

**ST LUKE CSC AGENDA**  
**St. Luke Nepean Catholic School Council**

**Meeting Minutes**  
**April 14, 2026**

**1. Call to Order**

The meeting was called to order at 5:30 PM by Elizabeth Siu.

**2. Attendance**

Present:

Elizabeth Siu (Chair)

Chi Siu (Treasurer)

Stephanie Myers (Principal)

Michelle Wallace (Vice Principal)

Monique Stuyt (Teacher Representative)

Brittany Fishenden (CSPA Representative)

Adrienne Purvis-David (Parent Representative)

Absent:

Lisa Polito (Parish Representative)

Casey-Marie Ali (Recording Secretary)

Late:

Brittany Fishenden

**3. Opening Prayer & Land Acknowledgement**

Land acknowledgement and prayer were led by Michelle Wallace.

**4. Approval of Agenda & Previous Minutes**

Minutes from the previous meeting were approved (motion carried).

**5. Chair Report (Elizabeth Siu)**

Pizza Program:

- Ongoing, no updates.

Popcorn Program:

- Term 4 orders: 117 bags

- Estimated total yearly profit: \$1,800-\$1,890

Subway Program:

- Term 3: 94 orders

- Runs April 23 – May 28

- Estimated profit: approximately \$760

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Appreciation was expressed to council members for approving funding for the Grade 5 Set Project.

**6. Treasurer Report (Chi Siu)**

- No expenditures to report at this time.
- Awaiting final costs related to recent initiatives.

**7. Principal Report (Stephanie Myers)**

Past Events:

- Junior student survey completed (minor technical difficulties).
- Kindergarten Open House held successfully.
- Stations of the Cross and Easter Liturgy completed.
- Grade 6 photo retakes rescheduled.

Grade 6 Transition:

- Students selected French pathways.
- Visit to St. Mother Teresa School scheduled.
- Ongoing collaboration with staff and guidance to support transitions.

Upcoming Events:

- Basketball tournaments (April 20–21)
- PD Day (April 27 – Ministry-directed)
- Guest speaker returning for anti-racism presentation
- Love to Groove sessions

Catholic Education Week:

- Liturgy: May 4
- Grade 4 Bible Ceremony: May 6
- Open House: May 7 (8:15–8:55 AM)

**8. Teacher Report (Monique Stuyt)**

- School-wide food drive launching (cereal and pasta focus).
- Grade 6 transition discussions ongoing.
- EQAO preparation underway including practice sessions and accommodations planning.

**9. Parish Report**

- Lisa Polito absent.
- First Communions beginning.
- Confirmation dates scheduled for June.

**10. CSPA Report (Brittany Fishenden)**

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- February presentation: Student Senate & Planning.
- April 1: Financial best practices session available online.
- April 11: Volunteer appreciation event.
- Next meeting April 29: Environmental and Outdoor Learning initiatives.

**11. New Business / Discussion**

a) Catholic Education Week Open House

- Council discussed providing refreshments using PIC funding.

b) Spirit Wear

- Proposal to reintroduce spirit wear (hoodies, shirts).
- To be explored for next year.

c) Outdoor Equipment

- Existing equipment depleted.
- School replenishing using budget.

d) Yearbook

- Not feasible due to workload.
- Digital student newspaper initiative in place.

e) Swap Shop / Community Event

- Idea discussed.
- Concerns: logistics, space, leftover items.
- Decision: table for next year.

f) Future Fundraising

- Ideas include swap shop and Jungle Sport.
- Plan to survey parents.

**12. End-of-Year Event (June 11)**

- Food trucks, bubble performer, bouncy castles, cotton candy vendor booked.
- Fire truck requested.
- Tattoo station to return.
- External vendors not permitted.
- Volunteers (including high school students) will assist.

**13. Adjournment**

Motion to adjourn passed.

Meeting adjourned at 6:09 PM.