: jacket, trash, etc. 	<p>I can/will...</p> <ul style="list-style-type: none"> • be aware of my and other's personal space. • be respectful of others and visit quietly. • treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> • be aware of others. • follow bus driver's instructions and show patience and self-regulation while riding on the bus. • speak in a loud, clear voice when giving information to the bus driver.
CAFETERIA	<p>I can/will...</p> <ul style="list-style-type: none"> • quietly walk as I enter and exit the cafeteria. • eat my own food to keep others safe. • sit forward on the bench with my legs under the table. 	<p>I can/will...</p> <ul style="list-style-type: none"> • manage my time wisely. • leave no trace: clean up after myself and others. • use the bathroom hand signal and wait 	<p>I can/will...</p> <ul style="list-style-type: none"> • use manners to be considerate of others. • be aware of others' personal space. • treat others with kindness and respect 	<p>I can/will...</p> <ul style="list-style-type: none"> • raise my hand and wait for staff's help. • adjust my voice level when asked. • show patience and self regulation while waiting in line.

	<ul style="list-style-type: none"> stay in my seat until dismissed. 	for an adult to give me a bathroom pass. <ul style="list-style-type: none"> use self-control to keep electronics off and in my backpack. 	by using <i>Words for Success</i> .	<ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself.
	SAFETY FIRST	OWN YOUR CHOICES	ALWAYS KIND	RESPECT ALL
CLASSROOM	I can/will... <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. use my words and actions to make others' feel safe at school. use the classroom sign-out procedure and have the appropriate pass to leave the room. 	I can/will.. <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself follow directions and class procedures. take ownership of my education by completing all classwork on time. give my best effort even when tasks are challenging. use self-control to keep electronics off and in my backpack. 	I can/will... <ul style="list-style-type: none"> appreciate and respect others' differences. be aware of others' personal space. treat others with kindness and respect by using <i>Words for Success</i>. 	I can/will... <ul style="list-style-type: none"> support the success of myself and others. respond appropriately to staff direction. be an active listener and respond appropriately.
DISMISSAL	I can/will... <ul style="list-style-type: none"> walk in line to my dismissal area with a teacher and wait to be dismissed. follow hallway expectations when leaving school. 	I can/will... <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. promptly leave campus. 	I can/will... <ul style="list-style-type: none"> treat others with kindness and respect by using <i>Words for Success</i>. use words and actions that show others I care. 	I can/will... <ul style="list-style-type: none"> wait quietly until dismissed. be aware of others' personal space. follow all staff directions and dismissal procedures.

	<ul style="list-style-type: none"> walk my bike, scooter, or skateboard until I am off school property and wear a fastened helmet. 	<ul style="list-style-type: none"> use self-control to keep electronics off and in my backpack. 		
	SAFETY FIRST	OWN YOUR CHOICES	ALWAYS KIND	RESPECT ALL
HALLWAY	<p>I can/will...</p> <ul style="list-style-type: none"> walk facing forward in a straight, quiet line. be cautious of doors' red circles. walk directly to my destination. 	<p>I can/will...</p> <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. be responsible by having the appropriate pass. use self-control to keep electronics off and in my backpack. 	<p>I can/will...</p> <ul style="list-style-type: none"> be aware of others and honor personal space. treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> dedicate myself to being timely. adjust my voice level to support the learning environment of others.
LIBRARY	<p>I can/will...</p> <ul style="list-style-type: none"> quietly walk as I enter and exit the library. push my chair in when leaving the table. use the library sign-out procedure and have the appropriate pass to leave the room. 	<p>I can/will...</p> <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. sit in my designated seat. use the shelf marker appropriately when looking for a book. use self-control to keep electronics off and in my backpack. 	<p>I can/will...</p> <ul style="list-style-type: none"> be patient and wait my turn. help others, when needed. treat others with kindness and respect by using <i>Words for Success</i>. 	<p>I can/will...</p> <ul style="list-style-type: none"> be prepared with my student information take pride in our library by taking care of its books and returning them on time. be considerate of others and use quiet, inside voices. be supportive of others' book choices.

