



October 29, 2023

Dear BC Community-

The last week of the 1st Nine Weeks is upon us. We have five days left and it is important for students to look at the IC gradebook for each class to check for missing work and to be strategic with your Lancer Blocks.








Are you taking an AP Class during 1st Term and want to take the [AP Exam in May of 2024](#)? **Students must order their AP exam(s) in [AP Classroom](#) AND pay for the exam in [Total Registration](#) by midnight on November 5!** Click [here](#) for more extensive directions. All Term 1 AP students and parents also received an email with these instructions on October 24 from Heather Lemke, AP Coordinator. Information for the AP exam registration for AP Classes that begin in 2nd, 3rd, and 4th Terms will be sent in February.

Schedule change requests to add a Term 2 class, other than a Study Hall, must be completed and submitted to Student Services by **3:30pm on Monday, October 30** in order to be considered. [Here](#) is the schedule change request form. Blank copies of this form can be picked up in Student Services as well. Additionally, as students consider potential schedule change requests, please reference the [Shareable Master Schedule 23-24 BCHS](#) for information regarding when classes run. Furthermore, in order to maximize the approval of schedule change requests, students should reach out to their assigned school counselor with any scheduling-related questions or concerns.

Please do not hesitate to contact me if you have any additional questions or concerns. My email is gruetzmb@elmbrookschoools.org or call/text me at my work cell phone number 262-350-8614.

-Thanks and take care- Brett J. Gruetzmacher-Proud Principal

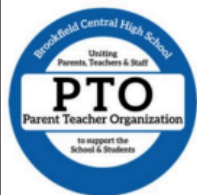
THE WEEK AT BROOKFIELD CENTRAL HIGH SCHOOL

October 30	Lancer Block	Monday-B
<ul style="list-style-type: none">Previewing Our Week! 7:55am-8:02am Google MeetAnalyzing The Prompt/Marking the Text Student Survey 8:02am-8:05am *Emailed out at 8am*		
 October 31 	 Lancer Block 	 Tuesday-A 
		
November 1	Lancer Block	Wednesday-B
November 2	Lancer Block	Thursday-A
November 3	Lancer Block	Last Day of Term 1 Friday-B
November 6	Records Day-Work From Home Or School Monday	
<ul style="list-style-type: none">1st Term Grades are Due at 3pm. Teachers will send an email to students and their parent(s)/guardian(s) that earned an F.		
November 7	Lancer Link	1st Day of Term 2 Tuesday-A
<ul style="list-style-type: none">Science Department SSR Book CheckoutDigital Citizenship-Lancer Link<ul style="list-style-type: none">Media Balance & Well Balance		
November 8	Lancer Block	Wednesday-B
<ul style="list-style-type: none">Science Department SSR Book CheckoutNational Signing Day-Lancer Block-Main Gym-Sign Up Edfficiency		
November 9	Lancer Link	Thursday-A
<ul style="list-style-type: none">Social Studies Department SSR Book CheckoutMary Poppins All School Assembly-Main Gym.<ul style="list-style-type: none">Students will report to their assigned Lancer Link. After teacher takes attendance, students will leave bags and cell phones in the classroom and report to the Main Gym with their assigned Lancer Link teacher.		
November 10	Lancer Link	Friday-B
<ul style="list-style-type: none">Social Studies Department SSR Book CheckoutDigital Citizenship-Lancer Link<ul style="list-style-type: none">Privacy & Security		

Brookfield Central HS Attendance + Every Day + On Time = Success

Attendance Resources	Reporting an Absence
Attendance Works WI Department of Education- School Attendance ESD Board Policies 5112 , 5113 , 6005	Email: BCHSattendance@elmbrookschools.org Call: 262-785-3994 <i>Always provide a medical note when applicable.</i>
Students and families should monitor attendance regularly by logging into Infinite Campus.	

Type	Explanation
Excused Absence	<p>Students are allotted 10 days of excused absences per school year. Any absences beyond the 10 days will be classified as unexcused absences (truancies) unless the absences qualify to be exempt absences. Once a student accrues 5 days of excused absences, a letter is mailed home as a notification/warning that the student has utilized half of their allotted days. Once a student accrues 10 days of excused absences, a second letter is mailed home notifying the student and family that all future absences will be recorded as unexcused absences (truancies) unless the absences qualify to be exempt absences.</p> <ul style="list-style-type: none"> Parent/Guardian reports absence to the attendance office. These absences do count towards the 10 days of excused absences allotted per school year. Examples include, but are not limited to: vacation, medical appointment without a medical note, general illness or injury, and special event (not school-sponsored).
Exempt Absence	<ul style="list-style-type: none"> Parent/Guardian reports absence to the attendance office. These absences do not count towards the 10 days of excused absences allotted per school year. Examples include, but are not limited to: school-sponsored activity, field trip, medical appointment with a medical note, and funeral.
Unexcused Absence (Truancy)	<p>Reasons for an unexcused absence (truancy):</p> <ul style="list-style-type: none"> Parent/Guardian does not report absence to the attendance office in advance. <ul style="list-style-type: none"> The unexcused absence will convert to a truancy in 2 school days if a parent/guardian does not communicate an acceptable reason for the absence. If a parent/guardian does communicate an acceptable reason for the absence within 2 school days (and the student has not accrued 10 days of excused absences) the absence will convert to an excused absence. Student is 15+ minutes late to/misses 15+ minutes of any class without an approved excuse. <p>Students who are truant from school for all or part of 5 or more school days in a given semester are considered to be habitual truants. A habitual truancy letter is mailed home which includes details for a follow up meeting with school personnel.</p>
Tardy Excused	Student arrives after the bell, but within the first 15 minutes of the block, and a parent/guardian reports the tardy to the attendance office with an acceptable reason.
Tardy Unexcused	Student arrives after the bell, but within the first 15 minutes of the block, and a parent/guardian does not report the tardy to the attendance office or a parent/guardian does report the tardy with an unacceptable reason.
Other Information	<ul style="list-style-type: none"> To be marked present and on time to Block 1, students must be through the doors of their scheduled class by 7:55am. All students entering the building between 7:55am-3:09pm must enter through the main entrance (S1) and present their student ID to a member of the front office staff before proceeding to class. BC is a closed campus. Students must stay in the building from the time they arrive until dismissal (this includes lunch) unless they have an off-site class (Launch, Youth Options, CEO, SPO, etc.) or have otherwise been excused by a parent/guardian and/or school personnel. Students that do not report to their assigned Lancer Block will be marked truant for Resource. Students that are marked absent to 1 or more blocks cannot participate in any after school activities including but not limited to practices, games, competitions, performances, etc. that day.



