

Tier II (Supplemental Instruction/Intervention)*

Action	Supporting documents for this step
<ol style="list-style-type: none"> School MTSS Leadership Team plans for Supplemental Instruction/Intervention. <ul style="list-style-type: none"> Determine Tier II (Supplemental Instruction/Intervention) students using dashboard data and data decision rules to match students to interventions. Notify intervening adult/PLC of names of students for intervention Parent Participation in Intervention letter is sent home on or prior to the 1st day of intervention A copy of the Parent Participation in Intervention letter is filed in the student's cumulative folder Information is tracked in data management system such as ECATS or other data system. Refer to MTSS Intervention Matrix 	DCS Data Decision Rules Data Decision Rules Procedures for Communication with Parents Parent Conference Guidance Tool Parent Letter Participation in Intervention (Spanish) Parent Letter Participation in Intervention (English)
<ol style="list-style-type: none"> Students begin to receive supplemental instruction as soon as possible. Students are not to be removed from core instruction to receive supplemental support. A MTSS folder is created to house hard copy information and is filed in a school determined location. Intervening adult: <ul style="list-style-type: none"> Provides explicit instruction to the student(s) in the area of need Progress monitors students as outlined using district approved tools and guidelines Begins intervention plan in data management system including intervention name, location, frequency, intervening adult name, baseline data(1), progress monitoring tool (2), goal (3), and (4) progress monitoring data MTSS Leader: <ul style="list-style-type: none"> Ensures Parent Participation in Intervention letter is filed and a copy kept in the student's cumulative folder 	Supplemental - Recommendations for Documentation DCS Progress Monitoring Guidelines for Literacy and Math K-8
<ol style="list-style-type: none"> School MTSS Leadership Team: <ul style="list-style-type: none"> Reviews Tier II (Supplemental Instruction/Intervention) data. Determines if each intervention has been delivered with fidelity. (75-80% of the students in the group should be responding positively to the intervention.) 	

- Makes decision to continue, discontinue, modify or intensify the intervention of each student every 4-6 weeks.

Discontinue	Continue	Modify	Intensify
Supplemental support ends	Continue current support	Modify current support	Move to tier 3
<p>Intervening adult or folder manager updates student MTSS folder/data management system and places exit date in data system</p> <p>Parent Participation in Intervention letter is sent and a copy is kept in the student's cumulative folder.</p> <p>Supplemental support ends. Student receives only core instruction.</p>	<p>Intervening adult documents decision in data management system</p> <p>Current support continues</p>	<p>Intervening adult documents decision in data management system</p> <p>Current support is modified per team decision and modified support begins</p> <p>Parent Participation in Intervention letter is sent and a copy is kept in the student's cumulative folder.</p>	<p>Intervening adult documents decision in data management system, updates student MTSS folder</p> <p>MTSS coach schedules tier 3 meeting (Tier 3 team has different membership)</p> <p>Parent Participation in Intervention letter is sent and a copy is kept in the student's cumulative folder.</p> <p>Tier II (Supplemental Instruction/Intervention) (Supplemental Instruction/Intervention) supports continue until tier 3 supports begin</p>

*During each level of intervention:

- The problem-solving team must consider whether the student's lack of progress is the result of a suspected disability. If a disability is suspected, the student must be referred to the IEP Team and interventions must continue concurrently while the issue of a suspected disability is resolved.
- A parent has the right to request, in writing, an evaluation for special education at any time. If the parent makes this request, the student must be referred to the IEP Team while interventions continue.
- Parents must be notified, in writing, regarding the student's response to intervention at each level (tier). The "Parent Notification of Intervention" must be used, and a copy retained in the student's cumulative file.