MORNING WALK	I can/will... <ul style="list-style-type: none"> walk the perimeter of the blacktop in one direction. walk facing forward. consume snacks and beverages in the cafeteria. walk to my line when the bell rings. 	I can/will... <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. keep my backpack on my back. use self-control to keep electronics off and in my backpack. 	I can/will... <ul style="list-style-type: none"> be patient and allow others to pass. be aware of others' personal space. use actions that show others I care. treat others with kindness and respect by using <i>Words for Success</i>. 	I can/will... <ul style="list-style-type: none"> be considerate of others and use school appropriate language. follow all staff directions.
	SAFETY FIRST	OWN YOUR CHOICES	ALWAYS KIND	RESPECT ALL
OFFICE	I can/will... <ul style="list-style-type: none"> have an office pass. stay in designated areas. have permission from staff to go to the office. 	I can/will... <ul style="list-style-type: none"> value my learning time by walking straight to the office and back. use self-control to keep electronics off and in my backpack. 	I can/will... <ul style="list-style-type: none"> treat others with kindness and respect by using <i>Words for Success</i>. 	I can/will... <ul style="list-style-type: none"> patiently wait for office staff to acknowledge me. be considerate of others and use quiet, inside voices.
PLAYGROUND	I can/will... <ul style="list-style-type: none"> play appropriately in designated areas only. eat my own snack to keep others safe at covered tables. "freeze" when the bell rings then walk to my line when the whistle is blown. follow the rules of all games. 	I can/will... <ul style="list-style-type: none"> manage my body by keeping my hands, feet and objects to myself. use the restroom and get a drink of water during recess. leave no trace: (trash, playground equipment, jacket, etc.) 	I can/will... <ul style="list-style-type: none"> include ALL in ALL games. be aware of others and honor personal space. be considerate of other activities and classes. treat others with kindness and respect by using <i>Words for Success</i>. consider how my choices impact others. 	I can/will... <ul style="list-style-type: none"> use playground equipment correctly. encourage myself and others to wait for a turn. humbly accept winning and losing. carry equipment and put away after the whistle is blown.

	<ul style="list-style-type: none">• only play where staff is supervising.• use thoughtful strategies to help others solve problems.	<ul style="list-style-type: none">• value my learning time by lining up quickly.• use self-control to keep electronics off and in my backpack.		<ul style="list-style-type: none">• authentically apologize and accept forgiveness.
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Dudley Elementary School
SCHOOL DRESS CODE POLICY

We believe that appropriate dress and grooming contribute to a productive learning environment. We expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. We use the School Dress Policy as our guide.

References: Education Code Chapter 325 SB 1269
Center Unified School District BP 5132.1

Effective July 1, 1997

Rationale

In order to promote a positive learning environment and comply with provisions of the safe and violence-free school initiative, Dudley Elementary School has established the following School Dress Policy.

Dudley Elementary School Dress Code

Students, grades TK – 6th, enrolled in the Dudley Elementary School, in the Center Unified School District, are to adhere to the following dress code:

- Clothing (to include backpacks, purses, hats or any other items that are worn) and jewelry shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive or which advocate racial, ethnic or religious prejudice or incite violence or the use of drugs or alcohol. Shoes are to be worn at all times.
- Shoes must have a closed toe and some cover on the back of the heel. Crocs must be in "sport-mode."
- Hats, hoodies, beanies or other fashion head coverings are to be worn appropriately and respectfully.
- Mid-thigh length shorts, dresses and skirts are acceptable (approximately fingertip length).
- Halter, tank and midriff tops, low back and/or front and/or loose armhole shirts are unacceptable. Tank top straps should be at least 1 inch wide.

Parents will be called to provide appropriate clothing if and when the dress code is not adhered to as defined above. Clothing will need to be brought to the school the day of the infraction. We encourage parent volunteers to also adhere to this dress code.

Bullying Prevention and Intervention

The Governing Board recognizes the harmful effect of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any students.

No student or group of students shall through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

The Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being bullied. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School Staff who witness or become aware of suspected bullying shall immediately intervene to stop the incident and take steps to ensure student safety when it is safe to do so. (Education code 234.1)

As appropriate, the Superintendent or designee shall notify the parents'/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Students or others may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5131.2

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall determine if the incident(s) impact school activity, school attendance, or targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. If images are pornographic in nature, these images should be shown to parents or law enforcement only.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material

CENTER JOINT UNIFIED SCHOOL DISTRICT
Report of Suspected Student Bullying

Definition of bullying: Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.