Welcome to 2023-24, BC Lancers!



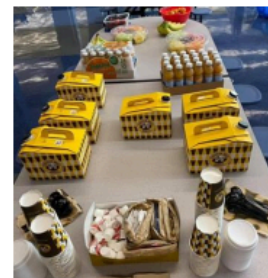
We are a fun, involved group of parents who enjoy being part of making BC an outstanding school.
Our PTO funds a variety of BCHS events and programs, supporting both students and staff!
Please become a PTO Member (meetings NOT required) – your support makes all the difference!



IMPACT ON OUR BC COMMUNITY

- **Mini-Grants** to help teachers fund non-budgetary school related items
- **Staff Appreciation Events** throughout the school year
- **Student Scholarship** (\$1,500) given through the Elmbrook Education Foundation (Only Seniors whose families are PTO members are eligible)
- **Post Prom Event** following Junior Prom
- **Senior Send Off Event** for graduating seniors (formerly Project Graduation)
- **and more!**

- We meet on the 2nd Tuesday of each month from 9:00-10:00am in the Black Box Theatre
- Attendance at PTO meetings is NOT REQUIRED, but all are welcome and encouraged to attend our monthly meetings and volunteer at PTO events as you are able.
- A \$25 membership or donation per family per year enables us to keep doing all of these great things for our BC Lancer community!



Check out our
UPDATED
BCHS PTO Website



There are links there to
our New Membership
& Volunteer Forms!



Check out our
UPDATED
"Unofficial Guide to
BCHS," compiled by
parents like you!



STAY INFORMED & CONNECTED!



<https://www.elmbrookschoools.org/brookfield-central-high-school/family-resources/brookfield-central-pt>



@bchs_pto



@brookfieldcentralpto



bchspto1@gmail.com



@bchspto



Brookfield Central High School Upcoming Events

November 6

Teacher Records Day-No School

Nov. 22-24

Thanksgiving Break

December 13

2nd Term PT Conferences 4pm-7:30pm (Meet The Teacher)

December 15

No School Professional Development Day

Dec. 25-Jan. 1

Winter Break

Elmbrook Schools October 2, 2023

Post Secondary Information Night Presentations

<u>College Applications</u>	<u>Marquette</u>
<u>Scholarships</u>	<u>Admission for highly selective schools</u>
<u>College Fit</u>	<u>Admission to Service Academies (Naval, Air Force)</u>
<u>FAFSA</u>	<u>How to earn college credit in high school</u>
<u>Funding College</u>	<u>Private Colleges</u>
<u>NCAA- Future College Athlete</u>	<u>Apprenticeships</u>
<u>UW Madison</u>	<u>Navigating Your Future</u>

Student **drop off and pick up** is at Door S2 (Pool Doors). Parents/Guardians must enter via the east Gebhardt Road BC Entrance and exit via the west Gebhardt exit. **The Civic Drive entrance is for staff and student drivers only.**



Brookfield Central HS Information

- **Attendance Procedures**

In addition to calling the BC attendance phone line (262-785-3994), families can also send an email to BCHSattendance@elmbrookschoools.org to report an absence to school. When reporting an absence, please provide the student's name and reason for the absence. We will continue to monitor attendance and provide proactive communication regarding the attendance of all students. All Parents/Guardians will receive a monthly attendance summary for each of their students. Additionally, we encourage students and parents to regularly monitor attendance records by logging into Infinite Campus for review.

- **Chromebook**

Students are expected to bring their District-Issued Chromebook to school everyday as they must use it when taking a Canvas Quiz. If you are having trouble with your Chromebook and/or need to update your Chromebook, please check out [this site for guidance](#). If the issue persists, please bring it to the BC Library.

- **College Representatives Visits**

BC Student Services continues to offer opportunities for students to connect with representatives from colleges and universities from across the country. Click [here](#) for the schedule!

- **Connect with a Teacher**

If parents/guardians need to connect with a teacher, please consider emailing rather than calling. If a phone call is necessary, please email the teacher to request a phone call.

- **School Meals**

We have an outstanding food service team at BC - quality food, service, and a great variety. Click [here](#) for instructions on adding funds to your students account. Students will access their lunch accounts with their student ID. Click [here](#) for the SDE Food Service Information for the 2023-2024 School Year.

- **Student IDs**

Students are required to have their school IDs daily. A student ID is required to enter the building anytime after 7:55am. From 7:55am-3:09pm, all students must enter through our main doors (Door S1). Students use their IDs to access their lunch account, check out library books, and to gain entry to BC sporting events.

- **Week-at-a-Glance**

Each week teachers will email a snapshot of the week to parents/guardians and their students. This will include items such as learning targets, quizzes/tests/major due dates for the week.