

BROOKLYN ELEMENTARY SCHOOL

PAC MEETING MINUTES



Meeting Details			
Facilitator:	Jim Wright	Meeting Date:	Sept.17, 2019
Secretary:	Lisa Urch	Meeting Place:	computer lab
Attendees			
Present: Jim, Lisa, Megan, Brooke, Kara, Cameron, Fran, Kandie, Erica, Lucinda, Tonia			
1. Introductions and Call to Order			
Call to order 6:35			
2. Adoption of previous minutes			
Brooke moved to adopt previous minutes, Megan seconded, passed			
3. Amending and Adoption of Agenda			
Brooke asked to add reducing waste initiative to agenda. Brooke moved to adopt the agenda as amended, Megan seconded, passed			
4. Presentations			
No presentations			
5. Updates and Reports			
Trustee Report: Tonia Frawley <ul style="list-style-type: none"> - Strategic Plan has been adopted by the board - Key areas are Educational Excellence, Community Engagement, Environmental Stewardship and Physical Health and Mental Well-Being (can be found on district website - comoxvalleyschools.ca) - Tonia is chair of the Education Committee, working to align everything with the Strategic Plan, October will be focusing on Indigenous knowing and learning, a goal of Community Engagement - Student population growth is bursting, last 8 months the district has hired over 80 new people because of the growth - Boundary/Catchment is being looked at, space is becoming an issue. District will be starting a process for public consultation by October, decision will be made by January and put into effect for 2020/21 school year 			
Admin Report: Erica Black - <ul style="list-style-type: none"> - Good start up, increased numbers again. Numbers were up and down until end of August, attended centralized registration meeting and placed 11 more students, and one more first week back, today 353 enrolled - School Goals - went from communication, to inclusion, to this year's focus Healthy School, which is connected to the district's strategic plan as well. Three components to it - Healthy Self, Healthy Planet, Healthy Community - August Pro -D was spent on personal pro D as well as a full staff investment in Social Emotional Learning with an educational organization called POPEY - Some environmental initiatives this year - pack in/ pack out (all lunch garbage goes home), napkin making, book bag making - Work done over the summer - new bike racks, new roof, big toy fixed, garden fence expanded 			

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- Kindergarten parents participated CHEQ survey, parents were very cooperative with this
- Looking to change up the code of conduct, instead of BEARS rebranding to the Brookly Way, teachers will be looking at the values and education of this
- There is a new district Mental Health collaboration project with ministry of health and ministry of education
- Radon testing was done in school, all was good

6. New Business

Reducing waste - Brooke shared Lucy Nelsons letter

A set of reusable cloth napkins were made first week of school by some students and parents, pilot them in 5 classes right now, hope to have them in all classes by Christmas, needing to purchase magnetic hooks for storing them while in use.

Parent volunteers are making a set of reusable book bags for library, hoping to make enough bags for all primary classes (the bag staying with the student throughout their primary years). So far they've used donated fabric and second hand duvet covers from Value Village, will need funding to make the project a reality. For the future, hoping to run bakesales, and fundraisers with as little waste and single use plastic as possible. She thanked the PAC for all their support throughout the year.

Treasurer - A new Brooklyn parent, Claire Sage, has agreed to let her name stand as PAC treasurer. She is an accountant with both treasurer and PAC experience. [Brooke made a motion to appoint Claire as PAC treasurer, Megan seconded, passed](#)

Crosswalk lights - Megan would like the PAC to create a petition for crosswalk lights to be installed at the crosswalk across Guthrie to the walkway from Ridgemont like those on 21st and Fitzgerald. Discussion on the need for this, it was suggested to first try a letter to the District and the town of Comox, if that doesn't help then go on to petition.

Swimming Lessons - Jim has been looking into how PAC could provide swimming lessons for a group of students every year. Discussion around what grade would be best, Erica suggested the lower grades (2/3) as they don't currently have anything specific to them (ie Iride, sailing, camp). Jim will talk to these teachers to see who would be interested, as well as touch base with swimming instruction.

[Jim made a motion that we approve \\$5000 for swimming lessons, Brooke seconded, passed](#)

Water bottle filling station - PAC exec brought forward that we put some of our foodservice fundraising into providing a water bottle filling station. Erica says every school in the district has one except us. It would connect to the school goals of Healthy School, hopefully encouraging students to drink more water. [Brooke made a motion to approve up to \\$2000 for a water bottle filling station, Kara seconded, passed](#)

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Sale of Fence for fundraising - the garden fence area was expanded this summer and there are some segments of the old fence left over. It was suggested that we could sell it for fundraising, finding out its worth and possibly putting it on Craig's List. [Jim made a motion to sell the leftover fencing, Megan seconded, passed](#)

Carseats - Megan brought up the fact that the booster seats we currently have at the school are past their expiry date. She suggested that we buy a new class set. They can be purchased for \$17 each at Walmart. Discussion about whether we need a whole class set, as parents usually provide their own, but having some on hand for those who forgot would be helpful to teachers. [Kara moved that we purchase 10 new booster seats, Brooke seconded, passed](#)

Donation to Parkcrest Elementary - This school in Kamloops burnt to the ground just after start up in September and in the spirit of generosity Brooklyn PAC would like to help. [Brooke made a motion that we send \\$250 in support of Parkcrest Elementary rebuild, Megan seconded, passed](#)

Change in PAC Meeting times - PAC executive would like to make the PAC meetings available to as many parents as possible. We are suggesting trying out meetings during the day as well as the evening. Megan will poll parents through our facebook page to see what sort of response we have. For now we will try our next meeting Friday, October 18th, 9 am

7. Date of next meeting

Next meeting will be Friday October 18th, 9:00am

8. Adjournment

Jim motioned to adjourn, Megan seconded, passed