Directions: Complete this form to report student behavior concerns. Please forward to an administrator immediately.
An investigation will be conducted to determine what occurred and if corrective actions are needed.

Date of Alleged Incident(s):		School:	
Name of student allegedly targeted:		Grade:	
Name of other student involved:		Grade:	
Name of other student involved:		Grade:	
Name of other student involved:		Grade:	
What happened? (choose all that apply)			
<input type="checkbox"/> Direct physical aggression/fighting <input type="checkbox"/> Getting another person to hit or harm student <input type="checkbox"/> Teasing, name-calling, threatening <input type="checkbox"/> Making rude or threatening gestures <input type="checkbox"/> Using racial or religious slurs		<input type="checkbox"/> Excluding or rejecting the student <input type="checkbox"/> Sexual name calling <input type="checkbox"/> Intimidating, exploiting or extorting <input type="checkbox"/> Spreading harmful rumors or gossip <input type="checkbox"/> Other: _____	
Where did the incident happen? (choose all that apply)			
<input type="checkbox"/> Classroom <input type="checkbox"/> Hallway <input type="checkbox"/> Lunch room	<input type="checkbox"/> Restroom <input type="checkbox"/> Playground/field <input type="checkbox"/> Field trip/activity/event	<input type="checkbox"/> Off school property <input type="checkbox"/> Email/text/computer <input type="checkbox"/> Other: _____	
When did the incident happen?			
<input type="checkbox"/> During class time <input type="checkbox"/> Passing period	<input type="checkbox"/> Recess <input type="checkbox"/> Before/after school	<input type="checkbox"/> Lunchtime <input type="checkbox"/> Other: _____	
Please indicate if the incident targeted a student with these actual or perceived characteristics:			
<input type="checkbox"/> Physical Difference	<input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Special needs or disability	<input type="checkbox"/> Non-dominant race, color or national origin <input type="checkbox"/> Other: _____

Please describe the incident in more detail. (Please attach a sheet if more space is needed)

Person Reporting Alleged Incident
Name: _____ Title: _____ Phone: _____
Person Completing Form

Name: Phone:	Title:
Signature: Date Completed:	

Maintain a copy of all related documents and record in student information system.

Dudley Elementary School School Parental Involvement Policy

***NOTE:** In support of strengthening student academic achievement, each school that receives Title I, Part A (Title I) funds must develop jointly with, agree on with, and distribute to, parents of participating children a School Parental Involvement Policy that contains information required by section 1118(b) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities. The school's school-parent compact is incorporated into the School Parental Involvement Policy.*

PART I. GENERAL EXPECTATIONS

Dudley Elementary School agrees to implement the following statutory requirements:

- Dudley Elementary School will jointly develop with parents and distribute to parents of participating children, a School Parental Involvement Policy.
- Dudley Elementary School will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, distribute the policy in language parents can understand.
- Dudley Elementary School will make the School Parental Involvement Policy available to the local community.
- Dudley Elementary School will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- Dudley Elementary School will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- Dudley Elementary School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- A. That parents play an integral role in assisting their child's learning;*
- B. That parents are encouraged to be actively involved in their child's education at school;*
- C. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- D. The carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Dudley Elementary School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its schoolwide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:
 - Notify parents in advance of the meetings to change the School Parental Involvement Policy
2. Dudley Elementary School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
 - Distribute the School Parental Involvement Policy to the parents by including it in the Family Handbook at the beginning of the school year
 - Distribute the School Compact to each parent included in the family informational folder during the first week of school
 - These two documents will be given to new, enrolling students throughout the school year
 - These two documents will be available on Dudley's website under the Parent tab and will be included in the Family Handbook
 - Ongoing communication through the website and Catapult messaging
3. Dudley Elementary School will periodically update its School Parental Involvement Policy to meet the changing needs of parents and the school:
 - The School Site Council meetings will be used as the venue for reviewing and adjusting the policy as needs arise
4. Dudley Elementary School will convene an annual meeting to inform parents of the following:
 - That their child's school participates in Title I
 - About the requirements and program components of Title I
 - Of their rights to be involved in their child's education within Title I
 - Invite parents to a Title I meeting for parents and students exclusively to go over program eligibility, components and expectations. Title I updates will be provided at School Site Council meetings
5. Dudley Elementary School will provide timely information about Title I programs to parents of participating children:
 - A review of the offered Title I programs will be available to families
 - Families will be notified if their child qualifies for the Title I program as soon as they are identified "at risk" based on CAASPP data and/or classroom progress and assessment data

