

Annotation Guide

1 - Read the text

2 - Re-read the text focusing on individual pieces:

Identify and bracket unfamiliar or unknown words

Look these words up in the dictionary and write down their definitions

Identify and circle words that help set up the tone of the piece

Write down how they do this

Identify what tone is being used

Star points that really develop the tone

3 - Re-read the text focusing on larger ideas and patterns:

Underline important sentences or phrases that show what is happening in the text.

Next to each paragraph or stanza, summarize that paragraph/stanza in one word.

In the space provided below, discuss what tone is used in the piece and how it is developed.

Explain how the tone relates to what the piece is about.