

George Washington High School

Course Syllabus



Course Name: COSMETOLOGY

Instructor Name: Ms. Gena Kelly

Contact Information:

- School Phone: **434-799-6410**
- School Fax: **434-799-5251**
- Room number: **V-107**
- Email address: gkelly@mail.dps.k12.va.us (Preferred method of contact)
- Website: <https://gwhs.danvillepublicschools.org>
- Planning Period/Office Hours: 7th Period (2:55pm-3:45) Appointments Only

Course Description and VDOE Standards/Topics:

- **Cosmetology I Verso 8527**
- **Cosmetology II Verso 8528**

This course provides instruction and practice in various phases of Cosmetology, including technical and general related information, basic manipulative skills, safety procedures, proper work habits and desirable attitudes necessary to obtain licensure for competency-level in Cosmetology or a related field.

- **Students Professional Attire: Students are responsible for their uniform purchase, and “DRESS OUT EVERY DAY of class.**
- **All black uniform or smock coat with all black closed in shoes.**
- **No hoodie or personal jackets can be worn in the department.**
- **Seat Hours: Students must BE sign in and sign out to receive hours during the course.**
- **Attendance Policy: Attendance is crucial to your success in the program.**
- **Required Hours for High School Students, 840 hours and meet all competencies.**

MAJOR ASSIGNMENTS: Milady Standard Cosmetology.

Reading, Research, Discussions, Assignments, Special Projects, Test and Lab Performances.

Student Evaluation:

- | | |
|--|------|
| • (Gold) Tests, Projects, Labs, Final Essays | 40 % |
| • (Silver) Quizzes, Lab Performances | 35 % |
| • (Bronze) Classwork and Homework | 25 % |

A = 90-100% | B = 89-80% | C = 79-70% | D = 69-60% | F = 59-0%

- **Final Exams** will count for 10% of the overall grade for each high school course.
 - Courses with Standards of Learning end-of -course assessments will count this test as the final exam and must calculate the score as 10% of the final grade
- **Students must complete all assignments given, have a passing rate of 70% or higher on all academic tests to achieve certification for DPOR/State Board.**

Student Goal:

During the 2026–2027 school year, all students will actively engage with High-Quality Instructional Materials (HQIM) and instruction provided by the teacher to earn a final course grade of 80% or higher, maintain 90% or greater attendance in the course, and pass the applicable End-of-Course SOL assessment or gain industry credential.

Promotion Requirements:

In alignment with the Virginia High School League, individual student promotion shall be based upon satisfactory performance as follows:

Grade Level	Required Credits
9th	0-5
10th	6
11th	12
12th	18

Promotion is based upon earned units of credits. Before a student can graduate, he or she must earn the required credits as indicated below:

1. To be classified as a 10th grader, a student must have earned a minimum of six (6) standard units of credit to include three credits, which must be from the disciplines of English, mathematics, science, history, or physical education.
2. To be classified as an 11th grader, a student must have earned a minimum of twelve (12) standards of credit to include six credits which must be from the disciplines of English, mathematics, science, history, or physical education.
3. To be classified as a 12th grader, a student must have earned a minimum of eighteen (18) standard units of credit, including ten credits, which must be from the disciplines of English, mathematics, science, history, or physical education.
4. Five (5) verified credits (i.e., English (2), mathematics (1), science (1), and history (1) are graduation requirements for the Advanced Diploma and Standard Diploma). Minimally, students are expected to earn verified credits as follows:
 - i. 9th grade earns at least one verified credit
 - ii. 10th grade earns at least two verified credits
 - iii. 11th grade earns at least two verified credits in English

Please be aware that you can keep track of your student's grades, assignments, and attendance by using your Parent Portal account. Homework is posted each week on our school webpage under the teacher's name. Please contact your student's school counselor or grade level administrator if you need help navigating our school website, a Parent Portal activation code, or assistance accessing the Parent Portal.

Course Requirements:

- All homework should be completed as assigned.
- All students should be ready to participate in all class activities.
- All students will be expected to use appropriate classroom etiquette.
- All students are expected to be respectful, responsible, and ready to learn on a daily basis
- Complete Lab and Clinic assignments

Makeup Work Procedure:

- For excused absences, it is the responsibility of the student to secure and complete the missed assignments in consultation with the teacher. Students have 7 days, including weekends, from the due date to complete any missing work.

Late Work Procedure:

- Late work will be accepted up to **3** calendar days after the due date. If that date falls on the weekend/breaks/student absence, students **should** communicate with the teacher on submission requirements.
- **No assignment will be accepted beyond three days of the original due date and the student may receive a grade of Zero. After the three days the student may utilize the Grade Recovery Procedure to recover missing assignments.**
- Late work will be accepted at a penalty of 25% off of the earned grade.
 - **Late work formula calculation**→ **Student Score x 0.75 = Final Assignment Score**
 - ie. if a student submits an assignment late and earns a 90, the late penalty would be 22.5 points deducted for a total of 67.5% grade

Parent and Student Resources

- All parents are encouraged to check the Parent Portal to monitor student academic progress and attendance. PowerSchool Mobile can be downloaded from Google Play and the App Store.
- Be sure to follow the George Washington High School on Facebook and on the DPS App.



Student Signature: _____ Date _____

Parent Signature: _____ Date _____

Student Supplies:

2" Notebook (for the 2 year course).

1- germ x hand sanitatizer

*** Student Uniform: All black uniform with close toe shoes**

1- Box of Kleenex tissue