- A Title I parent meeting and parent information sessions will be planned early in the year
6. Dudley Elementary School will provide to parents of participating children a description and explanation of the curriculum in use at the school, academic assessment tools used to measure student progress and the proficiency levels students are expected to meet:
 - All curriculum is available for viewing at the Back To School event or upon request
 - Individual student report cards will be distributed 3 times per year. Conferences are held twice yearly
 - Parents may receive Cut Points for Retention during parent/ teacher conferences or at their request anytime during the school year
 - Parents will receive notification that their student may be at risk of retention prior to or during the first parent/teacher conference
 - Parents will receive notification if their child attends an intervention or English Language Learner group
 7. Dudley Elementary School will submit to the district any parent comments if the schoolwide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:

PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Dudley Elementary School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - The parent volunteer policy is included in the Family Handbook
 - PTO actively recruits parents during family nights and Back to School events
 - School Site Council (SSC) and English Language Advisory Committee (ELAC) meetings are published in advance through Catapult messaging
2. Dudley Elementary School will incorporate the school-parent compact as a component of the School Parental Involvement Policy
3. Dudley Elementary School will, with the assistance of the District provide assistance to parents of children served by the school an understanding the following topics:
 - The state's academic Common Core standards
 - LCAP (Local Control Accountability Plan)
 - MTSS (Multi-tiered System of Supports)
 - State and local academic assessments
 - The requirements of Title I
 - Monitoring student academic progress
 - Using the school website as a resource for parents

4. Dudley Elementary School will, with the assistance of the District provide materials and training to help parents work with their children to improve their children's academic achievement such as literary fluency and comprehension, math skills and using technology, as appropriate to foster parental involvement by:
 - Inviting parents who request assistance to meet with administrators and/or teachers to go over materials and expectations.
 - Inviting parents to observe lessons in the classroom and/or Title1 classroom.
5. Dudley Elementary School will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - Sending out an annual parent survey regarding curriculum and school wide programs
 - Asking for and encouraging ideas and input during SSC, ELAC and PTO meetings
 - Keeping parents informed about events via social media, Catapult messaging, and/or website.
6. Dudley Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with the Sacramento County of Education, public preschool, Transitional Kindergarten and other programs appropriate to specific requests or concerns.

PART IV. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Dudley Elementary School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Invite parents to staff development training for teachers and other educators to encourage input and opinion on the effectiveness of that training
- Encourage parents through formal and informal means to participate in school-related meetings and training sessions;
- Train parents to enhance the involvement of other parents;
- In order to maximize parental involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct phone conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improve parental involvement
- Establish a district wide (SSC if school wide only) parent advisory council to provide input on all matters related to parental involvement in Title I, Part A programs;
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

Electronic Device for Classroom Use Form

This form is to establish clear parameters of use and responsibility for students utilizing devices in the classroom.

It is expected that all material viewed at Dudley Elementary School on any device is school appropriate and the device(s) will be used EXCLUSIVELY FOR ACADEMIC, non-social purposes. Students will follow all rules and guidelines stated by the teachers related to academic projects. Students in violation of these rules may have their device privileges suspended or eventually eliminated.

Regarding the care and handling of school provided devices, students will be expected to follow the care and handling guidelines set forth by the school/teacher. If a student is found mishandling a school provided device, through negligence, their parent/guardian will be financially responsible for any damage that may result from their child's action.

Student Name: _____

Student Signature: _____

Parent/Guardian Name(s): _____

Parent/Guardian Signature(s): _____

Date: _____

Students will not be able to utilize a school device until the completed form is returned to their teacher

Dudley Elementary School, Home of the Dragons!

Dudley Elementary School Cell Phone/Electronic Devices Agreement

Student learning and engagement is a top priority at Dudley Elementary School. Cell phone and electronic device use has become a distraction to our students (*including, but not limited to Smart Watches, iPads, Kindles, etc.*). The Dudley Elementary policy states that electronic devices are not permitted to be used through the school day. This includes morning walk, classrooms, hallway transitions, restrooms, recess, and breakfast/lunch. Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office at (916) 338-6470.

Cell Phones/Electronic Devices are to remain in the student's backpack and turned off during school hours including lunch and recess. Cell Phones/Electronic Devices may be used by students after school when they have exited the campus. Cell phone use is restricted to communication with parents, home or daycare providers. The following consequences will be enforced for cell phone violations:

All Dudley Elementary staff members will be enforcing the Cell Phones/Electronic Device policy as follows:

Infraction #	Consequence
1	Verbal warning to student and reminder of Dudley's cell Cell Phones/Electronic Device Policy.
2	The device will be confiscated by the teacher and returned to the student at the end of the school day. Student will complete a written Reflection Form that will go home for parent signature.
3	The device will be confiscated. Parents are notified and must come to the school office to retrieve the device where a review of the Dudley's Cell Phones/Electronic Devices will take place. Student receives a Minor Referral.
4	The device will be confiscated. Parents are notified and must come to the school office to retrieve the device where a review of Dudley's Cell Phones/Electronic Device policy will take place. Student receives a Major Referral.
5 +	The device will be confiscated. Parents are notified and must come to the school office to retrieve the device where a plan will be put in place for the student to check in their device when they arrive on campus and out when they leave. Student receives a Major Referral and Cell Phone/Electronic Device Use Contract.

cut here and return to teacher -----

**We, the undersigned, have read and understand the Dudley Elementary School Cell
Phones/Electronic Device Agreement**

Grade Level:	Teacher:
Student Name:	Student Signature:
Parent Name:	Parent Signature:

DUDLEY

ELEMENTARY SCHOOL

8000 AZTEC WAY, ANTELOPE, CA 95843

MELISSA OLIVER, PRINCIPAL

JILL WARRINER, ASSISTANT PRINCIPAL

Date:	
Student:	
Parent Name:	
Contact Number:	
Topic of Concern:	<input type="checkbox"/> Staff <input type="checkbox"/> Facilities <input type="checkbox"/> Student <input type="checkbox"/> Other: _____
<p>List your concerns below being as specific as possible, using the back side of this paper if you need additional room.</p> <p>1.</p> <p>2.</p> <p>List possible solutions:</p>	

Dudley Elementary School Compact

It is important that families and schools work together to help students achieve high academic standards. Through a process that included teachers, families, students and community representatives, the following are agreed upon roles and responsibilities that we as partners will carry out to support student success in school and in life.

Staff Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Provide high-quality curriculum and instruction to meet State standards
- Motivate my students to learn
- Maintain high expectations for all students
- Communicate regularly with families about student progress
- Provide a warm, safe and caring learning environment
- Provide meaningful, daily homework assignments to reinforce and extend learning
- Participate in professional development opportunities that improve teaching and learning, and support the formation of partnership with families and the community
- Actively participate in collaborative decision making, work with families and colleagues to make schools accessible and welcoming places for families
- Respect the school, students, staff and families

Student Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and to be productive
- Bring necessary materials, completed assignments, and homework
- Follow all school and classroom rules
- Ask for help when I need it
- Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school
- Limit my TV watching, and instead study or read every day after school
- Respect the school, classmates, staff and families

Family/Parent Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Provide a quiet time and place for homework and monitor access to video games, screen time, social media, and text messages
- Read to my child and/or have my child read to me every day
- Communicate with the teacher when I have a concern
- Ensure that my child attends school every day, gets adequate sleep, medical attention and proper nutrition
- Frequently monitor my child's progress in school
- Participate in school activities such as: attending parent-teacher conferences, volunteering for school and class events, attending PTA events, and being involved with the school decision making process
- Communicate the importance of education and learning to my child
- Respect the school, staff, students, and families

Student	Teacher	Parent/Guardian
Date	Date	Date